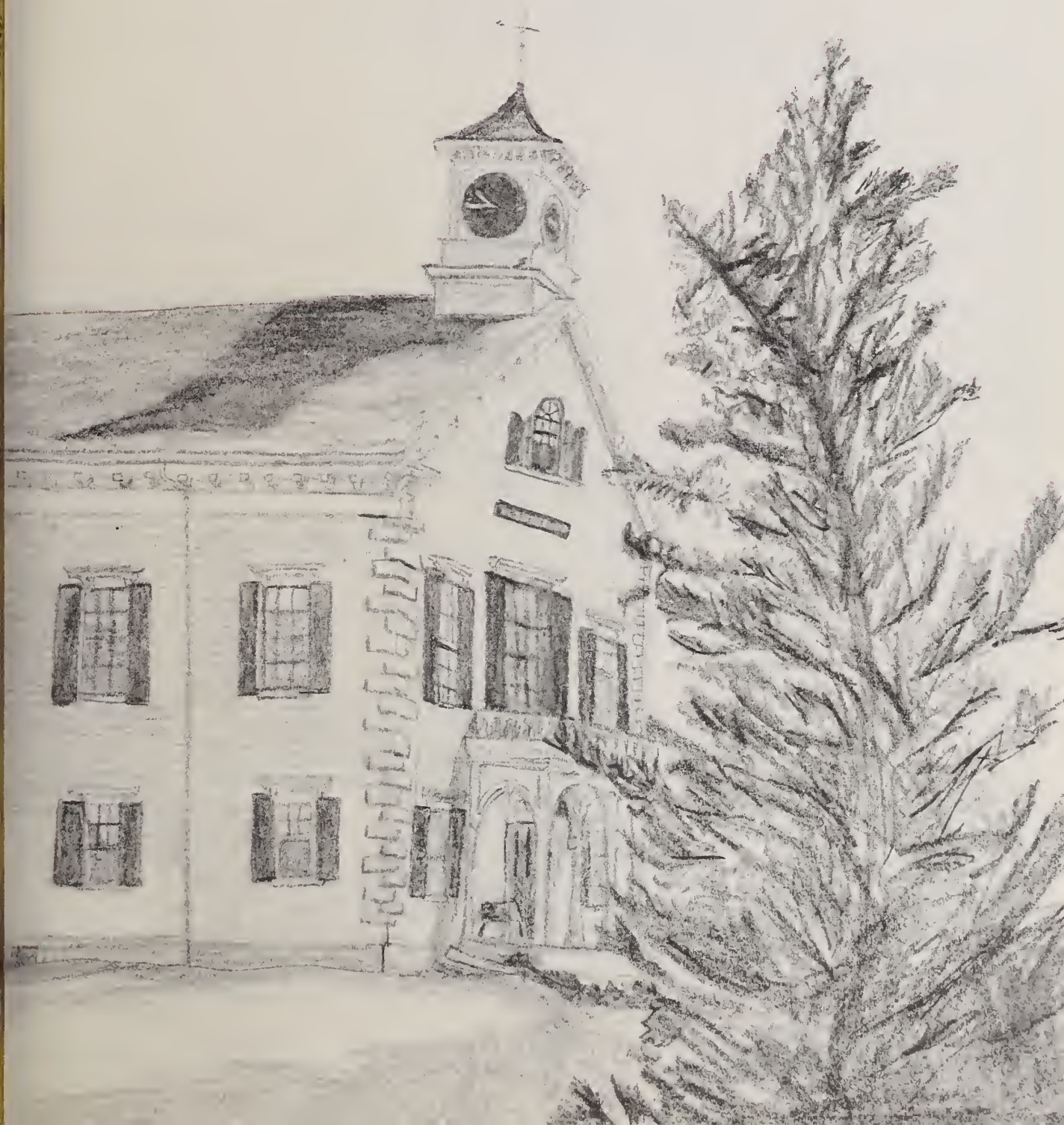


1972 ANNUAL REPORT  
TOWN OF ACTON  
ACTON, MASSACHUSETTS

HALL  
3-5-1973



# AT YOUR SERVICE

## EMERGENCY NUMBERS

POLICE	263-2911
FIRE	263-9191
AMBULANCE	263-2911

Be sure to give your name and address as well as the nature of your emergency clearly. Do not hang up until you are sure your message has been understood.

FOR ANSWERS ON:	CALL THE:	TELEPHONE:
Assessments	Board of Assessors	263-2966
Bills and Accounts	Town Treasurer and Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-7545
Cemeteries	Cemetery Superintendent	263-2240 or 263-4428
Dog Licenses	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-7545
Finance	Chairman of the Finance Committee	263-5510
Fire (Routine and Permits)	Fire Department	263-4366
Garbage and Refuse	Board of Health	263-4736
Health and Sanitation	Board of Health	263-4736
Highways and Streets	Town Engineer	263-7545
Hunting and Fishing Licenses	Town Clerk's Office	263-2761
Library	Librarian	263-2232
Licenses	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
	Board of Health	263-4736
Mosquito Control	School Nurse, Junior High and High Schools	263-7738
Nurses (School)	Elementary Schools	263-4982
Nurses (School)	Town Nurse	263-4736
Nurses (Town)	Fire Chief	263-4366
Oil Burner Permits	Chairman of the Planning Board	263-7545
Planning	Board of Health	263-4736
Plumbing Permits	Office - Forest Road	263-4736
Public Works	Carolyn T. Douglas School	263-2753
Schools	Julia L. McCarthy-Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
Selectmen	Town Office	263-2761
Snow Removal	Highway Department	263-5332
Tax Collections	Treasurer and Collector	263-7018
Veterans' Services	Veterans' Agent	263-4757
Water Problems	Water District (Not part of the Town of Acton)	263-5646
Welfare Questions	Welfare Board (Office in Concord)	369-1290
Wiring	Wire Inspector	263-5555
Wiring Permits	Office - Forest Road	263-4736
Zoning	Zoning Enforcement Officer	263-7545



# **1972**

## **ANNUAL REPORTS**



## **TOWN of ACTON**

**M A S S A C H U S E T T S**

***TWO HUNDRED AND THIRTY-SEVENTH  
MUNICIPAL YEAR***

**FOR THE YEAR ENDING DECEMBER THIRTY-FIRST**





# TABLE OF CONTENTS

	<u>Page</u>
NATIONAL, STATE AND COUNTY OFFICIALS	1
ACTON: STURDY AND PROUD!	3
ADMINISTRATION	
BOARD OF SELECTMEN AND TOWN MANAGER	5
TOWN GOVERNMENT ORGANIZATIONAL CHART	8
TOWN OFFICIALS AND APPOINTMENTS	9
TOWN SERVICES	
BUILDING COMMITTEE	19
BOARD OF APPEALS	21
CEMETERY COMMISSION	21
ELIZABETH WHITE FUND	22
GOODNOW FUND	23
HOUSING AUTHORITY	23
HIGHWAY DEPARTMENT	24
LIBRARY REPORTS	26
PLANNING BOARD	28
RECREATION COMMITTEE	30
SEWERAGE STUDY	43
STREET LIGHT COMMITTEE	44
TOWN ENGINEER	44
TOWN FOREST COMMITTEE	46
TOWN GOVERNMENT WATER DISTRICT STUDY COMMITTEE	46
TREE WARDEN	49
YOUTH COMMISSION	49
PROTECTION OF PERSONS AND PROPERTY	
ANIMAL INSPECTOR	53
BOARD OF HEALTH	53
BUILDING INSPECTOR	57
CIVIL DEFENSE	58
CONSERVATION COMMISSION	58
DOG OFFICER	59
INSECT PEST CONTROL	59
FIRE DEPARTMENT	60
POLICE DEPARTMENT	64
HOMEOWNER'S INVENTORY	67
SEALER OF WEIGHTS AND MEASURES	69
VETERANS' AGENT	69
VETERANS' GRAVES	70
INSPECTOR OF WIRES	70
WORKMEN'S COMPENSATION	70

	<u>Page</u>
OUR HERITAGE	
ACTON HISTORICAL DISTRICT STUDY COMMISSION	71
ARCHIVES	71
HISTORICAL COMMISSION	72
1975 CELEBRATION COMMITTEE	73
THE OFFICE OF TOWN CLERK	
BIRTHS	75
DOG LICENSES	79
ELECTIONS AND TOWN MEETINGS	80
JURY LIST	113
EDUCATIONAL REPORTS	
ACTON ELEMENTARY SCHOOLS	116
ADULT EDUCATION	121
BUILDINGS AND GROUNDS	123
DEPARTMENT OF FINE ARTS	123
JUNIOR HIGH SCHOOL	125
PUPIL PERSONNEL SERVICES	125
SENIOR HIGH SCHOOL	128
SCHOOL FINANCES	133
ORGANIZATION	138
CALENDAR	138
SUPERINTENDENT'S REPORT	139
VOCATIONAL REGIONAL SCHOOL	141
FINANCES	
BOARD OF ASSESSORS	143
FINANCE COMMITTEE (See Warrant Supplement)	
OFFICE OF THE TAX COLLECTOR	145
TOWN TREASURER	149
TOWN ACCOUNTANT	164
STREET DIRECTORY AND MAP	182
INDEX	186

### Credits

Cover: Acton Town Hall pencil sketch by Mary P. Wootton, a Freshman at Acton-Boxborough Regional High School.

Photos: Courtesy of Mr. G. B. Williams, Jr. and Patrolman Robert P. MacLeod, Acton Police Department.

# NATIONAL, STATE AND COUNTY OFFICIALS

President  
RICHARD M. NIXON

Vice-President  
SPIRO T. AGNEW

Governor  
of the  
Commonwealth of Massachusetts  
FRANCIS W. SARGENT  
Dover

Lieutenant Governor	Donald R. Dwight, Wayland
Secretary of the Commonwealth	John F. X. Davoren, Milford
Treasurer and Receiver General	Robert Q. Crane, Boston
Auditor of the Commonwealth	Thaddeus Buczek, Salem
Attorney General	Robert H. Quinn, Dorchester
Senators in Congress	Edward W. Brooke, Boston
	Edward M. Kennedy, Boston
Representative in Congress 3rd Congressional District	Robert F. Drinan, Newton
Councillor, 3rd Councillor District	George F. Cronin, Jr., Boston
Senator 5th Middlesex District	James DeNormandie, Lincoln
Representative in General Court 38th Middlesex Representative District	Ann C. Gannett, Wayland
County Commissioners	John F. Dever, Jr., Woburn
	Frederick J. Connors, Somerville
	John L. Danehy, Cambridge
Clerk of Courts, Middlesex County	Edward J. Sullivan, Cambridge
Register of Deeds, Middlesex South District	John F. Zamparelli, Medford
County Treasurer	Thomas B. Brennan, Medford
Register of Probate and Insolvency	John V. Harvey, Belmont
District Attorney	John J. Droney, Cambridge
County Sheriff	John J. Buckley, Belmont

Effective, 1973

Representative in Congress 5th Congressional District	Paul Cronin, Dover
State Senator 5th Middlesex District	Chester G. Atkins, Acton
Representative in General Court 33rd Middlesex District	John H. Loring, Acton
County Commissioners	S. Lester Ralph, Somerville
	Paul Tsongas, Lowell
	John L. Danehy, Cambridge



## CHARTER OF THE UNITED NATIONS

We, the peoples of the United Nations, determined to save succeeding generations from the scourge of war, which twice in our lifetime has brought untold sorrow to mankind, and to reaffirm faith in fundamental human rights, in the dignity and worth of the human person, in the equal right of men and women and of nations large and small...

And for these ends to practice tolerance and live together in peace with one another as good neighbors...

Have resolved to combine our efforts to accomplish these aims.

Preamble (June 1945)  
based on the draft written by  
Jans Christian Smuts 1870-1950

## ACTON: STURDY AND PROUD!

"We, the people..." have again spoken. On November 7, 1972, by a process that has been in practice for nearly 200 years, we elected county, state and federal officers. We do likewise for Acton; by a process that has been in practice here for 237 years.

Do "we, the people" ever pause for a moment to be grateful for the goodly number of capable, outstanding men who have carried the burden of governing Acton? The written records which they left behind, attest not only to initiative, integrity, and a keen sense of civic responsibility but also show that these men gave years of faithful service to both town and state government. Acton is indeed fortunate to have Town Meeting records that are not only well-preserved and legible but also quite complete. The first records were from the church. They were written in longhand on sheets of paper - sometimes three or four sheets fastened together - and posted in a conspicuous place. (Remarkable that so many survived the years!) The first printing of the reports of the Selectmen and Overseers of the Poor was attempted in one booklet in 1853. The first School Committee report was given orally in 1836. In 1837, it also was printed in booklet form; a custom which was followed until the early 1860's when all annual reports were bound in one book.

The first Town Meeting, October 13, 1735, easily settled two of its four articles: one, to have its land taxed, and two, to choose John Heald to petition the General Court for a tax rate and to vote 30 pounds for the first budget. However, articles three and four - to build their church and to decide where "to pitch a place to set it on" - was a different matter! That took many meetings beset with many opposing opinions and strong arguments before the church became a reality.

At this first Town Meeting, twenty town officers were chosen to manage town affairs. Their titles sound strange and their services have long been forgotten. There were five Surveyors of Highways, three Hoggreeves, two Fence Viewers, one Surveyor of Hemp and Flax, two Constables, and one Tythingman. Three Selectmen served as Assessors. The remaining three officers were the same as today - Moderator, Clerk and Town Treasurer. The Officers and Committees listed in successive Town Reports give a history of town services rendered as the town grew. Twelve Surveyors of Lumber and seven Surveyors of Wood were added about 1880. Later, Surveyors of Hoops and Staves, and Field Drivers, etc., were added. For many years, Town Meetings were held during the daytime upstairs in the Town Hall. Dinner was served at noon by the women in the lower hall. Schools were closed and it was a day for social enjoyment as well as for town business.

The following give an idea of the earliest problems. The form of expression is quaint.

- 1735-36 - To see if the town will build a bridge at or near John Shepard's and Jones sawmill to accommodate Dr. Shepard. Voted to build.
- 1738 - Voted to keep the bridge over Law's Brook in repair.
- 1739-40 - To know whether ye town will insist on Mr. Faulkner opening his dam thirty days in a year as the law directs where alewives and other fish pass in plenty.
- 1762 - To see if the town will accept the way from the great stump at the corner of the iron work farm through the Rev. John Swift's farm to the meeting house.

The following brief statements of town proposals and events show progress in various areas:

- 1774 - Company of Minute Men formed under Isaac Davis.  
First proposal for a poorhouse.
- 1780 - Voted to adjourn the meeting to the residence of Caroline Brooks because of severe weather. (There was no heat in the church.)
- 1781 - First resident physician from without the town - Dr. Abraham Skinner.
- 1791 - Voted to build a workhouse to support the poor.
- 1802 - Voted NOT to permit hogs to run at large.
- 1828 - First town Post Office - Silas Jones is the first Postmaster.

- 1842 - Voted to supply heat and light for town affairs only.
- 1859 - Purchase of the church for town meetings and armory.
- 1862 - Great fire at Acton Center.
- 1863 - Present Town Hall, with armory facilities, erected.
- 1866 - Town bought a new hearse.
- 1882 - Voted to provide pails, ladders, fire hooks for each of the five villages and pay half the expense for buying hand pumps for any citizen wanting one.
- 1884 - First recognition of street lighting problem. . . . lamplighters.
- 1889 - Voted to discontinue use of oxen on road work.
- 1890 - Voted to accept the Public Library given by William A. Wilde, a native of Acton, born in South Acton.
- 1894 - Town laid out in three precincts.
- 1895 - First interest in Nagog Pond for a water supply.
- 1901 - Voted more fire protection.  
First tree warden appointed.  
First Board of Health appointed.
- 1902 - Alvin Lothrop gave the town a stone crusher.
- 1903 - Voted \$100 for a Peace Celebration, April 19th.
- 1905 - Voted to instruct the Selectmen to enforce the State Law relative to the speed of automobiles.
- 1907 - Electricity put in the Town Hall and Acton Memorial Library.
- 1910 - Town accepted the Chapel in Mt. Hope Cemetery, erected by George C. Wright of West Acton.
- 1917 - Voted that a committee of five be chosen to consider the matter of military preparedness.
- 1919 - Voted unanimously that a committee of fifteen, five from each precinct, be chosen to make arrangements for "a welcome home" to all from this town who served in the "Great War".
- 1934 - Voted that the Selectmen and six others be appointed by the Moderator as the committee to make arrangements for observance of the 200th anniversary of the incorporation of the town, in July.

The 1934 vote resulted in an enthusiastic three day celebration on the Town's birthday in 1935. Leading newspapers began their publicity with. . . . "The little town of Acton, almost forgotten but sturdy and proud;" "Little Acton, the peaceful, pleasant Middlesex County Town that looms so large in American history." One newspaper even referred to the. . . . "sleepy little town of Acton."

Acton has since progressed into the 37th year of its next one hundred. It is neither "little" nor "sleepy". It is a large town which is very much alive with the problems of keeping up with the needs and activities of its fast-growing population. Let "we the people" remember to keep Acton "sturdy and proud" - a fitting tribute to the years of dedication each generation contributes to the welfare of our town.

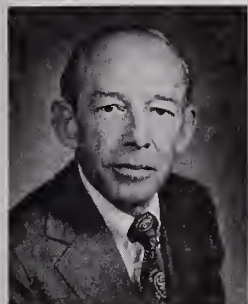
Miss Florence A. Merriam



## BOARD OF SELECTMEN AND TOWN MANAGER

Paul R. Nyquist, Chairman

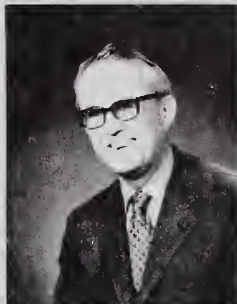
Robert W. Dotson, Town Manager



Paul H. Lesure



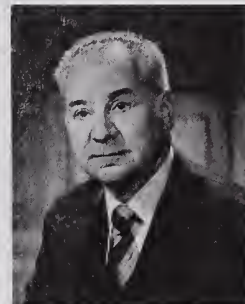
Stephen G. Lewis



Paul R. Nyquist



William C. Sawyer



Alfred F. Steinhauer



Robert W. Dotson

On April 11, 1972 the Board of Selectmen reorganized, welcoming Stephen G. Lewis as its newest member. The Board elected Paul R. Nyquist, Chairman; Alfred F. Steinhauer, Vice-Chairman; Stephen G. Lewis, Clerk. The two additional members are Paul H. Lesure and William C. Sawyer. The Board's first action was the reappointment of Robert W. Dotson to his second three-year term as Town Manager.

The 1972 Annual Town meeting reflected increased voter interest in municipal affairs. The business sessions which initially convened on March 13, 1972 were finally adjourned with the seventh session on April 5, 1972. Record attendance of close to 1300 voters required the use of both the Blanchard Auditorium and the auditorium of the Regional High School during the early sessions. Moderator John W. Tierney arranged for a professional sound system service to be used at all sessions of Town Meeting; the service has proven invaluable during 1972.

Among the many issues considered, the Annual Town Meeting authorized funds for nine additional firefighters to provide for around-the-clock coverage at all three fire stations, rejected proposal to fund a kindergarten program in September 1972, authorized funding of a Summer Youth Employment Program sponsored by the Youth Commission, adopted a definitive sign bylaw for better control of signs and advertising devices in the Town and authorized the formation of the Town Government-Water District Committee to devise a plan for the closer coordination of the Acton Water District and the Government of the Town of Acton and to submit such plan, together with appropriate organizational and financial studies and drafts of any required Warrant articles, to the Board of Selectmen and the Water Commissioners prior to December 15, 1972.

The rapid growth of the Town continued during 1972 with an increase in the construction of business establishments, apartments and condominium units. Three large shopping centers were opened, a fourth containing two motion picture theatres is presently under construction, a condominium complex containing approximately 500 units continues under construction on Route 2A across from Nagog Pond and a large apartment development is being constructed on the site of the former Bellows Farms on Route 2A.

A trend toward construction of private recreational facilities also has evidenced itself. Private enterprise completed an indoor tennis facility in North Acton, approval was given for the construction of an ice skating rink on Powdermill Road in South Acton and plans are now under consideration for a privately owned public golf course to be constructed on Route 2A in East Acton.

One of the major concerns of Town officials is that of solid waste disposal. The existing sanitary landfill site located on Route 2 is filling rapidly and it is estimated that the life of the landfill site will end during the latter half of 1973. The Selectmen, Planning Board, Solid Waste Disposal Committee, Town Building-Land Acquisition Committee and other Town officials have been working throughout the year on the acquisition of a new landfill site which would be suitable. Several sites are under consideration at the time of this writing and it is hoped that a recommendation for the acquisition of a new site will be presented to the Town at a special town meeting in early 1973.

The problems related to the reconstruction of Route 2 continued throughout the year. Numerous meetings were held between officials of the Massachusetts Department of Public Works and the Board of Selectmen. The opening of a large shopping center at the intersection of Route 2 and Piper Road compounded the traffic problems. During the year several accidents occurred at the Route 2 intersections at Weatherbee Street-School Street, Hosmer Street and Piper Road-Taylor Road resulting in 3 deaths and 11 injuries. The Board of Selectmen has urged the Massachusetts Department of Public Works to take all steps necessary to proceed on the reconstruction of Route 2 and to provide traffic safety devices immediately. The Department has initiated action to rectify, on a permanent basis, the hazardous traffic situation which exists on Route 2 at Piper Road. The project was halted with the winter weather conditions.

Plans for the reconstruction of Route 111 (Massachusetts Avenue) were under discussion throughout the year. The proposal of the Massachusetts Department of Public Works for reconstruction of the road from its present width of 24 feet to that of 44 feet met strong opposition by residents. The Boards of Selectmen in Acton and Boxborough have appointed a committee to investigate the possibilities of alternative proposals. The Acton Board of Selectmen believes that reconstruction of Route 111 is necessary, however, a width of 44 feet appears excessive and the Board suspects that should the road be so widened heavy trucking traffic would tend to funnel from Route 495 onto Route 111 on its way to Concord and Boston. As a temporary measure, the Massachusetts Department of Public Works repaved the road surface in November. Agreement on the width of the road is presently under discussion.

Due to litigation which was brought against the Massachusetts Department of Civil Service relative to alleged discriminatory practices in Civil Service testing for police examinations, the Town Manager has been unable to hire the three additional full-time permanent patrolmen authorized at the 1972 Annual Town Meeting. The United States Court of Appeals has recently ruled on the case and a revised examination has been held; the Manager expects to be able to appoint the additional men as soon as the Massachusetts Department of Civil Service has issued an eligible list of those who have taken the examination. The need for a larger police force has become increasingly evident with the rapid increase in the Town's population.

The workload of the Personnel Board increased considerably during 1972. Aside from routine matters associated with revaluation of job positions, the Personnel Board negotiated three union contracts within the "wage-price" guidelines of the Federal Government. In connection with personnel matters and collective bargaining, the Board of Selectmen strongly opposed State legislative bills which would have mandated cities and towns to implement certain personnel practices or pay scales. A binding arbitration bill was eventually vetoed by the Governor, however, a State statute which effectively sets the salary of Fire and Police Chiefs was passed. The Board of Selectmen continues to oppose legislation of this nature which completely negates the "home rule" concept.

A thorough inventory of capital equipment for all Town departments exclusive of Schools was completed in November for planning and insurance purposes. It is anticipated that the inventory will prove quite valuable in programming future capital outlay expenditures.

At the time of this writing Town officials are preparing an eighteen month budget to cover a period commencing on January 1, 1973 and ending on June 30, 1974. The eighteen month budget is being prepared in accordance with the requirements of the "Fiscal Year" law which takes effect on January 1, 1973. In effect the "Fiscal Year" law will change the existing fiscal year cycle from the January 1-December 31 calendar year to a July 1-June 30 fiscal year. Taxpayers will receive two tax bills during the eighteen month period; one bill for a twelve month period shall be due and payable on November 1, 1973, and one bill for a six month period shall be due and payable on May 1, 1974. The Board believes that the implementation of this bill may confuse the fiscal operation of the Town and has consistently opposed it.



In 1972 the Massachusetts Legislature passed a bill which will require all municipalities to conform to a State-wide building code by 1975. The proposed State code will standardize and improve the quality of construction throughout the Commonwealth. The Board believes that the State code will prove extremely beneficial to all Massachusetts communities.

The Selectmen held several hearings during the latter half of 1972 on petition of business, commercial and industrial firms for installation of aboveground propane tanks at newly constructed buildings. A shortage of natural gas has required the Boston Gas Company to limit new installations to residential development only. Officials of the Boston Gas Company believe that normal service will be resumed by the end of 1973.

During 1972 numerous Town officials retired or resigned from public office. Most notable were the resignations of Dewey Boatman from the Board of Assessors, Edward J. Collins, Jr. as Chief of Police, Anthony L. Galeota, Jr. as Town Engineer, Kenneth E. Jewell as Building Inspector, Bradford S. Leach as Director of Public Health, James B. Wilson as Registrar of Voters and Herbert P. Wilkins as Town Counsel. Most of those who left Town office had served the Town for many years and both the Board of Selectmen and the Town Manager wish to take this opportunity to express their gratitude for the many years of dedicated service which these officials have given to the Town. Although the resignation of Town Counsel Herbert P. Wilkins was accepted with regret, we are pleased to congratulate Mr. Wilkins on his appointment to the Supreme Court of the Commonwealth.

The November State Elections placed two Acton residents in State office. Chester G. Atkins, our present representative in the House of Representatives was elected State Senator for the 5th Middlesex District and John H. Loring, former member of the Board of Selectmen and present Chairman of the Board of Assessors, was elected Representative for the 33rd Middlesex District.

We would finally note with sorrow the passing of our friend and associate, Porter G. Jenks, former member of the Finance Committee, the School Building Committee and the Town Administration Study Committee. Porter Jenks' knowledge and expertise proved invaluable in assisting Town officials over the years.

\*\*\*\*\*

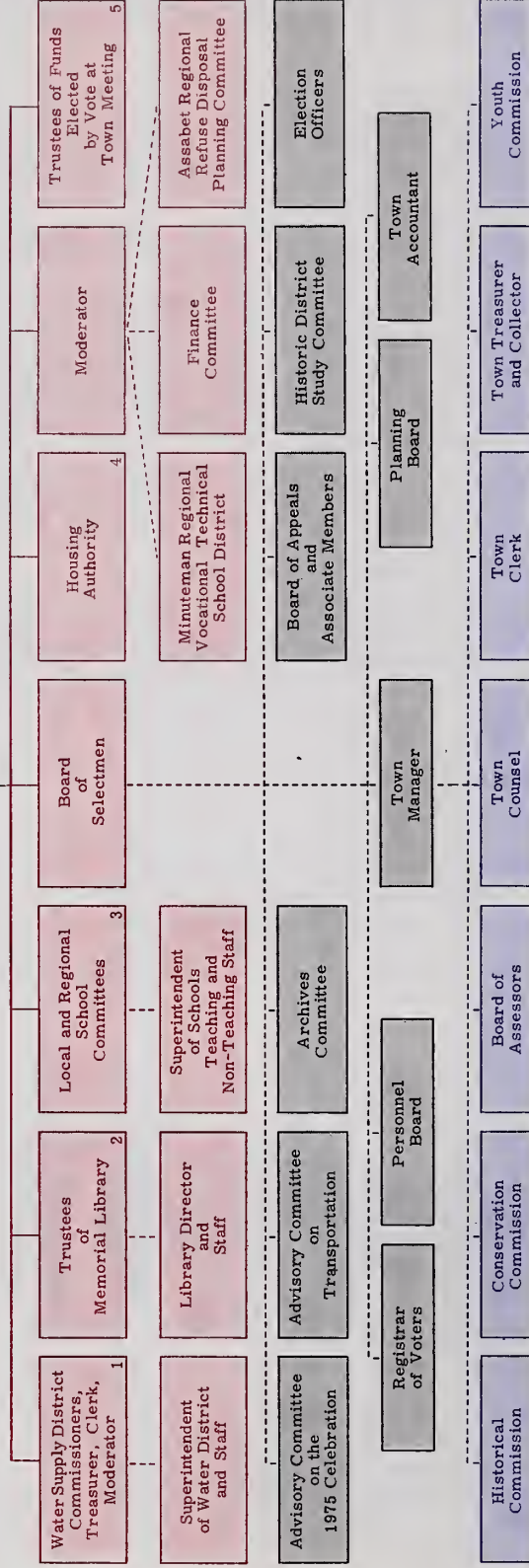


Acton Fire Department



# TOWN GOVERNMENT ORGANIZATIONAL CHART

## VOTERS OF THE TOWN OF ACTON



### APPOINTMENTS MADE BY TOWN MANAGER

- Board of Health and Director of Public Health
- Superintendent of Streets, Highway Department Personnel
- Assistant Assessor
- Chief of Police - Full-time and Special Officers
- Fire Chief - Full-time and Call Forces
- Town Engineer, Engineering Department and Staff
- Cemetery Commissioners and Superintendent of Cemeteries
- Building Inspector, Zoning Enforcement Officers and Deputies
- Permanent Building Committee
- Inspector and Deputy Inspector of Gas Piping & Gas Appliances
- Veterans' Agent and Director of Veterans' Services
- Inspector and Deputy Inspector of Wires
- Director and Deputy Director of Civil Defense
- Recreation Commission
- Inspector of Animals
- Town Report Committee
- Public Ceremonies and Celebrations Committee
- Town Building-Land Acquisition Committee
- Metropolitan Area Planning Commission
- Industrial Development Commission
- Superintendent of Insect Pest Control
- Sealer of Weights and Measures
- Dog Officer
- Tree Warden
- Street Lighting Committee
- Veterans' Graves Officer
- Council on Aging
- Sewerage Study Committee
- Constables
- Public Weighers
- Workmen's Compensation Agent
- Town Forest Committee
- Field Drivers
- Veterans' Burial Agent
- Keeper of the Lockup
- Fence Viewer
- Collective Bargaining Committee
- Constable - Special-Deputy Collector
- Forest Warden and Deputy Warden

### NOTES

- The Water Supply District of Acton is an incorporated district holding separate elections and Town Meeting. They also elect a Moderator and Treasurer-Clerk.
- The Board of Trustees of the Memorial Library is composed of three elected and six self-perpetuating Trustees.
- The Local School Committee is composed of six members elected by the voters of Acton. The Acton-Boxborough School Committee is composed of the Local School Committee and three members of the Boxborough School Committee.
- The Housing Authority is composed of four elected members and one member appointed by the Massachusetts Department of Community Affairs.
- The Trustees of the Acton Firemen's Relief Fund, Citizen's Library Association of West Acton, Elizabeth White Fund, Goodnow Fund, and West Acton Firemen's Relief Fund are elected by vote at the Acton Town Meeting as opposed to written ballot vote at the Town Election.

### KEY

- \_\_\_\_\_ Elected by the voters of Acton.
- Appointed
- \_\_\_\_\_ Appointed by the Board of Selectmen.
- \_\_\_\_\_ Appointed by the Town Manager with the approval of the Board of Selectmen.

# TOWN OFFICIALS AND APPOINTMENTS

## ELECTED TOWN OFFICERS

	Term Expires
MODERATOR	
John W. Tierney	1973
SELECTMEN	
Paul R. Nyquist	1973
Paul H. Lesure	1974
Alfred F. Steinhauer	1974
Stephen G. Lewis	1975
William C. Sawyer	1975
LOCAL AND REGIONAL SCHOOL COMMITTEES	
Edith D. Stowell	1973
*Donald E. Westcott	1973
**Robert W. Haeberle	1973
*Robert Evans, Jr.	1974
**James T. O'Rourke	1973
Robert B. Pilsbury	1974
Edgar B. Gravette	1975
Helen K. Ray	1975
TRUSTEES OF MEMORIAL LIBRARY	
Mileva Brown	1973
Nancy K. Gerhardt	1974
Robert J. Brandon	1975
ACTON HOUSING AUTHORITY	
Thomas J. Ahern, Jr.	1973
***Patience H. MacPherson	1973
Julia D. Stevens	1975
Mary M. Laffin	1976
Kenneth C. Stowell	1977
TRUSTEES OF ELIZABETH WHITE FUND	
Helen B. Allen	1973
Hazel P. Vose	1974
Eleanor P. Wilson	1975
TRUSTEES OF WEST ACTON FIREMEN'S RELIEF FUND	
James B. Wilson	1973
Frederick A. Harris	1974
H. Stuart MacGregor	1975
TRUSTEES OF ACTON FIREMEN'S RELIEF FUND	
Richard A. Lowden	1973
T. Frederick S. Kennedy	1974
John F. McLaughlin	1975
TRUSTEES OF GOODNOW FUND	
Thelma L. Boatman	1973
James N. Gates	1974
Clark C. McElvein	1975
*Resigned	
**Replacing	
***Appointed by Department of Community Affairs	

Term  
Expires

TRUSTEES OF THE CITIZENS LIBRARY ASSOCIATION  
OF WEST ACTON

Barbara Nylander	1973
Betty L. Boothby	1974
*Joan N. Gardner	1975
**Evelyn W. Lapierre	1973

APPOINTMENTS MADE BY MODERATOR

FINANCE COMMITTEE

Griffith L. Resor	1973
Harold G. Marsh	1973
Ahti E. Autio	1973
Edward W. Berriman	1974
Theodore Jarvis	1974
**William L. Kingman	1974
Joan L. Gardner	1975
Arthur Schene	1975
Thomas E. Wetherbee	1975
*Robert W. Haeberle	1974

REGIONAL REFUSE PLANNING COMMITTEE

Wilfred A. Fordon	1973
*Paul F. Gibson	1974
*Frank B. Kaylor	1975
**Oscar Kress	1974
**Alan J. Waters	1975

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL  
SCHOOL DISTRICT

*Marilyn Peterson	1974
**Charles E. Courtright	1974

APPOINTMENTS MADE BY SELECTMEN

ADVISORY COMMITTEE ON THE 1975 CELEBRATION

E. Wilson Bursaw	1973
Brewster Conant	1973
Col. Burton A. Davis	1973
Davis H. Donaldson	1973
Donald R. Gilberti	1973
Hayward S. Houghton	1973
Roger M. Huebsch	1973
Susan F. Huebsch	1973
Mark A. Kahan	1973
T. Frederick S. Kennedy	1973
Margaret B. Kinzie	1973
Walter R. Laite	1973
Malcolm S. MacGregor	1973
Natacha F. MacGregor	1973
Richmond P. Miller, Jr.	1973
Charles A. Morehouse	1973
Linda A. Morris	1973
Marion E. H. Houghton	1973
Gilbert S. Osborn	1973
Palo A. Peirce	1973
Norman L. Roche	1973



	<u>Term Expires</u>
ADVISORY COMMITTEE ON THE 1975 CELEBRATION (cont'd.)	
Raymond Spicer	1973
Mary S. Tierney	1973
Earle W. Tuttle	1973

ADVISORY COMMITTEE ON TRANSPORTATION	
Philip G. Watts	1973

ANCILLARY MANPOWER PLANNING BOARD	
Raymond A. Shamel	Standing Appointment

ARCHIVES COMMITTEE	
Minetta D. Lee	1973
T. Frederick S. Kennedy	1974
Joyce C. Woodhead	1975

BOARD OF APPEALS	
Edward G. Schwarm	1973
Harold W. Flood	1974
John J. Bush	1975

Associate Members	
Herman Vanderwart	1973
William B. Allred	1974

## ELECTION OFFICERS

Precinct I	
Warden	Irene F. McLaughlin
Deputy Warden	John F. McLaughlin
Clerk	Barbara N. Mulvey
Deputy Clerk	Violet Perry
Inspectors	Barbara Nylander, Margaret Schene
Deputy Inspectors	Theresa M. Carroll, Gail Roche
Tellers	Frances L. Collins, Marion F. Driscoll
	Lela Balcom, Frances Hirsch
	Mona V. Melymuka, Nancy L. Miller

Precinct II	
Warden	Margaret Larsen
Deputy Warden	Elsie T. Winslow
Clerk	Bertha Carr Tucker
Deputy Clerk	Irene Young
Inspectors	Martha I. Lowden, Michael J. Walsh
Deputy Inspectors	Hazel P. Vose, Helen M. Young
Tellers	Ruth R. Phelps, Barbara V. Woodward
	Charlotté E. Wetherbee, Joan E. Nelson
	Jean Ann Dingee, Lorraine O. Condon

Precinct III	
Warden	Barbara J. McPhee
Deputy Warden	Katherine E. Nedza
Clerk	Phyllis K. Sprague
Deputy Clerk	Mary H. Prentice
Inspectors	Martin J. Duggan, Elsie M. Godfrey
Deputy Inspectors	Genevieve L. Hatch, Elizabeth Charter
Tellers	Minnie C. Veasie, Esther Perry
	Anna G. Mahar, Lydia R. Lesure
	Carl R. Godfrey, Marian J. Meigs

	<u>Term Expires</u>
HISTORIC DISTRICT STUDY COMMITTEE	
*Robert W. Parks	1973
Robert H. Nylander	1974
Katherine B. Crafts	1974
Norman R. Veenstra	1975
Dorothea Harrison	1975
PERSONNEL BOARD	
Richard P. O'Brien	1973
Henry M. Young	1973
*Donald McNeish	1974
Donald MacKenzie	1975
Norman J. Magnussen	1975
PLANNING BOARD	
Eric D. Bradlee	1973
George O. Gardner	1974
John F. Pasieka	1975
Edward A. Chambers	1976
Robert H. Gerhardt	1977
REGISTRAR OF VOTERS	
David E. Driscoll	1973
*James B. Wilson	1974
Elizabeth A. Barbadoro	1975
SUBREGION INTERTOWN LIAISON COMMITTEE	
Vincent H. Corbett	1973
TOWN ACCOUNTANT	
Donald O. Nylander	1975
TOWN MANAGER	
Robert W. Dotson	1975
TOWN GOVERNMENT - WATER DISTRICT COMMITTEE	
Frederick H. Bubier (Nominee of Water District)	1973
Edward H. Berriman (Nominee of Selectmen)	1973
Dana B. Hinckley (Nominee of Petitioners)	1973
William A. Deutschman	1973
**Daniel J. O'Connor	1973
*John C. Dalton	1973
<u>APPOINTMENTS MADE BY TOWN MANAGER</u> <u>REQUIRING APPROVAL OF THE BOARD OF SELECTMEN</u>	
BOARD OF ASSESSORS	
Richard W. Remmy	1973
**Lorens A. A. Persson	1974
John H. Loring	1975
*Dewey E. Boatman	1974
CONSERVATION COMMISSION	
Brewster Conant	1973
Richard H. Murphy	1973
**Ragner Gustafson	1973
Robert J. Ellis	1974
Chauncey W. Waldron, Jr.	1974
Dorothy B. Stonecliffe	1975

	<u>Term Expires</u>
CONSERVATION COMMISSION (cont'd.)	
Peter P. Jorrens	1975
*Bianca M. Chambers	1973
HISTORICAL COMMISSION	
Robert H. Nylander	1973
Stanley L. Smith	1973
Marian E. H. Houghton	1974
William Klauer	1975
Anita E. Dodson	1975
TOWN CLERK	
Charles M. MacRae	1973
TOWN COUNSEL	
**Acheson H. Callaghan, Jr.	1973
*Herbert P. Wilkins	1973
TOWN TREASURER & COLLECTOR	
Wm. Henry Soar	1973
YOUTH COMMISSION	
**Leonard S. Selman	1973
**Kathleen K. Barger	1973
Ann T. Evans	1974
Charles G. Kadison	1974
Bruce M. McCarthy	1974
Stephen R. Bing	1975
Alan B. Flood	1975
*Charles A. Schook	1973
*Ernest A. Keppel	1973
<u>APPOINTMENTS MADE BY TOWN MANAGER</u>	
ASSISTANT ASSESSOR	
Ralph E. Dodge	1973
BOARD OF HEALTH	
Dr. John C. Rowse	1973
Donald R. Gilberti	1974
Edwin Richter	1975
BUILDING INSPECTOR	
**Don P. Johnson	1973
*Kenneth E. Jewell	1973
CEMETERY COMMISSIONERS	
Howard F. Jones	1973
Charles F. Putnam	1974
Harlan E. Tuttle	1975
COLLECTIVE BARGAINING COMMITTEE	
Richard P. O'Brien	1974
Henry M. Young	1974
Norman J. Magnussen	1974

	<u>Term Expires</u>
CONSTABLES	
David J. Allen	1973
Frederick J. Hryniewich	1973
T. Frederick S. Kennedy	1973
Charles A. Morehouse	1973
Robert S. Rhodes	1973
CONSTABLE - SPECIAL - DEPUTY COLLECTOR	
William F. Egar	1973
COUNCIL ON AGING	
Vincent G. Gavin	1973
Patience H. MacPherson	1973
Joseph S. Mercurio	1973
Vincent M. Polo	1973
Sylvia A. Remmy	1973
Norman L. Roche	1973
DEPUTY BUILDING INSPECTOR	
**John T. Condon	1973
**David F. Abbt	1973
*H. Stuart MacGregor	1973
*Anthony L. Galeota, Jr.	
DEPUTY CHIEF OF FIRE DEPARTMENT	
Frederick A. Harris	1973
Richard A. Lowden	1973
DEPUTY DIRECTOR OF CIVIL DEFENSE	
Robert F. Guba	1973
DEPUTY FOREST WARDEN	
Richard A. Lowden	1973
Frederick A. Harris	1973
DEPUTY INSPECTOR OF GAS PIPING & GAS APPLIANCES	
Warren E. Bemis	1973
DEPUTY INSPECTOR OF WIRES	
Lawrence I. Tucker	1973
DIRECTOR OF CIVIL DEFENSE	
*Walter J. Johnson	1973
DIRECTOR OF PUBLIC HEALTH	
Steven Calichman	1973
DOG OFFICER	
Patrick Palmer	1973
FENCE VIEWER	
David Abbt	1973
FIELD DRIVER	
James Kazokas	1973
William J. Durkin, Jr.	1973
FIRE CHIEF	
Thomas J. Barry, Jr.	1973



Term  
Expires

FIREMEN  
(Standing Appointment)

Captains

Edward Belmont  
Donald Copeland

Clarence G. Frost  
Malcolm MacGregor

Firefighters

Charles Sweet  
Hobart King  
David Spinney  
Malcolm Perkins  
Wm. H. Soar, Jr.  
Joseph Conquest  
Timothy Blaisdel  
William F. Murphy  
Timothy Pattee  
Paul Simeone

Stephen Huntley  
Milton Hart  
Bernard Caouette  
David Calkins  
John Tobin  
Robert C. Craig  
William Klauer  
David G. Nichols  
Carl Robinson  
Robert Wetherbee

George B. Williams, III

CALL FIREMEN

Lieutenant

Richard Gallant

Carl Simeone

Firefighters

Acton Center Station

Forrest Bean  
Philip Hills, Jr.  
Robert W. Reynolds, Jr.  
Gordon Smart

Ronald Calkins  
Everett Putnam  
Alan B. Davis  
Richard Swenson

James D. Young

South Acton Station

John Bushek  
Frederick L. Harris  
Stewart Kennedy  
Allen Nelson  
Robert W. Puffer, III

Wayne Decker  
Charles Hillman  
Richard Lowden  
James Patton  
Carl Simeone

Alan J. Waters

West Acton Station

Edward M. Bennett  
Steven Foote  
Francis Malson

Arthur Decker  
Gordon Gravlin  
Peter A. Robinson

George Sloane

FOREST WARDEN

Thomas J. Barry, Jr.

1973

INDUSTRIAL DEVELOPMENT COMMISSION

Mark Imbimbo  
Edward W. Flannery  
Stephen E. Lord  
Josiah Kirby  
Richard J. O'Neil

1973  
1975  
1975  
1977  
1977

INSPECTOR OF ANIMALS

Patrick Palmer

1973

	<u>Term Expires</u>
INSPECTOR OF GAS PIPING & GAS APPLIANCES	
Joseph G. Perry	1973
INSPECTOR OF WIRES	
Leslie F. Parke	1973
KEEPER OF THE LOCKUP	
Norman L. Roche	1973
METROPOLITAN AREA PLANNING COUNCIL	
William C. Sawyer	1973
PERMANENT BUILDING COMMITTEE	
Thomas J. Regan, Jr.	1973
Edward L. Morrill	1973
Donald M. Perkins	1974
Wallace Everest	1975
Eric L. Larson	1975
POLICE DEPARTMENT (Civil Service - Standing Appointments)	
Chief	
*Edward J. Collins, Jr.	
Acting Police Chief	
Norman L. Roche	
Sergeants	
Chauncey R. Fenton, Jr.	David W. Scribner
Robert S. Rhodes	
Patrolmen	
William J. Durkin, Jr.	Bernard W. Harrison
William N. Hayes	Joseph P. Sansone
George W. Robinson	Donald M. Bresnick
John T. McNiff	Robert P. MacLeod
Brian R. Goodman	David C. Flint
Lawrence A. Dupont	Edward R. Brooks
Robert L. Parisi	
Special Officers	
William D. Kendall, Jr.	John V. Gregory
T. Frederick S. Kennedy	Robert P. Beaudoin
James P. Conheeney	John E. MacLeod
Oiva T. Kallio	Edmond Daigneault
Matron	
Marjory J. Davis	Muriel B. Flannery
Crossing Guard	
Natacha MacGregor	Mary E. Hynes
Marian E. Quinn	
Special Police Officer for Edwards Square Cedric Thatcher	
Special Police Officer - Acton Schools Only	
Edmund J. McNiff	Robert Graham

Term  
Expires

PUBLIC CEREMONIES & CELEBRATIONS COMMITTEE

Burton A. Davis	1973
Patricia McMillan	1973
Linda A. Morris	1973
Walter R. Laite	1974
Richmond P. Miller, Jr.	1974
David H. Donaldson	1975
Robert M. Huebsch	1975
Mary K. Donnelly	1975

PUBLIC WEIGHERS

William J. Durkin, Jr.	1973
Bernard W. Harrison	1973
Robert S. Rhodes	1973
George W. Robinson	1973

RECREATION COMMISSION

William P. Lynch	1973
Charles A. Morehouse	1973
**Warren Orcutt	1974
Thomas F. Burke	1975
Janet W. Murphy	1976
*Harrington Moore, Jr.	1974

SEALER OF WEIGHTS & MEASURES

George K. Hayward	1973
-------------------	------

SEWERAGE STUDY COMMITTEE

Daniel J. Costello	1973
David A. Manalan	1973

STREET LIGHTING COMMITTEE

Booth D. Jackson	1973
H. Stuart MacGregor	1973
Leslie F. Parke	1973

SUPERINTENDENT OF CEMETERIES

T. Frederick S. Kennedy	1973
-------------------------	------

SUPERINTENDENT OF INSECT PEST CONTROL

Franklin H. Charter	1975
---------------------	------

SUPERINTENDENT OF STREETS

Allen H. Nelson	1973
-----------------	------

TOWN BUILDING-LAND ACQUISITION COMMITTEE

David Abbt	1973
Roger M. Huebsch	1973
Richmond P. Miller, Jr.	1973
Joseph W. Stevens	1973
*Paul D. Hamilton	1973

TOWN ENGINEER

**John T. Condon	1975
*Anthony L. Galeota	1975

TOWN FOREST COMMITTEE

George E. Neagle	1973
Emery D. Nelson	1973
Franklin H. Charter	1973

	<u>Term Expires</u>
TOWN REPORT COMMITTEE	
*Nancy Gay Browne	1973
**Ann G. Hosmer	1974
Betsyan Newton	1975
*John Gourgass	1974
TREE WARDEN	
Franklin H. Charter	1973
VETERANS' AGENT & DIRECTOR OF VETERANS' SERVICES	
Norman L. Roche	1973
VETERANS' BURIAL AGENT	
Norman L. Roche	1973
VETERANS' GRAVES OFFICER	
T. Frederick S. Kennedy	1973
WORKMEN'S COMPENSATION AGENT	
Theron A. Lowden	1973

\*Resigned  
 \*\*Replacing  
 \*\*\*Appointed by Department of Community Affairs



# BUILDING COMMITTEE

Thomas J. Regan, Chairman

During the year 1972 the Acton Permanent Building Committee worked on the following projects:

1. Public Works Building: Final payment was made on all outstanding bills, the Contractors retainage was released and several small items were added. There are no funds remaining of the original appropriation of \$275,000.00 and the account is closed.

2. Luther B. Conant School: Items still remain which have not been completed by the Contractor. In early summer the school committee elected to install the kitchen essentially as originally planned. Plans and specifications were prepared and put out to bid and a contract awarded to the low bidder. The total installed cost was slightly less than the amount of credit received in 1971. The appropriated funds have been essentially used; an accounting of all expenditures is presented below.

3. Repair Projects: During the year the Committee assisted in preparing plans and specifications and the awarding of contracts for replacement of the leaching field at the Senior High and for roof repairs at the Merriam, Town, Senior High and Junior High Schools. A settlement was negotiated whereby Johns Manville Company agreed to pay \$12,000 towards the repair of the Junior High School roof.

4. Regional High School Addition: This project started in August 1971, is scheduled for completion by early summer. The academic building will be complete early in 1973 and the gymnasium-swimming pool later in the spring. Bids for all equipment and furnishings are being taken on a scheduled basis to allow installation after the general construction. At this time it does not appear that there will be any problem in opening complete in September 1973. The appropriated funds also appear to be sufficient to complete the project. The breakdown of budget items and expenditures is given below.

During the year Robert Pilsbury and Donald Wescott were replaced as representatives from the Regional School Committee by James O'Rourke. We were all saddened by the death of Porter Jenks. No member of the Committee worked harder and gave more of himself to the town of Acton than did Porter.

## Luther B. Conant School

Appropriations	Art. 41	3-10-69	\$	42,000.00
	Art. 1	10-20-69		50,000.00
	Art. 19	3-16-70		183,000.00
Total				\$1,922,000.00

## Expenditures:

Architect - Earl R. Flansburgh & Assoc.	\$	102,236.85
Clerk of the Works		19,842.13
Survey, borings, testing, printing & advertising		12,990.15
Construction contract - John Tocci & Sons		1,617,769.75
Equipment and furnishings		105,561.36
Kitchen - Jacob Licht, Inc.		30,870.00
Kitchen - Dawson Michaels & Assoc.		750.00
Kitchen equipment and furnishings		6,807.41

## Outstanding bills:

John Tocci & Sons retainage	15,164.10
Architect - E. R. Flansburgh	369.37
Jacob Licht, Inc.	6,625.00
Outstanding purchase orders	1,034.02

## Funds remaining:

	1,979.86
Total	\$1,922,000.00

Regional High School Addition

Appropriations	Art. 8	9-28-70	\$	200,000.00
	Art. 12	6-22-71		4,225,000.00
				20,000.00
				395,000.00
School operating funds				2,000.00
				<u>\$4,842,000.00</u>

## Expenditures :

Architect - Perley F. Gilbert, services	\$	232,000.00	\$	221,539.89
- Furnishings and equipment		38,000.00		9,674.81
Clerk of the works		25,000.00		22,642.62
Other Costs: Survey, borings, testing, printing, etc.		13,000.00		10,790.27
Contractor :				
M. Spinelli & Sons	\$3,941,689.00		\$2,471,288.76	
Change Orders 1 thru 19	44,257.25			
Revised Contract Total	3,985,956.25			
Equipment and furnishings	480,000.00			
Sub-total	<u>\$4,773,946.25</u>		<u>\$2,735,936.35</u>	
Contingency	68,053.75			
Totals	\$4,842,000.00			

Remarks: \$251,445 Under Contract

Change Orders

1. Ledge 143 c.y.	\$ 2,831.40
2. Blacktop walk	1,612.50
3. Ledge 14 c.y.	277.20
4. Boulders 192 c.y.	3,439.66
5. Ledge (trench) 147 c.y.	4,204.20
6. Boulders 20 c.y.	199.70
7. Tree stumps	2,500.00
8. Exhaust - Room 214	1,343.97
9. Ledge 1221 c.y.	24,175.80
10. Piping - Laundry Room	534.09
11. Additional Ceramic Tile	279.50
12. Additional Resilient Tile	456.88
13. Electrical conduit	412.16
14. Change Bus Duct	-4,000.00
15. Plumbing-Teachers Dining	1,087.52
16. Gas Connections	1,048.79
17. Plumbing-Swimming Pool	-581.44
18. Neutralizing Tank	2,701.88*
19. Duct Insulation	<u>1,733.44</u>
Total	\$44,257.25

\*Not accepted as of 12-31-72

Equipment and Furnishings

Metal Cabinets	
Grade-Aid Mfg. Co.	\$ 99,719.00
Stage rigging & draperies	
Capron Lighting Co.	18,983.00
Steel Lockers	
Lyon Metal Products	13,964.00
Gymnasium Seating	
Hussey Products Co.	21,000.00
Lecture Room Seating	
Henry S. Walkins Co.	4,400.00
Auditorium Seating	
American Seating Co.	40,296.00
Science Lab. Equipment	
NII	12,202.00
Hampden	5,270.00
Kitchen Equipment	
United Restaurant Equip.	9,800.00
Gym Equipment	
Hampden	3,133.00
Modernfold	6,826.00
Porter Equipment Co.	<u>15,852.00</u>
Total	\$251,445.00

## Building Committee

Wallace Everest      Edward Morrill  
Eric Larson          Donald Perkins

## Regional School Building Committee

Reginald Brown      H. G. Marsh  
Raymond Grey        James O'Rourke  
John Lyons            Walter Shaffer

## BOARD OF APPEALS

H. W. Flood, Clerk

John J. Bush, Jr., Chairman

Edward G. Schwarm

The Acton Board of Appeals held 22 Public Hearings during the year 1972 on the following matters:

Petitions for earth removal: Granted 1.

Petitions for specific uses and exceptions: Granted 2; Denied 2.

Variances from requirements of the Protective Zoning Bylaw: Granted 6;  
Denied 3; Withdrawn 1.

Flood Plain Zoning: Granted 3; Denied 1.

Petition for comprehensive permit: Denied 1.

Petition for review of Selectmen's decision: Pending 1.

## CEMETERY COMMISSION

T. Frederick S. Kennedy, Superintendent

### MOUNT HOPE CEMETERY

During the past year we have continued the project of removing corner posts in the lower part of the older section of the cemetery as well as removing several built up lots and the curbing around them. Several old marble monuments were repaired and reset. Several of the larger monuments had to be straightened and cleaned, the expense for this work was covered by specific funds.

In the fall the Engineering Department laid out a new section into lots, and also made some very good suggestions for future expansion. Also, this fall a large amount of fill was hauled in and leveled off to make another single grave section, and in the spring it will be loamed over and seeded.

It was necessary to remove several large trees, which were dangerous to the surrounding monuments and this coming year several other large pine trees will have to be taken down.

The Commissioners have been working on plans for making further improvements in this cemetery this coming year.

### WOODLAWN CEMETERY

It was necessary in this cemetery, to remove three very large pines and two large maple trees, that were dying. The stumps were ground out by a stump machine. Also a number of large oak trees were pruned. A retaining wall of field stone a hundred foot long was laid along the side of a steep embankment, to improve the appearance of this part of the cemetery. The expense of the above work was covered by cemetery funds.

In the fall the large hill of sand was leveled off and in the spring the pile of loam will be spread over this area and then seeded. When the roads are laid out by the Engineering Department, the pile of gravel salvaged from the hill will be used to make the road beds ready for paving, in this section.



Plans have been made for the Superintendent to attend the New England Cemetery Association Convention to be held in Portsmouth, New Hampshire, and in the fall a seminar to be held at the New England Center for Continuing Education at the University of New Hampshire, Durham, New Hampshire.

The cemetery personnel have attended several conventions and seminars on cemetery maintenance, as well as a cemetery equipment show held at the Newton Cemetery in the fall.

In November the Superintendent attended a seminar, which dealt with some of the following subjects. The effects of an eighteen month budget, labor contracts, federal and state laws, concerning municipal cemeteries. Also improving the cemetery's public image, care of trees and shrubs, reclaiming waste land, preventive maintenance of light equipment.

Due to the increased interest in stone rubbing of old slate monuments in the Revolutionary section in Woodlawn Cemetery, the Commissioners have made a ruling that any person that desires to do rubbings, obtain a permit at the cemetery office. This action was taken due to the fact that in several instances, persons not using the proper material, left marks and scratches on the slate monuments which were very difficult to remove.

The Cemetery Board has submitted two articles in the annual Town Warrant: one requesting funds for development of a master plan for each cemetery which would enable us to better understand future needs and the cost; and the other for money to replace a 1961 International Truck which has seen a lot of use and needs to be replaced.

The department wishes to express its thanks to the Engineering Department, the Highway Department, as well as all others that assisted us during the year.

Harlan E. Tuttle )  
Howard F. Jones ) Cemetery Commissioners  
Charles F. Putnam)

## ELIZABETH WHITE FUND

Hazel P. Vose, Trustee

Helen B. Allen, Trustee

Eleanor P. Wilson, Trustee

The Trustees of the Elizabeth White Fund have met several times during 1972 to discuss referrals and to sign requisitions to the Town Treasurer totaling \$1,000.00.

We are happy to report the acceptance of Helen B. Allen to serve on the Board replacing Helen B. Wood who passed away in April of 1971.

(Note of Interest: This fund, the 1923 legacy of George R. White, in memory of his mother Elizabeth, is set up... "to aid the unfortunate of Acton." The principal has been invested and the Trustees use the interest to aid... "widows, orphans or the elderly" or any case "in which the town is morally obligated." Cases can be referred to the Trustees by the Public Health Office, a clergyman, a physician or even a concerned neighbor. In 1972, fifteen Acton residents received aid from the Elizabeth White Fund.)

## GOODNOW FUND

Thelma L. Boatman, Trustee

### INVESTMENTS

Concord Cooperative Bank	\$3,000.00	\$3,000.00
--------------------------	------------	------------

### RECEIPTS

Concord Cooperative Bank	\$ 165.68	\$ 165.68
--------------------------	-----------	-----------

### EXPENDITURES

Treasurer of the Acton Congregational Church	\$ 145.68	\$ 145.68
Town of Acton for the perpetual care of the Goodnow Lot in Woodlawn Cemetery	\$ 20.00	\$ 20.00
		<u>\$ 165.68</u>

Clark C. McElvein  
James N. Gates

## HOUSING AUTHORITY

Thomas J. Ahern, Jr., Chairman

This year the Legislature finally made funding credit available for low-income housing for the elderly in Acton. Accordingly our focus of attention has been on completing site development plans in connection with a 5.5 acre site near Elm Court, selected by us and approved by the Department of Community Affairs of the Commonwealth. Upon our Application and with the approval of the Town Meeting, the scope of the project was increased from 48 to 68 units.

After our engineers and architects had completed the necessary site and design plans, we filed an application for Comprehensive Permit with the Acton Board of Appeals. Prior to the public hearings before the Board, numerous meetings were held with the Town Board and officials affected by the Application. The Application was formally presented to the Board of Appeals in public hearings which occurred in June and July. In September the Board of Appeals disapproved the Application and after consulting with counsel, the Housing Authority appealed the decision to the Housing Appeals Committee. Evidentiary hearings have been completed and a decision is expected from the Housing Appeals Committee early in 1973.

Limited funding was made available this year to the Housing Authority through the State Rental Assistance Program. After screening applicants and negotiating with landlords, a lease was executed and the funds committed to aid a qualified family.

Joint meetings have been held with the Council on Aging to explore areas of mutual concern and particularly the creation of a shuttle service for the elderly of the Town.

We look forward to 1973 with the hope that our appeal will have an early and favorable termination so that we can proceed to make housing for the elderly a reality in Acton.

Julia D. Stevens, Vice Chairman  
Mary Laffin, Secretary  
Kenneth C. Stowell, Treasurer  
Patience MacPherson

# HIGHWAY DEPARTMENT

Allen H. Nelson, Superintendent

I herewith submit the annual report of the Highway Department for the year 1972, categorized as follows :

General Highway: During the spring, the sidewalks were swept, lawn damages were loamed and seeded, and the road sides were swept free of the winters sand.

The Town Common and other grounds were raked and fertilized.

Hayward Road, at the intersection of Arlington Street, was completed with the installation of a large culvert. A drainage system was installed and a portion of the street was relocated, graveled, hot-topped, and then the slopes were loamed and seeded.

A walk-way was installed between the Acton-Boxborough Regional High School and Capt. Brown's Lane. This was made with a gravel base and covered with stone dust.

On Hayward Road a sidewalk was placed. Some trees had to be removed, but the majority of them were left. Berm had to be placed where the walk was next to the road surface. Three culverts were extended. Some guardrail had to be removed and the slopes widened and rip-rapped. Then a guardrail was installed and painted. Driveways were regraded and the slopes and lawns were loamed and seeded. The island at Hayward Road and Main Street will be loamed and seeded come spring.

Most berms were replaced where the snow plows had damaged them. New berm was added along Concord Road in front of the cemetery chapel.

Chapter 81-Maintenance: The summer months brought us into our oiling and hot-topping. All of the following streets were scraped, patched, swept and then resurfaced with oil and stone:

Arlington Street	Martin Street
Billings Street	Maple Street
Bulette Road	Liberty Street
Central Street	Nash Road
Charter Road	Nashoba Road
Downey Road	Norte Dame Road
Duggan Road	Robbins Street
Esterbrook Road	Smart Road
Haynes Court	Stow Road
Homestead Road	Strawberry Hill Road
Lillian Road	Taylor Road
Littlefield Road	Townsend Road
Marion Road	Willow Street

Hot-top of 1 1/2" was placed on 6, 200 feet of Parker Street and 3, 600 feet of High Street in conjunction with the Water District and the Boston Edison Company.

On all the streets that were sealed, the excess stone was swept up.

Pope Road from Strawberry Hill Road to Braebrook Road - a distance of 4, 900 feet - had a cold machine mix of stone placed on it, which will be sealed in 1973.

Signs and Lines: All center lines were repainted and parking lots striped. Center lines were added to Willow Street this year. The crosswalks were also painted green on the streets.

The guard-rail on High Street and Route 62 was scraped and painted with the help of the Neighborhood Youth Corps.

A section of Hosmer Street had a steel beam guard-rail installed. Also, a section of Parker Street had a wood beam guard-rail placed there.



Chapter 90-Maintenance: A section of North Main Street, from Newtown Road to the Water District Pumping Station (a distance of 4,600 feet), received a good leveling coarse and a top course of 1 1/2" of Type I bituminous concrete. This was accomplished with the assistance of the Water District and the New England Telephone and Telegraph Company. There is a small portion left from the pumping station to Route #2A, which will be done in 1973.

Drainage: A drainage system was installed on a portion of High Street between Parker Street and 201 High Street. The drainage system was improved at the intersection of Arlington and Summer Streets. A structure and additional pipe was placed on a small portion of Nashoba Road.

A catch basin and pipe was installed at the intersection of Hayward and Charter Roads. On Evergreen Road a sub-drain was installed; as were catch basins and sub-drains at the intersection of Concord and Nagog Hill Roads.

During the spring, 1,300 catch basins and drop inlets were cleaned.

Sanitary Land Fill: This is an area that is growing by leaps and bounds. More re-cycling is being done. Glass, iron, tires, paper and plastics are welcome at the sight. Under the watchful eye of "Westy", the land fill area is kept in top shape.

New Equipment: Through the annual Town Meeting, our department received a much needed bulldozer for the land fill sight, which is working out well. A new 5 ton dump truck was ordered, but has not been delivered as yet.

We have received one of our two new sand spreaders, which works fine and is much needed.

One new snow plow, a power reverse type, is working very well.

A new base station, which replaced the old antique one, and two remote radios are being used constantly.

Our salt blender is not operating as yet, but will be in mid-January of 1973. This will show a great reduction in the amount of salt used with the sand.

Snow: Snow markers were placed around town in the curbed areas that give us problems. Snow fence was put up on Central Street, Piper Road, Summer Street, North Main Street, School Street and Wetherbee Street.

Salt and sand is available to all townspeople at the rear of our facility.

I want to thank our two mechanics, Pete and Jimmy, for holding together our antique equipment. Also, thanks to the rest of the men for their long and devoted hours. My thanks to our secretary, Mrs. Helen Mudgett, for keeping the books and reports, and to all other departments who helped us through the year.

# LIBRARY REPORTS

## ACTON MEMORIAL LIBRARY

Brewster Conant, Chairman

This annual report is dedicated to Mrs. Marion Armstrong, who is retiring December 31, 1972 after nearly thirteen years of service to the Acton Memorial Library. Mrs. Armstrong has been Acting Library Director for the past year. The Trustees wish to thank her for her loyal, effective, and pleasant association over the years, and hope that they will see her many times again in the future.

Welcomed to the staff this year were Mrs. Janet Smith, Assistant Library Director, Mr. Thomas N. Jewell, Reference Librarian, and Mrs. Winnie Woo, Cataloger. Mrs. Francis Moretti has been appointed Assistant Reference Librarian, and Miss Debra McMullen has been appointed Assistant Children's Librarian. Also, a welcome back to Mrs. Wanda Null, our Library Director, after a year's leave of absence.

Your Library could never function as it does without the voluntary help of many in the community in addition to the fine staff. Again this year, sincere thanks to the Friends of the Acton Libraries for giving freely of their time and finances. The Friends have sponsored story hours given weekly for four and five-year-olds. A much needed vacuum sweeper was purchased in part from proceeds from the annual Book Fair held by the Friends, April 14th and 15th. Appreciation is due the Acton Garden Club for maintaining the fine iris bed at the building entrance, adding a cotoneaster further enhancing the planting, and providing weekly flower arrangements and Christmas decorations. Thanks also to the Boy Scouts, who have helped to keep the grounds presentable.



Mrs. Marion Armstrong

Changes to the building and grounds this year have not been extensive. Special mention should be made, however, of great progress in construction of a much needed storage room in the attic, thanks to the diligent effort of our Custodian, Bob Trafton. Better outside lighting has been installed. With the assistance of the Public Ceremonies and Celebrations Committee, the memorial plaques have been cleaned and refinished. A new card catalog section and a new borrower's file have been added in the main Library. The League of Women Voters has deposited and will maintain a file of current Acton Elementary and High School information.

The problems of loitering and vandalism have abated. The Trustees wish to thank the Selectmen and Police Department for their assistance in controlling these problems.

Functions this year at the Library include continuous art displays under the auspices of the Friends of the Acton Libraries, a concert given December 17th by students of the Acton-Boxborough Regional High School under the direction of Mr. Henry Wegiel, and the Mitten Tree displayed at Christmas time by the Campfire Girls.

Two new members were elected to the Board of Trustees in 1972. Welcomed are Mrs. Nancy Gerhardt and Mr. Robert Brandon. Mr. James Parker was elected a Corporate Trustee.

### Annual Library Statistics - 1972

Circulation:	Fiction	55,526	Income:	Fines	\$5,703.93
	Non-fiction	51,240		Miscellaneous	640.79
	Juvenile	42,813			
	Records	5,737		Total	\$6,344.72
	Prints	206			
	Total	155,522			

Books: Adult fiction added to collection	522	Juvenile fiction added to collection	206
Adult non-fiction added to collection	1,413	Juvenile non-fiction added to collection	259
Gifts added to collection	92	Gifts added to collection	17
Total added to adult collection	2,027	Total added to Juvenile collection	482
Total discarded from adult collection	106	Total discarded from Juvenile collection	35

Books in Library January 1, 1972	35,896
Books added to collection during 1972	2,509
Books withdrawn from collection during 1972	141
Books in Library as of January 1, 1973	38,264
Inter-library loan requests - 628	

## Board of Trustees

Robert Brandon	Florence A. Merriam
Mileva P. Brown	James L. Parker
Nancy Gerhardt	Margaret Richter
Hayward S. Houghton	Raymond A. Shamel

CITIZENS LIBRARY ASSOCIATION OF WEST ACTON

Thelma C. Hermes, Librarian

During the year, Mrs. Joan Gardner resigned from the Board of Trustees upon her appointment to the Finance Committee. Sincere thanks are extended for her effective and able service as Secretary for several years. Mrs. Evelyn Lapierre was elected to serve the remainder of her term.

Circulation of books and records continued to rise. Much credit must be given to the Friends of the Acton Libraries for the gift of many new books and to the visits of the Eastern Massachusetts Regional Bookmobile which enabled the Library to offer many additional fine books and recordings.

The Board has many plans for the improvement of the property and facilities and had new lighting fixtures installed in 1972.

Without the volunteer services of many patrons, the Library could not be open as many hours. The Friends of the Acton Libraries continued their support at annual Fair time with contributions and volunteer help. Thanks are also due the Acton Garden Club, who provided a handsome Christmas wreath, the Trustees and their families for loyal, unpaid services, and many townspeople for contributing books and periodicals throughout the fiscal year.

Board of Trustees:	Mrs. Betty Boothby, Chairman; Mrs. Barbara Nylander, Mrs. Jean Gardner, and Mrs. Evelyn Lapierre, Secretary		
Library Hours:	Monday, 7-9 P. M., Tuesday, Wednesday, Thursday, and Friday, 10-5 P. M.		
Accession:	Number of volumes in the Library, January 1, 1972	6,857	
	Increase by purchase	141	
	Increase by gift	218	
	Withdrawn	284	
	Number of volumes in the Library, January 1, 1972	6,932	
Circulation in 1972:	Records: 190 Books: 10,097 (Fiction - 3,437; Juvenile - 4,313; Non-fiction - 2,347)		
	Books borrowed from Bookmobile: 628; Circulation: 826		
	Records received from Bookmobile: 66; Circulation: 25		
	Records presented to Library: 98		
	Fines collected in 1972: \$239.20		



# PLANNING BOARD

Robert H. Gerhardt, Chairman

The Planning Board's responsibilities and duties include zoning, minicipal planning and subdivision control which are defined by state statute. In addition certain specific responsibilities and duties are assigned under the Protective Zoning Bylaw adopted by the Town. In fulfillment of these duties, the Planning Board has held 47 regular meetings and five public hearings, made numerous inspections of subdivision roads and either attended or provided written comment to many Board of Appeals and Hatch Act hearings.

Under Subdivision Control the Board approved one business and industrial subdivision and disapproved preliminary plans for one residential and one industrial subdivision. A definitive plan for a residential subdivision (Central Estates) was disapproved and a revised definitive plan is under review at this time.

In addition to review of plans, the Board has inspected and recommended acceptance of the following roads:

Vanderbelt Road in Chadwick Estates Subdivision

Washington Drive in Patriots Hill Section IV Subdivision

Minuteman Road extension in Deacon W. W. Davis Farm Subdivision

Highland Road in Colonial Acres Subdivision

These roads were accepted at the special town meeting of October 11, 1972.

In 1972 the Board also reviewed 23 site plans and provided comments to the Selectmen. This work involved reviewing the plans for parking, drainage, lighting, etc., of new sites in business and industrial zoned land. Special attention was given to the Bellow Farm 400 unit apartment complex because of its potential impact on town roads and the water supply.

The Planning Board sponsored articles to ammend the Protective Zoning Bylaw to provide further restrictions for trailers, to provide further definition of yard requirements, and to require a special permit or exception from the Board of Appeals for a place of amusement or assembly of more than 500 persons. These provisions were accepted by the Town at the Annual and Special Town Meetings last year.

Under its responsibility for planning, the Board in cooperation with the League of Women Voters undertook a town-wide survey of the townspeople's thoughts, opinions, and desires with respect to current operations and future growth of the Town. The results were tabulated and printed in the newspapers.

Some of the major conclusions are that many of the townspeople wish to retain the rural character of the town and to slow its rapid development.

The present Protective Zoning Bylaws appear to be overly restrictive with respect to our village centers. Most of the business within the West Acton Center are "non conforming" in that they do not conform to the setback and off-street parking requirements. These businesses were established prior to adoption of the zoning within the town and as a "non conforming use" can only be maintained in their present state. They cannot be rebuilt or enlarged without conforming to present bylaws. In 1971 the Planning Board undertook a study of the West Acton Village Center and in 1972 have prepared changes to the zoning bylaw which will be proposed at the Annual Town Meeting in March. It is hoped that these new laws will encourage development and redevelopment of small businesses into a New England style village center meeting the needs of the surrounding community. The proposed changes have been discussed with concerned residents, businessmen and the Selectmen.

The Board has engaged consultants from the Geological Department of Boston University to perform a geological survey of the Town. The principal purpose of this survey is to determine areas within the Town which exhibit geological characteristics such that there is a high probability of

bacteriological or chemical pollution of underground water. Chemical pollution may effect ground water over a far wider range than bacterial pollution. Dissolved chemicals are generally unaffected by passage through the soils while bacteria may be removed by the filtering action of some soils. This may eventually cause pollution of our water supply. With this information we expect to develop regulations which will restrict development of these areas while allowing normal development in other areas.

At the request of the Selectmen our consultants have temporarily directed their efforts toward finding suitable sites for a sanitary land fill. Several possible sites were considered. A number of these sites were excluded from further consideration because they have already been developed or were located poorly. Seismic studies to determine the geological characteristics of the two remaining sites were conducted. Our recommendations were given to Selectmen and Refuse Disposal Planning Committee. Ultimate selection of a site will depend on numerous other factors such as capital and operating costs and are being studied by the Refuse Disposal Planning Committee.

During the year the Board appointed a Watershed Protection Subcommittee. The purpose of this group is to work with the Planning Board to develop zoning bylaws which will provide protection of the entire watershed area in addition to those areas subjected to periodic or seasonal flooding now protected under Flood Plain Zoning.

Because of the work load presented under Subdivision Control Law and Site Plan review, the Board is proposing to hire a full-time assistant. We are proposing that this assistant assume the ministerial duties of the Planning Board. He would be responsible for reviewing and preparing comments on a subdivision and site plans for approval by the Planning Board, researching zoning practices in other towns, and preparing legislation for eventual adoption by the Town.

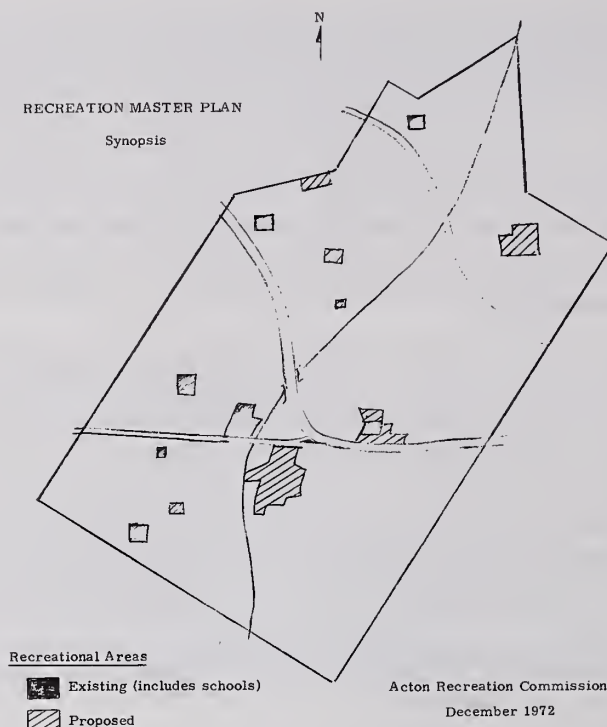
Planning Board members also attend several conferences sponsored by the Massachusetts Association of Planning Board Members. These conferences primarily were concerned with the potential impact of proposed state legislation changing the Zoning Enabling Act as well as how the new Wetlands Protection Laws could be administered. The Planning Board met with the Conservation Commission regarding their new responsibilities with respect to enforcing Wetland Protection Laws.

On May 1, 1972 the Board elected to reorganize and at that time Mr. Gerhardt was elected Chairman; Mr. Bradlee, Vice-Chairman; and Mr. Gardner, Clerk. During 1972 Mr. Gerhardt was also reappointed for another five-year term.

Mr. Bradlee, Vice-Chairman  
Mr. Gardner, Clerk

# RECREATION COMMISSION

Thomas F. Burke, Chairman



## A. Introduction

It seems somewhat paradoxical that recreation in Acton has operated as a Town Department for more than ten years without guidance from a long-range or "master" plan. Conceptually, at least, such a plan would appear to be fundamentally no different from any other scheme one might devise for advancing from one point to another. Furthermore, almost no one disputes the notion that recreation should play an important role in the development of any well-rounded community. Nevertheless, past Recreation Commissions have found the long-range planning task an exercise in frustration; moreover, a survey of similar communities in this area reveals that Acton's experience in this regard is not unique.

In retrospect, most efforts to produce a long-range plan appear to have failed, not for lack of method or enthusiasm, but for lack of consensus or agreement regarding what the plan should accomplish. Disagreement and, subsequently, frustration seem to derive from certain concepts which have shaped public attitudes toward recreation in general.

- (1) Recreation is highly individualized - in fact, apparent community enthusiasm for recreation is really little more than a vast collection of enthusiasms for personal preferences.
- (2) Suburban locations tend to reinforce the notion that individual enthusiasms can be freely pursued - almost without regard or sensitivity to the interests of others.
- (3) By and large, therefore, individuals tend to approve of expenditures for their own recreation interests - but not for those of others.

That these attitudes would conspire to defeat any community-wide recreation plan is self-evident. This is not, however, to dismiss them as invalid. To the contrary, if these attitudes constitute the consensus of the community regarding recreation, then it is the task of planners to devise programs and construct facilities which conform to this mandate.



What is worth examining is the degree to which the community as a whole can afford to cherish and exercise their strict interpretation. Consider, for example, how workable these attitudes would be if strictly interpreted and applied to recreation in the heart of a large metropolitan area; clearly, only wealthy residents would be able to pursue their recreational interests. Progressive attitudes toward recreation, then, are shaped by the community as a whole, specifically, its size and character. Whenever these elements change, attitudes must be modified in proportion.

Acton is changing very rapidly from a small, rural farming community to a medium-sized, middle-class residential suburb. The development of recreation in Acton, however, has not kept pace with this rate of change - in fact, the status of recreational programs and facilities in the Town has not progressed much beyond what it was ten years ago. One of the basic tenets of this plan, therefore, is that unless the Town is willing to change the collective attitudes that have shaped its perspective on recreation in the past, the community will, at some point in the not-too-distant future, find itself in the position of having only a few high-cost alternatives from which to choose in meeting its recreational needs.

Fortunately, as this plan will show, Acton still has a variety of relatively low-cost alternatives available to meet its present and projected recreational requirements. This plan synopsis is intended to outline what these alternatives are, how they might be developed, what policies are suggested as guidelines for this development effort and, finally, what recreation in Acton will look like if this plan is carried out over the next five years.

## B. Planning Guidelines

Ten or fifteen years ago, recreation objectives were relatively easy to articulate: recreation meant "sports" in those days and planning was directed at providing suitable outlets for organized, team-oriented activities such as baseball, basketball and football. A plan based exclusively on "traditional" programs of this type would almost certainly be universally rejected today and this can be attributed to the fact that recreation has evolved from a narrow, almost parochial, "sports" concept to a broader concept better classified as "leisure time activity". As far as a Master Plan is concerned, acceptance of this broader meaning has important implications, the most significant of which is that a plan of this type must, above all, be both comprehensive and flexible if it is to address

- (1) the incredible variety of leisure time activities that individuals within a community routinely pursue and
- (2) the fact that these activities are constantly changing in popularity, emphasis, etc.

It is also useful to recognize that "activities" imply "facilities" and that both are related to each other through "costs". This interrelationship and the balance that must prevail between them is illustrated in Figure 1. Thus, to the extent that a variety of activities and programs are provided or planned, flexibility must be built into the facilities/sites for these activities and into the means of building and supporting them as well. The planning guidelines set forth in Figure 2 are designed to reflect these considerations and to serve as a frame of reference for specific tasks outlined in the balance of the plan.

Figure 1.

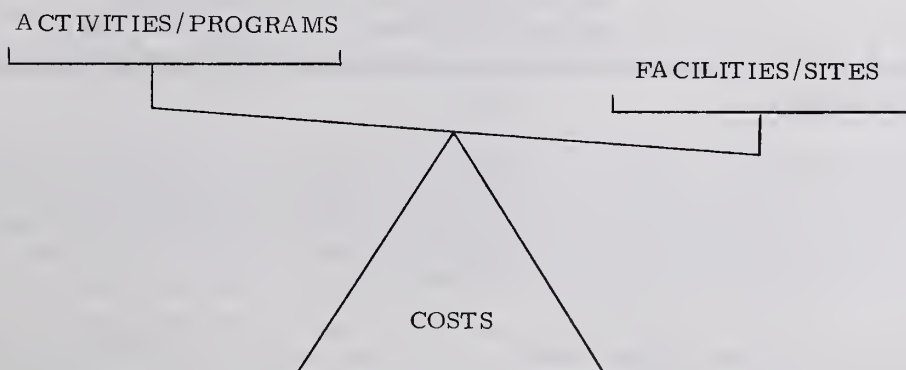




Figure 2.

### PLANNING GUIDELINES

- I. Concept: Develop the philosophy of recreation as "leisure time activity", not just "sports"
- II. Activities: Broaden the scope of programs offered to reflect the mix of community interests in the following general categories:
  - (a) male and female
  - (b) group and individual
  - (c) youth and adult
  - (d) year-round
  - (e) active and passive
- III. Facilities/Sites: Develop recreation sites that not only provide activity flexibility but consider
  - (a) multi-purpose vs. special-purpose use
  - (b) neighborhood vs. centralized locations
  - (c) land and water resources
  - (d) indoor and outdoor facilities
  - (e) facilities owned and operated by other community organizations
- IV. Standards: Adopt National Recreation and Parks Association standards where appropriate.
- V. Costs:
  - (a) Evaluate "lifetime" costs of proposed programs/projects in terms of
    - (1) development
    - (2) operation
    - (3) maintenance
  - (b) Seek alternative means of funding
    - (1) taxes
    - (2) user fees
    - (3) support by other civic organizations
    - (4) state and federal agency cost-sharing

#### C. Activities/Programs

Over the past ten years, a census of recreation interests has been included in a number of general surveys conducted by civic organizations within the town. Figure 3 presents a combined summary of the most popular youth and adult recreational preferences expressed in these surveys along with the status of programs designed to address these interests. The relative importance of each interest is indicated by the "score" it achieved on an arbitrary rating scale devised to interpret the results of the surveys. Several important conclusions can be drawn from this chart.

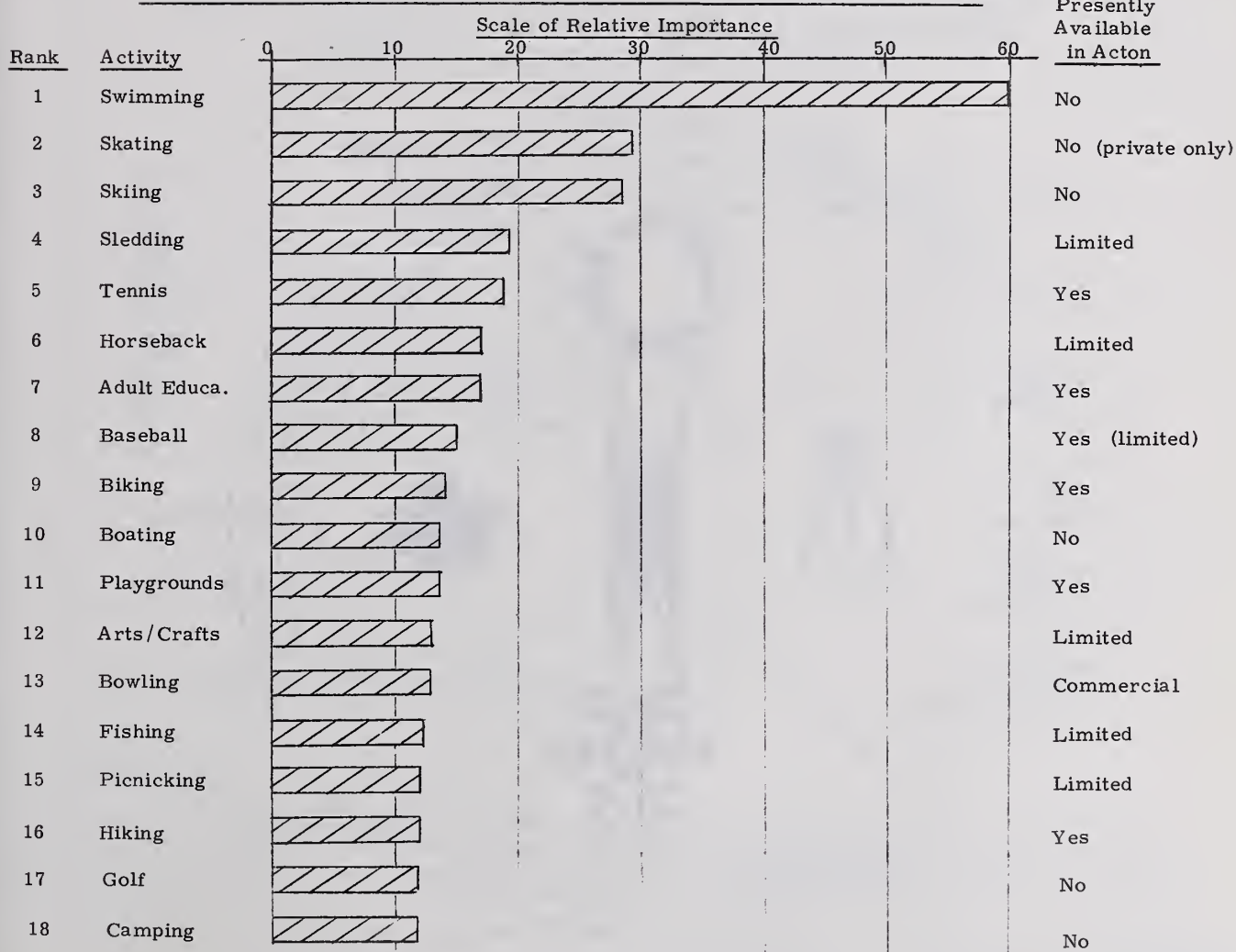
- (1) Although private or commercial outlets are available in the area for those wishing to pursue the four most popular interests, the Town of Acton itself provides no publicly-sponsored programs which address these interests. The reason for this is quite straightforward: the Town simply has no facilities or sites where such activities

might be carried out. Thus, if the Recreation Master Plan accomplishes nothing else, it must address the task of identifying and developing land areas that at least partially respond to these four recreational interests.

- (2) Swimming has consistently ranked more than twice as important as any other activity (the aspect of personal safety probably contributes to the very high preference for this particular activity). Of greater significance, however, is the observation that the two most popular activities, swimming and skating, are "water" sports. In fact, incredible as it may seem, Acton presently has no water resources available for recreational purposes - despite the fact that this very point was emphasized in a special section of the Master Plan developed for the Planning Board ten years ago! The seriousness of this deficiency is only reinforced by further observing that lack of recreation-oriented water resources impacts items 10 and 14 as well.

Figure 3

SUMMARY OF YOUTH AND ADULT RECREATIONAL ACTIVITY PREFERENCES



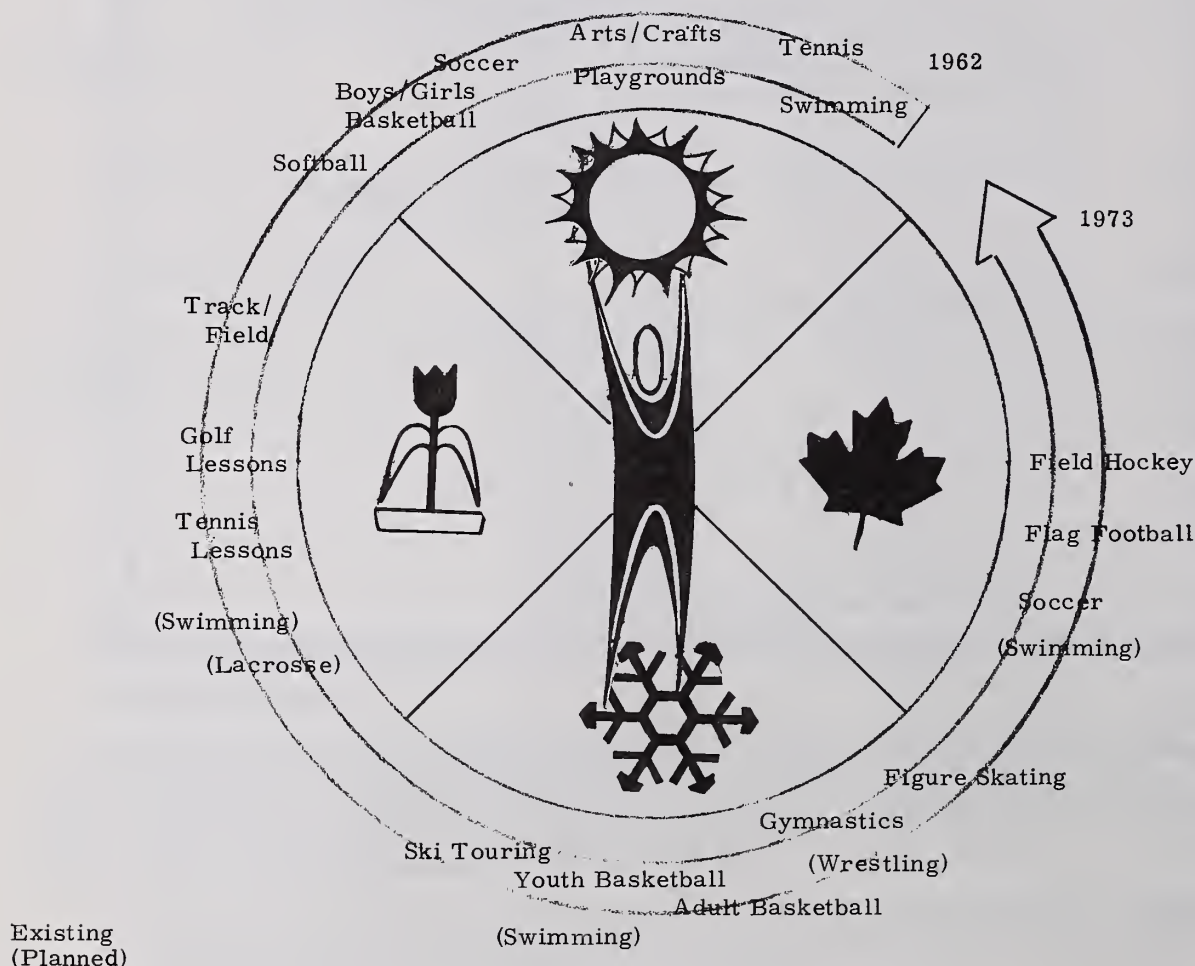
(3) While the list as a whole represents a healthy mix of year-round and passive as well as active interests, the majority of activities listed reveal several characteristics in common:

- (a) All but three are classified as outdoor activities;
- (b) The list contains a high proportion of individual or pairs activities and very little emphasis on team-oriented activities.

None of these observations, of course, make the task of planning for adequate facilities any easier. What they do suggest, however, is that the main thrust of this plan must lie in the development of a variety of multi-purpose recreational sites so that over the next five-year period proper balance between activities and facilities can be restored. In fact, the character of this plan will necessarily have to be facilities-oriented, not programs-oriented.

Although most of the long-range planning effort will be focussed on site development, programs in several important areas will be developed or improved. Fundamentally, program plans call for continuing along the course established two years ago, i.e., that of evolving a program of year-round activities. The thrust of this portion of the plan is illustrated in Figure 4. Within this framework, emphasis will be placed on consolidating and improving existing programs (rather than introducing many new ones) in the following areas.

Figure 4. Illustration of the Gradual Evolution of Recreation Department Sponsored Programs



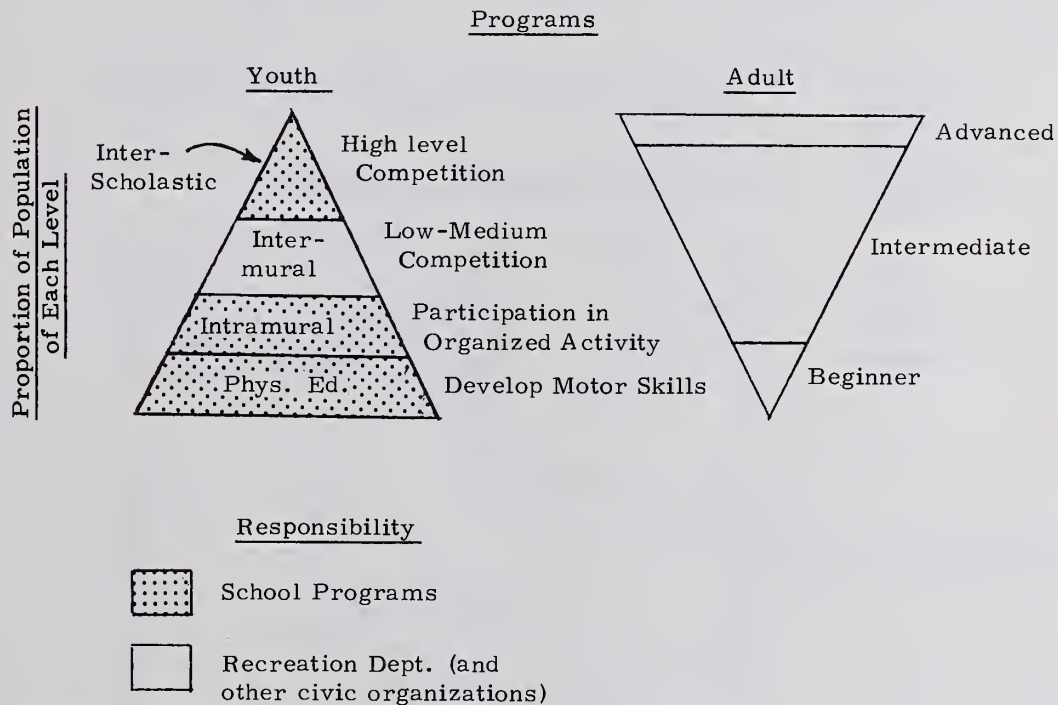


Swimming. With the completion of the regional high school in the fall of 1973, the swimming pool and gymnasium facilities will be made available to the Acton-Boxborough public on weekends and after school hours during the week. In effect, the Town has made an investment in, not just a school, but a community center as well and every effort will be made to allow the public to exercise this concept. A specific plan to accomplish this objective is being developed by the Recreation Commission and will be presented later in the year.

Summer Playground Program. This program will be concentrated in four locations and hours of operation extended to 9-3 daily during a six-week period in July and August. Emphasis will be placed on providing more learning and instructional activities, such as arts/crafts and field trips, so as to develop a better balance with the predominantly sports-oriented activities presently offered.

School Intermural Programs. The role that the Recreation Department plays in offering a series of intermural programs for elementary school children is illustrated in Figure 5. A typical program is "biddy-basketball". The purpose of these programs is to offer a low-level competitive outlet for youngsters whose main recreational interests lie outside the intramural programs offered at their respective school locations.

Figure 5. Illustration of the Recreation Department's Role in Planning Programs for Participants of All Ages and Skill Levels.



#### D. Facilities/Sites

Although it is obvious that the Town must set aside and develop more land for recreational purposes, it is not at all clear how much, what kind or where. As a starting point, the Recreation Commission has adopted the land use standards recommended by the National Recreation and Parks Association. These guidelines, developed by professionals in the recreation field, are detailed in Figure 6.

The illustration in Figure 7 was then developed as a means of comparing recreational land-use in Acton today to what would be needed five years from now in order for the Town to comply with the



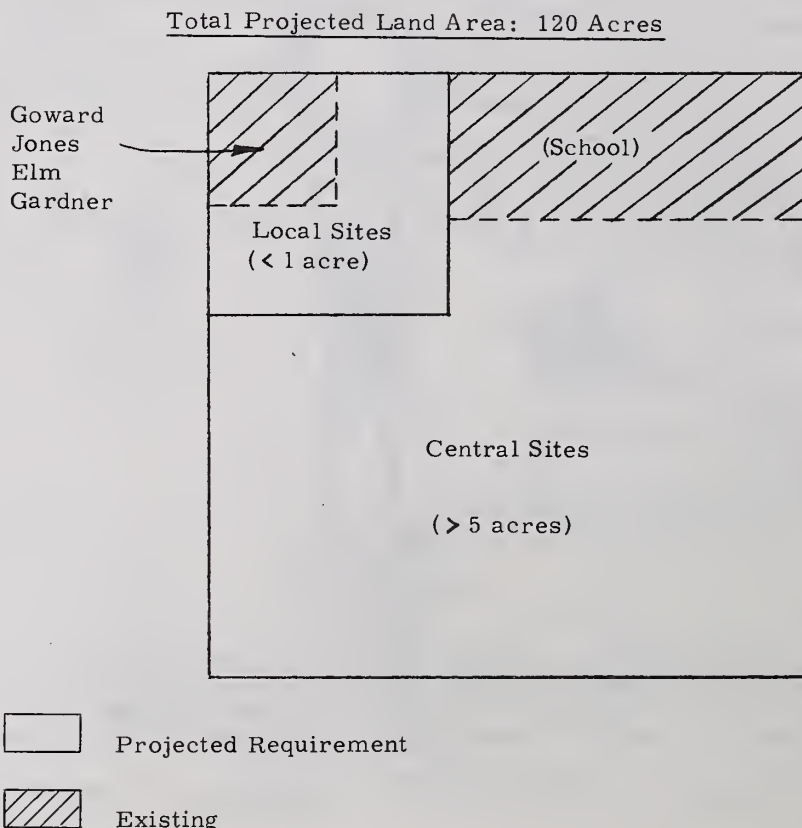
minimum standards set forth in Figure 6. The total area of the square represents a requirement of roughly 120 acres, divided into 20 acres of small, locally-distributed sites and 100 acres of large centrally-located sites. The shaded areas indicate existing land-use in each category.

Figure 6. Summary of NRPA Standards for Recreation Land Use by Classification and Population Ratio.

<u>Classification</u>	<u>Acres/ 1000 People</u>	<u>Size Range</u>	<u>Population Served</u>	<u>Service Area</u>
Playlots	*	2500 sq. ft. to 1 acre	500-2500	Sub-neighborhood
Vest pocket parks	*	2500 sq. ft. to 1 acre	500-2500	Sub-neighborhood
Neighborhood parks	2.5	Min. 5 acres up to 20 acres	2000-10,000	1/4-1/2 mile
District parks	2.5	20-100 acres	10,000- 50,000	1/2-3 miles

\*Note applicable

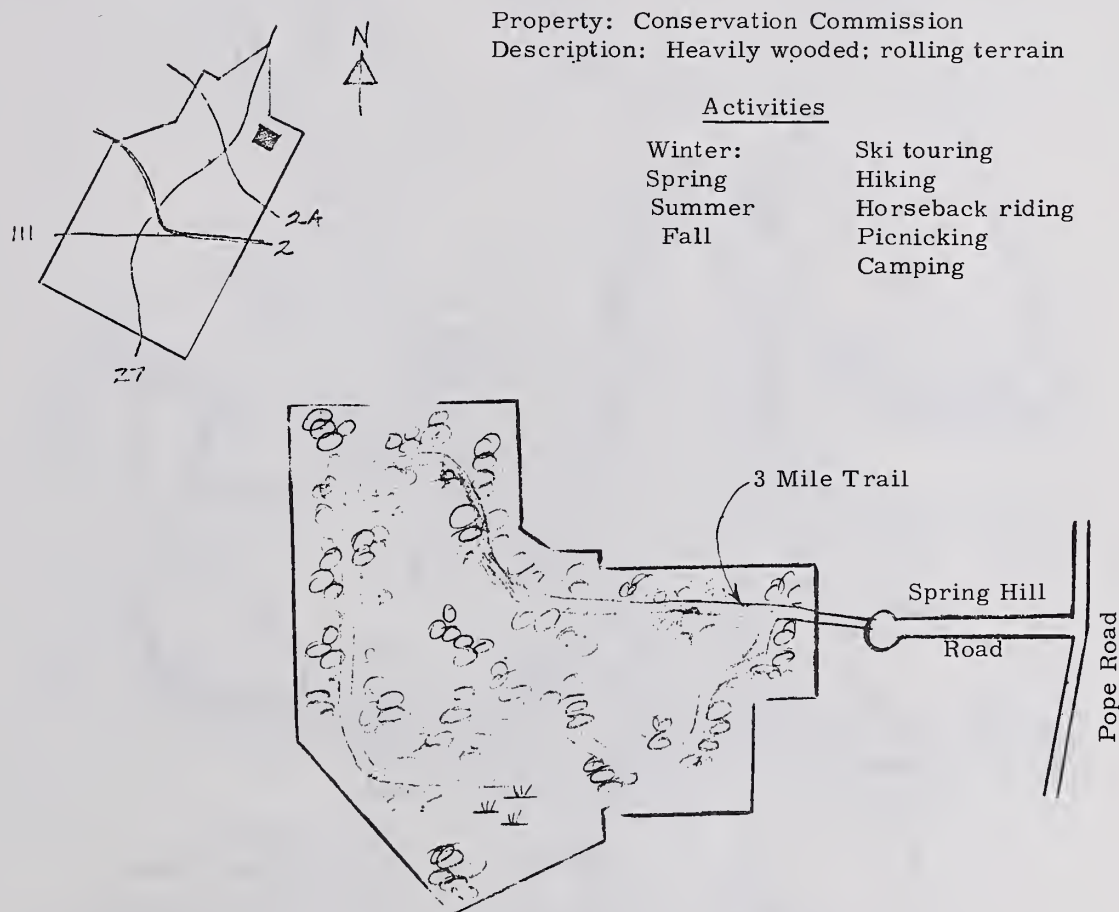
Figure 7. Illustration of NRPA (Minimum) Standards Applied to 1977 Acton Population of 20,000.



Faced with the prospect of both acquiring and developing a sufficient acreage to meet these minimum standards, the community might properly consider whether it wanted to support any recreation at all! Fortunately, such was not the case. Over the past five years, largely through the efforts of the Conservation Commission, the Town has been making an investment in "open areas". For the most part, the objectives of this land investment program have been conservation-oriented, not recreation-oriented, and most of the property acquired as a result of this program is not suitable for recreational purposes. Nevertheless, among the parcels purchased thus far, several sites have portions suitable for development as recreation sites. In effect, this portion of the Recreation Master Plan may be considered by the community as a second phase in the land investment program initiated by the Conservation Commission.

**Spring Hill Site.** Working with the Conservation Commission, the Recreation Department has laid out a 3-mile path through this woodland area depicted in Figure 8. This effort was accomplished primarily by volunteers including the high school ski team; town funds accounted for only a small portion of the effort. In the winter, ski enthusiasts can participate in one of the fastest growing sports in this part of the country: ski touring. (The site is not suitable for alpine skiing.) During the rest of the year the site offers a variety of active and passive recreation outlets, among them hiking, camping, horseback riding, and picnicking.

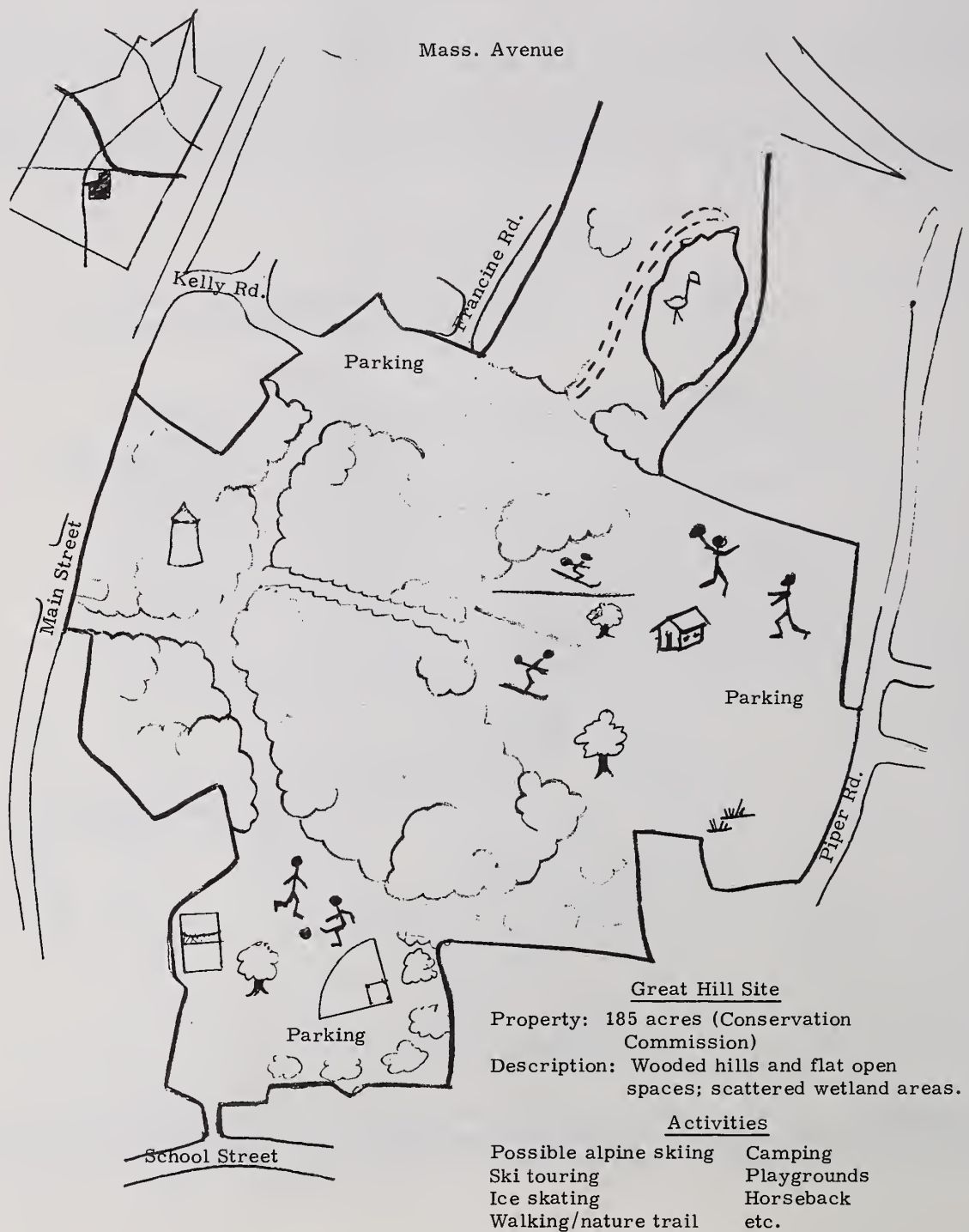
Figure 8. Spring Hill Site



**Great Hill Site.** In contrast to the Spring Hill Site, Great Hill is a more general-purpose and centrally located site and, as such, has potential for satisfying a wider variety of recreational interests. These interests, many of which were suggested to the community by the Conservation Commission as

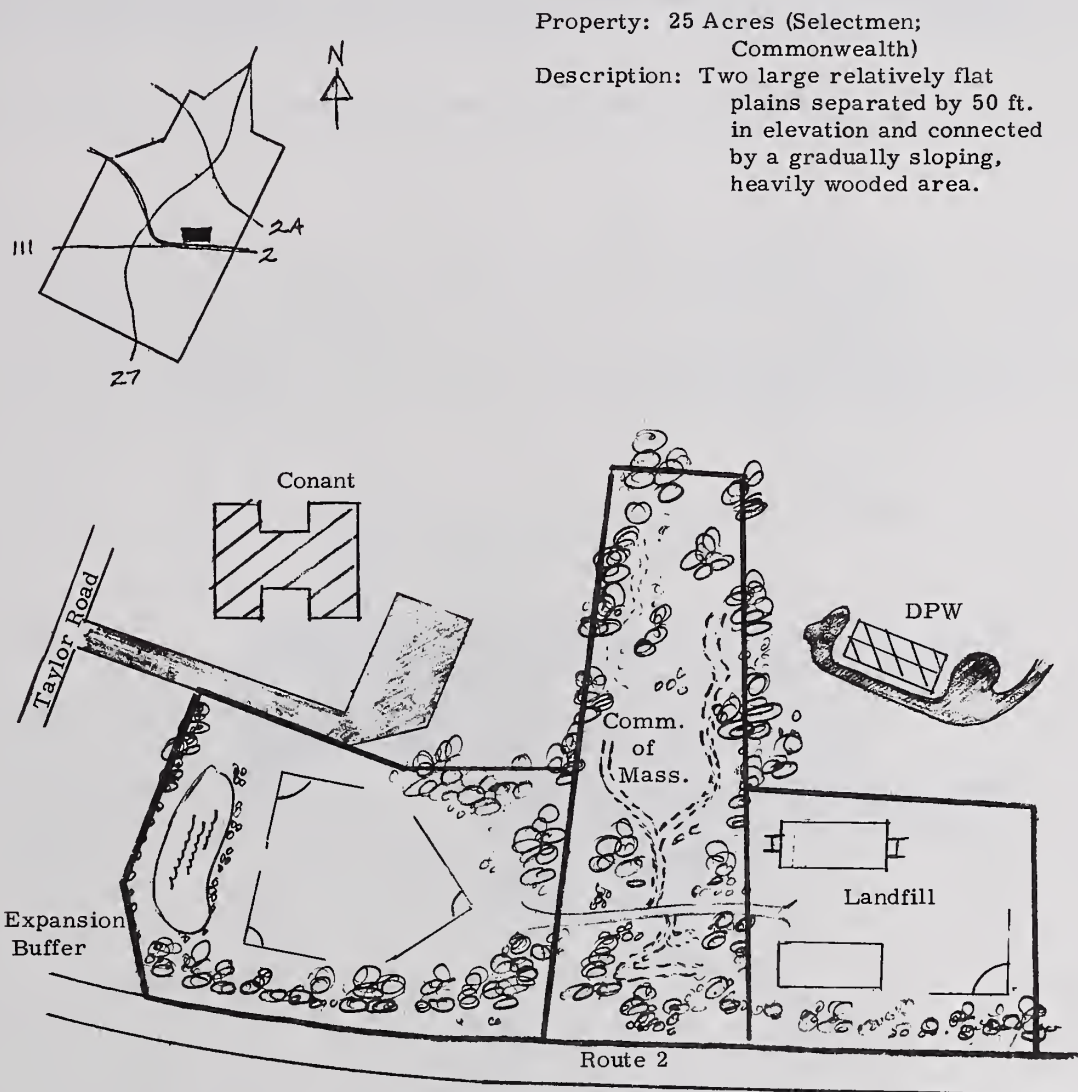
part of the basis for purchasing the property, are illustrated in Figure 9. The first phase of development of this property will consist of clearing trails suitable for hiking, biking, horseback riding, etc., and conducting professional surveys of the area to determine its potential as a possible alpine skiing site. Subsequent phases will involve development of flat playing areas and, if feasible, construction of a modest alpine skiing run. The upper portion of the area will be reserved as a nature trail area.

Figure 9. Great Hill Site



Taylor Road-Landfill Site. This site, illustrated in Figure 10, is appealing because it is centrally located on the north side of Route 2 and contains large flat areas which would cost very little to convert into multi-purpose playing fields. Plans for the first phase of development call for creating a 15-acre site in the lower portion of this tract adjacent to the Conant School. The development of this parcel of land would almost immediately alleviate the field-availability pressure which has built up in

Figure 10. Taylor Road-Landfill Site



Property: 25 Acres (Selectmen;  
Commonwealth)

Description: Two large relatively flat  
plains separated by 50 ft.  
in elevation and connected  
by a gradually sloping,  
heavily wooded area.

#### Activities

##### Spring, Summer, Fall

Field Sports  
Baseball  
Football  
Soccer  
Field Hockey  
Fairs and Town Celebrations  
Campsite

##### Winter

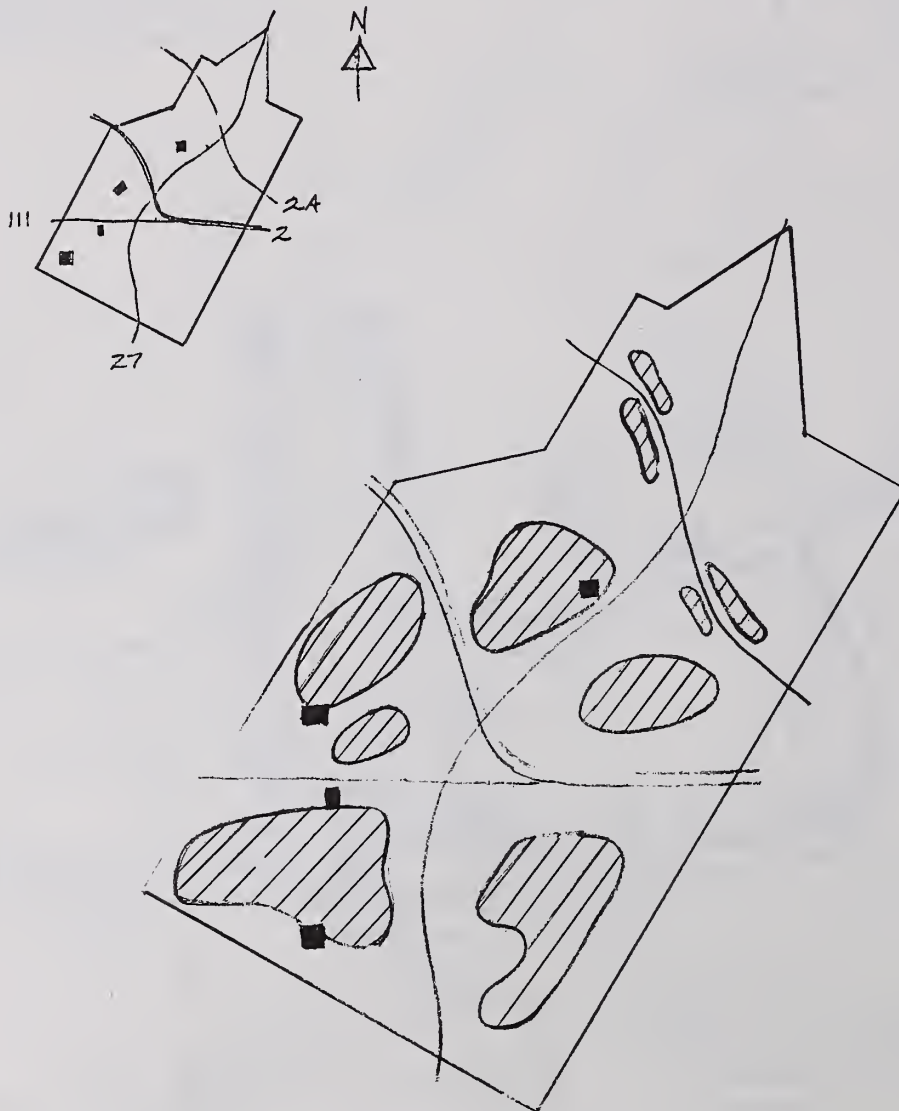
Skating  
Snowmobile Gymkhana  
etc.



the Little League program. Activities requiring any large open area - including Town functions such as fairs, etc. - could be scheduled in this area. Because the land has some wet portions within it, plans call for draining one end of the property into a shallow pond which would be maintained as a public skating area during the winter months. In subsequent phases of development, the upper portion which is now the Sanitary Landfill, would be converted to a similar large flat area suitable for a variety of team and ball-oriented sports. Eventually, plans call for acquiring the heavily-wooded intermediate parcel of land which is presently owned by the Commonwealth and developing an interconnecting, passive recreation-oriented site between these two "active" areas.

Neighborhood Playgrounds. At the present time there are four playgrounds that constitute neighborhood playgrounds in either the "play lot" or "vest pocket" sense described by the NRPA. These sites are depicted in Figure 11 along with the centers of population density that currently exist in Acton.

Figure 11. Town Parks and Playgrounds



- Existing Playgrounds: ~ 8 Acres
- ▨ Areas of Highest Population Density

It is immediately obvious that, while neighborhood playgrounds have been allocated, they have not been allocated in areas of greatest need. Unfortunately, it is equally obvious that it is difficult to acquire and develop one or two acre sites in residential areas which are already well-developed. Nevertheless, one of the long range objectives of this plan is the development of scattered neighborhood playgrounds, typically one or two acres in size and suitable for a variety of pick-up games as well as activities for preschool youngsters. Cooperative policy from the Planning Board regarding land-use in future housing development areas has given this portion of the plan a strong start.

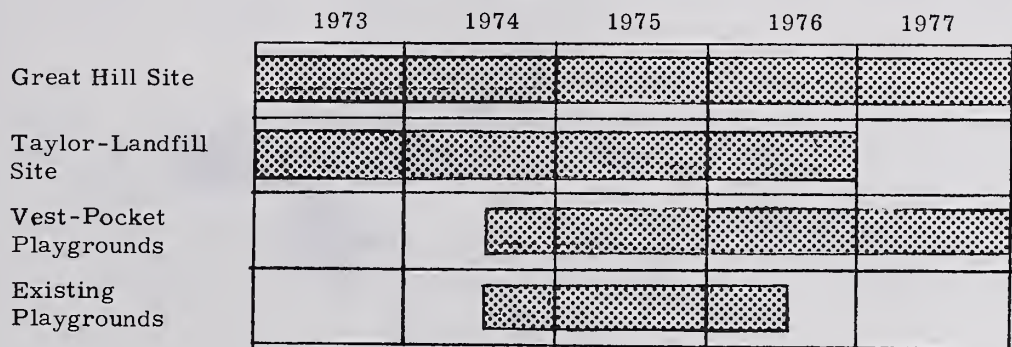
**School Playgrounds.** School playgrounds constitute a major portion of the large centrally-located recreational sites which Acton now has. For the most part, however, these sites have not been fully developed and plans call for the Recreation Commission to work with the School Committee in an advisory capacity to bring these sites up to their full potential.

**Town Forests.** Many residents are apparently unaware that the Town owns two forest area preserves in the northwest section of Acton. These sites are presently suitable for passive recreation interests such as walking and picnicking; there are no plans to change the character of these natural locations.

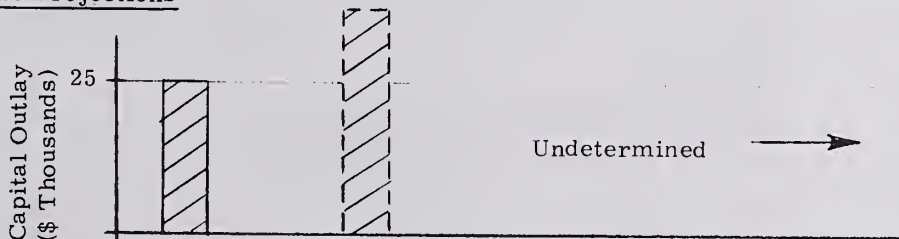
#### E. Costs

This plan is designed to be executed in annual phases corresponding to the Town's fiscal year. As illustrated in Figure 12, a capital appropriation of approximately \$25,000 will be requested to implement Phase I which covers the first stages of development of the Great Hill and Taylor-Landfill Sites. The costs of subsequent phases cannot be determined at this point, of course, because they are for the most part contingent upon results achieved in Phase I, i.e., the findings of the alpine skiing survey at Great Hill. Nevertheless, to the extent possible, the Commission plans to organize future development of these sites in such a way as to restrict requests for annual capital appropriations to the \$25-\$35,000 range.

Figure 12. Illustration of Proposed Phases of Development for Recreation Land Sites.



#### Cost Projections



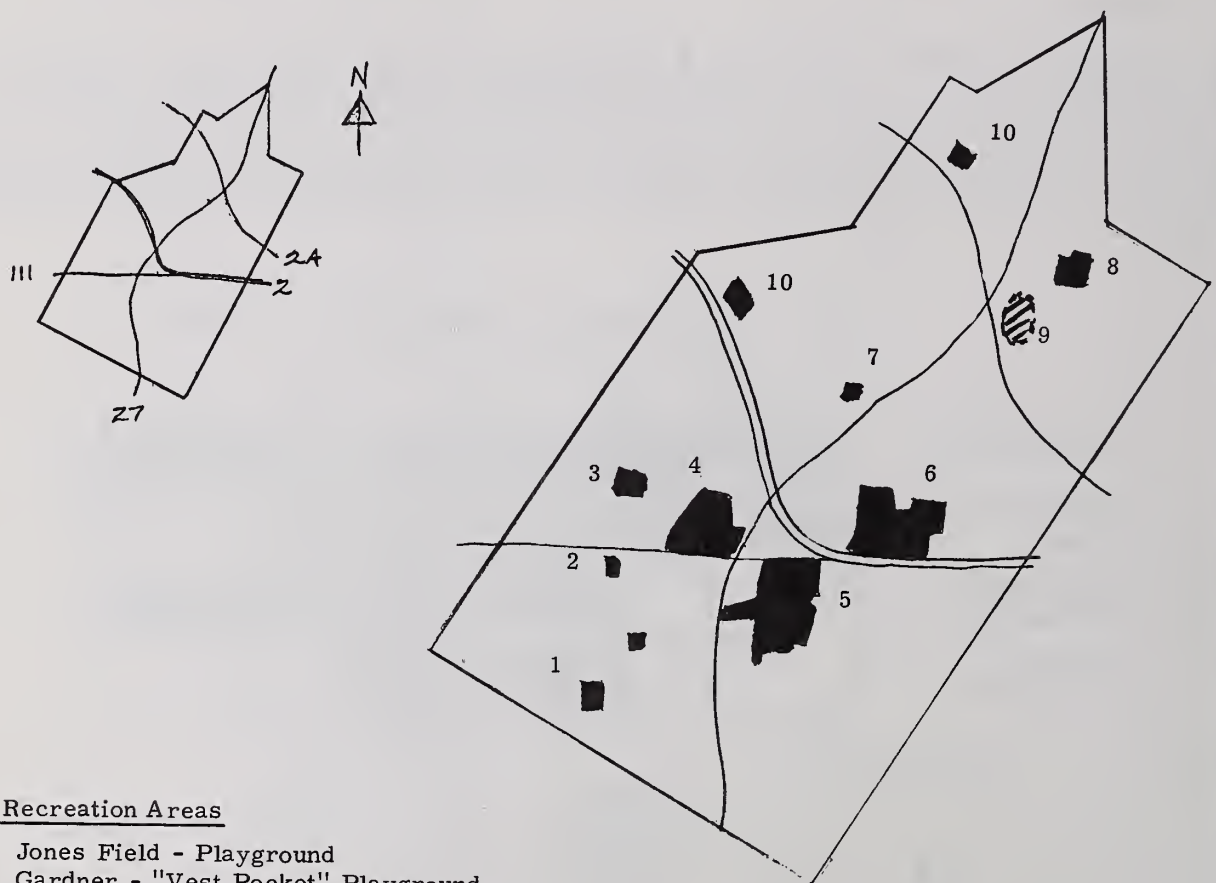
LESS — B.O.R. Funds  
Volunteer Support (labor and materials) from other civic organizations.

To accomplish this objective of limiting tax-base supported development costs, the Recreation Commission will actively solicit the volunteer support of various civic organizations, particularly those groups who would be in a position to benefit directly from the development of these sites. Certain government funds are also available on a cost-sharing basis so that the ultimate net cost to the community will be substantially less than the capital appropriations requested as part of the Town budget.

### Summary

If all elements of this plan are carried out according to schedules presently conceived, the distribution of recreational facilities and sites in the Town of Acton will look something like Figure 13 by the year 1977. By NRPA standards, Acton would be a wealthy community indeed, with recreational properties exceeding standards for a population of 20,000 by a comfortable margin. In fact, it seems probable that no additional investments in land for recreational purposes alone would be required until well into the next decade.

Figure 13. Long Range Overall Park Development Program



### Key to Recreation Areas

1. Jones Field - Playground
2. Gardner - "Vest Pocket" Playground
3. Elm St. Complex - including Gates and Douglas Schools
4. High School - Merriam-Towne-McCarthy Complex
5. Great Hill Site
6. Taylor Road-Conant-Landfill Site
7. Goward - "Vest Pocket" Playground
8. Spring Hill Site
9. Golf Course (Apartment Complex)
10. Town Forests



In actuality, of course, almost no plan proceeds over a period of time without some modification or revision. At the outset, therefore, this development plan was conceived as a flexible instrument capable of providing a variety of alternatives to meet whatever patterns of change in community interests evolve over the next five years. Thus, for example, should the community decide in 1975 that it wanted a large outdoor swimming pool, several alternative locations will be available in the Great Hill Site, the Taylor-Landfill Site or other locations. The plan's schedule is flexible as well: phases of development can proceed at whatever pace the Town wishes and believes it can afford.

The Recreation Commission does feel, however, that the plan should be inflexible in one aspect: its implementation should begin in 1973. We hope that this synopsis presents the community with sufficient reason to support this view.

William Lynch, Vice-Chairman  
Janet Murphy

Charles Morehouse  
Warren Orcutt

## SEWERAGE STUDY

Daniel J. Costello, P.E., Chairman

On October 18, 1972, Congress enacted Public Law 92-500, the Federal Water Pollution Control Act, Amendments of 1972. This legislation, which sets as a national goal the elimination of the discharge of pollutants by 1985, is expected to influence significantly the direction of Acton's Water Pollution Abatement Program.

The legislation authorizes expenditures of up to \$5, \$6, and \$7 billion for fiscal years 1973, 1974, and 1975, respectively. However, to date, Congress has appropriated only \$2 billion for fiscal year 1973. The old fund allocation procedures based on population and per capita income have been changed to an allocation on the basis of need. For Massachusetts, this means an increase of Federal funding from \$54 to \$75 million, if authorized funds are appropriated.

The major features of PL 92-500 include:

1. Federal participation in eligible components has been increased from 55% to 75%, the remaining 25% to be provided by the State and community. In Massachusetts, we expect a 15% State contribution and a 10% local contribution. However, the new law does not require a State grant program.
2. Eligible components for Federal participation now include all components of the sewerage system. However, because of limited funding, a priority system has been established which now considers that collection systems have last priority after treatment facilities and interceptor systems.
3. All systems must conform to established regional basin plans.
4. All grant agreements must include equitable cost recovery programs which provide that the municipality's share of construction plus operation and maintenance costs be recovered through user costs and, further, that all industrial users of municipal treatment plants must pay, also, their proportional share of the capital cost of the Federal share of the complete treatment facilities.

During the course of the year a meeting was held with officials of the Division of Water Pollution Control, Town of Concord, and Town of Littleton regarding initiating discussions for forming regional facilities conforming to the recommendations of the Metropolitan Area Planning Council. However, before one of the participating communities can apply to the Division of Water Pollution Control for grant funds to study such a system in detail, it will be necessary for Concord and Littleton to complete their respective engineering reports, similar to that completed for Acton several years ago. To date, such reports have not been completed - however, the SSC will continue participation in the discussions regarding regional plans.

To date, the Division of Water Pollution Control has not notified the Town of a new implementation schedule for initiating our Water Pollution Abatement Program, so construction still remains obscure.



In the interim, it still is imperative that all individual sewerage systems be maintained properly. Periodic inspection and cleaning of septic tanks will prevent the costly expense of replacing your system. The Board of Health has free booklets available on the proper care and maintenance of septic systems.

## STREET LIGHT COMMITTEE

Leslie F. Parke, Chairman

Booth D. Jackson

H. Stuart MacGregor

The Street Lighting Committee continued its program of adding new installations where needed and the changeover to the new Mercury Vapor Lamps. In the coming year we hope to complete those installations that were not fulfilled this past year.

The Boston Edison informed the Committee of the high percentage of breakage in Acton and requests all efforts be made to remedy this situation.

We subscribe to the policy adopted with the formation of the Committee that new street lights, in most instances, will be installed only at street intersections, dangerous curves, fire alarm boxes and locations designated as hazardous by the Fire Chief, Police Chief or this Committee.

The Committee extends to the Town Manager and the Board of Selectmen their sincere appreciation for their cooperation during the year 1972.

## TOWN ENGINEER

John T. Condon, Town Engineer

Major personnel changes occurred in the Engineering Department during the year 1972. In July, I was appointed Town Engineer replacing Mr. Anthony L. Galeota, Jr. who resigned for outside employment. Mr. Galeota served the town in many capacities during a tenure of about five years and we wish him success in his new career. Subsequently, the Assistant Town Engineer and an Engineering Assistant also resigned leaving Mr. David Abbt, having served the town in the capacity of Engineering Assistant for eight years, was promoted to Assistant Town Engineer in August.

In November, Eric K. Durling was hired as an Engineering Assistant. Mr. Durling is a graduate of Worcester Polytechnic Institute with a Bachelor of Science Degree in Civil Engineering. He is presently pursuing a Master's Degree in Sanitary Engineering at WPI in the evening division.

On January 2, 1973 William D. Boston was hired as Engineering Assistant. Mr. Boston is presently attending Northeastern University and is a fourth year Civil Engineering student participating in the cooperative plan of education which includes alternate periods of class study with outside employment.

The present staff in the Engineering Department consists of:

John T. Condon, P.E., Town Engineer  
David Abbt, Assistant Town Engineer

Eric K. Durling, Engineering Assistant  
William D. Boston, Engineering Assistant

Norine Christian, Secretary

Because of the many personnel changes and especially due to a limited staff the Engineering Department did not undertake a number of projects that were scheduled during the past year. With the proper administration we propose to reschedule these postponed projects in 1973, and to resume projects that have been delayed because of insufficient manpower.

Many factors contributed to an unusual workload on the limited staff during the past year. During the absence of a Building Inspector the Engineering Department assumed the additional duties of this office which included the inspection of the construction of new homes, condominiums, apartments, shopping centers and other business establishments, as well as review of permit applications and plans. However, despite the workload and the turnover of personnel a number of significant projects were completed in 1972 and these include:

- |                                 |  |
|---------------------------------|--|
| Hayward Road:                   | Reconstruction of this road in the vicinity of Arlington Street was completed including the installation of drainage and sidewalks.                                |
| Patriots Road:                  | Installation of subsurface drainage.   |
| Sanitary Land-fill Site:        | Contours of the landfill site were established in order to estimate the remaining life of this area for solid waste disposal.                                      |
| North Main Street:              | Design of a culvert at Nonset Brook to eliminate the restriction in the roadway and replace the existing culvert which is inadequate and in poor condition.        |
| DPW Facility:                   | The foundation was placed for the installation of the sand/salt conveyor system purchased for the purpose of obtaining a more uniform blending of these materials. |
| Woodlawn & Mt. Hope Cemeteries: | Designed and surveyed a system of roads for the necessary extension of these cemeteries.   |
| Taylor Road & Minot Avenue:     | Additional survey of the road layouts was obtained and calculations continued for the layout of portions of Taylor Road and Minot Avenue.                          |
| Jackson Land:                   | A survey was made and a plan drawn for the purchase of this property.  |

Subdivision plans and site plans were reviewed and comments submitted to the Planning Board and Board of Selectmen respectively for their consideration. The Town Atlas, Flood Plain Maps, Street Numbering Maps, Zoning Maps, Highway Maps and "Town Owned Land" Maps were updated to reflect all new developments and property transfers. As requested, the Engineering Department was represented at various board meetings to provide engineering assistance and advice. One of the ongoing studies is the selection of a new sanitary landfill site and its proposed operation.

A considerable amount of time is devoted to inspection of new subdivisions at various stages of construction. The installation of drainage facilities, underground utilities, roadbed construction and appurtenant features were inspected to insure compliance with the Town's requirements. Routine tasks performed throughout the year consisted of issuing and follow-up inspections of Street Cut Permits, providing the general public with information, responding to requests for inspection of minor problems related to drainage, road conditions and new construction. We inspected roads and prepared the necessary documents for the roads accepted at the two Town Meetings this past year.

During the forthcoming year a number of projects are scheduled and with the proper staff and equipment budgeted the Engineering Department will renew its efforts to accomplish several outstanding projects. A partial list of the activities scheduled are:

Prepare plans for renovation of Town Common — prepare plans for construction of drainage projects scheduled this year — prepare the layout for improvement of Davis Road — complete the bounding of Edney-Dunn property, Jackson property and Hayward Road — prepare the layout of Piper Road adjacent to the shopping center — prepare plans for sidewalk construction — prepare plan and field layout of additional roads and lots at the cemeteries.

The past six months have been very interesting in my career as a Civil Engineer. The Town offers many challenges that remain to be resolved and significant problems are coming into focus that will require an active part by the Engineering Department. We find ourselves involved in the investigation of a suitable new sanitary landfill site, the development of engineering information to assist in the decision-making process for improving unsafe road conditions related to poor intersections, sight distance and poor alignment; the future reconstruction of Route 2 through Acton, the preparation of a master plan showing all existing drainage facilities in the town for the purpose of expanding and improving the systems in the future and traffic studies to assist in the establishment of priorities.

As in the past, we will continue to make the resources of this department available to meet the needs of the town.

## **TOWN FOREST COMMITTEE**

The bounds of both Town Forests were marked by blazing and painting of trees and the fire lanes cleared of brush.

The areas were used by the Boy Scouts and by classes from the Boston Mycological Society.

George E. Neagle  
Emery Nelson

(Note of Interest: The Acton Town Forests are: (1) off of Bulette Road and (2) off of Quarry Road in North Acton.)

## **TOWN GOVERNMENT - WATER DISTRICT STUDY COMMITTEE**

W. A. Deutschman, Chairman

The Town Government-Water District Study Committee was formed in May of this year as a result of passage of Warrent Article 24 at the annual Town Meeting. We were charged with finding ways for better coordination between the Water Supply District of Acton and the Town of Acton. In order to achieve this goal, we met with the Selectmen, the Commissioners of the Water District, the petitioners for Article 24, the major Boards in the Town, persons recommended by either the Selectmen or the Commissioners, and any citizens interested in discussing the problem. We listened to all suggestions and comments from these persons and after much discussion, we reached the following conclusions.

1. The general operation and "esprit de corps" of the Water District is excellent, and the service that it is now providing is equal to that of any of the surrounding towns.
2. The future plans of the Water District, as stated in the Dufresne-Henry Report, appear to be adequate to supply the short-term (10 year) needs for Acton; but the potential for long-range planning for the development of the water system in Acton (20-50 years) is hampered by lack of meaningful communication between the Selectmen and the Commissioners.
3. The apparent lack of coordination between the two groups does not occur in their day-to-day working relations; it only appears in the long-range planning efforts of the two groups.



4. The attendance at the annual Water Meeting is very poor when compared to the annual Town Meeting attending this lack of participation results either from general satisfaction with the operation of the Water District or from the inconvenience of attending a separate meeting at a different time and place than the Town Meeting.

5. One Commissioner and all of the Water District Officers are elected at the annual Meeting by a small fraction of the eligible voting members of the district. A larger number of voters should participate in the election.

We, therefore, recommend that the Town of Acton take no action to merge with the Water Supply District of Acton. This recommendation is subject to implementation of the following:

a) the annual meeting of the Water District be changed to the first Wednesday following the first full meeting of the annual Town Meeting (Note: we realize that the first session of the annual Town Meeting is the election), and that the annual Town Meeting re-convenes following the adjournment of the Water District meeting. (If the town moves the date of the annual Town Meeting then the Water District should also move its meeting.)

b) the Water District election take place at the same time and place as the annual town elections.

c) the legal notification procedures for calling a Water District Meeting be changed to conform to those used by the Town of Acton.

d) The Commissioners must meet with the Selectmen at least once a year, well in advance of the annual Water District Meeting, to give the Selectmen sufficient information so that the Selectmen can place their recommendations (in the printed Water District Warrant) on all Water District Articles except the Water District Budget. Additionally, we suggest more frequent meetings, perhaps regularly scheduled, between the Selectmen and Commissioners.

We also feel strongly that we should recommend another step for the coordination of the various authorities and boards in the Town of Acton, including the Water District. It became apparent during our study that no long-range unified plan for the development of Acton exists nor was there one group looking out for the future of Acton. Many groups have ideas on the way Acton should develop and the way that they can shape this development. Furthermore, several Boards suggested that information flow between the Town Boards was not as good as it should be, and that many Boards were not using their full capabilities to regulate the orderly development of Acton.

The Planning Board, while trying to fulfill this function, is over-committed to their day-to-day tasks. They are solving the specific and not the strategic problems for Acton.

We further recommend,

e) that the Selectmen create a new Committee to map a coordinated land-use plan for the Town of Acton. This group should quickly formulate a policy statement for the growth of Acton, then generate a long-range land use plan, and finally concentrate on marshalling the Town's resources to ensure the implementation of this plan. We recommend that this Committee be formed by the Town by favorable action on the following proposed Warrant Article:

Land Use Planning Committee: To see if the Town will raise and appropriate, or appropriate from available funds a sum of money and will vote to authorize the Selectmen to appoint a permanent Land Use Planning Committee to define long range land use policy for the Town of Acton, such Committee to be responsible for completion of the following program within two years.

1. The development of a policy statement and land use plan based on an inventory and evaluation of present land use, to serve as a guide-line for future Town development and decisions concerning community problems;

2. the preparation of a long range Land Use Plan with details and recommended program relating to specific community priorities and needs, as expansions of the initial policy statement and plan;

3. the development of long range fiscal, legal and community action procedures to carry out this plan and the initiation of steps to provide the feed-back necessary to maintain a continuing long range plan.



The Committee shall consist of seven members to be appointed by the Selectmen as follows:

a) one member shall be appointed from each list of nominees submitted by each of the following:

Conservation Commission  
Board of Health  
Planning Board

b) two members shall be appointed from the business - commercial - industrial interests within the Town.

c) two members shall be appointed from the Town at large.

These conclusions were reached as a result of our six-month study. The remainder of this report discusses the positive and negative aspects of a merger between the Water District and the Town of Acton. Two appendices are included: one contains all documents that we received during our study, and the other contains condensed minutes of our meetings. (Note: the appendices are available for reading at the Town Hall.)

There are many arguments for merger and all involve closer coordination of the Water District and the various boards of the Town Government. Of particular concern are the areas of land use, future water supply, water costs, orderly growth of the Town and questions of abundance of water for fire fighting and avoidance of water bans.

The arguments against merger were also many and tended to stress the advantages of autonomy for the Water Commissioners. Past performance of the Water District was defended spiritedly. The quality of water, continuity of service, acquisition of new wells and particularly the advantageous arrangements pertaining to the Lawsbrook Road well, the reasonable and competitive cost of water in Acton, esprit of staff and satisfaction of customers were all cited as reasons against merger.

Acquisition of land for future wells is critically important. The record of the Water District in this respect is satisfactory to date. Future needs may well require well sites be located beyond Acton's boundaries in neighboring towns. Question has been raised that outside land acquisitions would be more difficult if not impossible to accomplish were the District to merge with the Town. In any event, no evidence was produced to show that future land or well site acquisitions would be eased by merger.

The problem of temporary water bans during recent dry summers resulted primarily from flow restrictions in narrow trunk lines. Development of a new standpipe and replacement of existing lines with larger bore lines should effectively address the questions of temporary bans.

The recent Dufresne-Henry report will have a major impact on future plans and operations. Interviews with Commissioners, Counsel, Engineering Consultant and Staff indicate the District's agreement with Dufresne-Henry report and specific provisions to comply with its recommendations.

Testimony by witnesses both pro and con merger failed to impress the committee that day to day operations of the Water District would be improved by merger. Operations are now conducted by competent and generally esteemed staff with a reasonable overhead. It is extremely doubtful that merger could reduce the cost or efficiency of daily operations.

In the matter of operations, then, there are no strong or compelling arguments for merger. Indeed, the weight of testimony would favor, however closely, the position against merger.

The committee feels that there are areas for potential improvement. Sparsely attended Water District meetings are the rule and not exception and could hardly be cited as examples of 'democracy in action'! Increased citizen participation is encouraged and meetings should be arranged to attract maximum attendance and comment. Responsibility for participation rests with the citizen and not with the Commissioners!

Implicit in the call to merger is the assumption that merger would, in fact, produce a more coordinated effort for planning and operations. Testimony before the committee refuted this critical assumption. Most witnesses conceded that their respective boards were so engrossed with the demands of today that they lacked the capacity to engage in meaningful long range planning. Further, the patterns of activity of the boards already under the Town umbrella do not indicate, at present, that integrated effort is a primary concern or perhaps, possibility.

One theme persisted throughout all of the hearings and discussions, and the committee feels that the proposed merger is an incomplete attempt to confront this theme of long range planning. The committee further feels that the Town should address and answer this question of long range planning and have made recommendations to this end.

F. H. Bubier, Secretary  
E. W. Berriman  
D. B. Hinckley  
D. J. O'Connor

## TREE WARDEN

Franklin H. Charter

The Department has continued its program of using outside contractors for most all tree removals and pruning. This type of work requires specialized equipment which the Department does not have.

Over 125 new trees were planted this year. Most of these were planted on private property adjacent to the street. This work is also done by private contractors.

## YOUTH COMMISSION

Bruce McCarthy, Chairman

### Introduction

1972 marks the first full year of operation for the Acton Youth Commission. The Commission's first report to the Town (December 1971) outlined the course of action taken in the previous six months to identify specific problem areas relating to the youth population of Acton. In addition, the report described some specific objectives the Commission intended to pursue during 1972.

The purpose of this report is threefold: to describe the structure and organization of the Commission established during 1972, to advise the citizens of Acton of the progress the Commission has made in regard to its established objectives and to outline the direction the Commission intends to take in 1973. Reference will be made to two Commission studies nearing completion. These studies will be published and available to the public prior to the March Town Meeting.

### Structure and Organization

Because of the increasing workload, the seven-man Youth Commission decided early in 1972 to define specific areas of responsibility for each of its members. This exercise resulted in the development of a committee structure. Each committee was charged with the responsibility of defining its own objectives within its area of interest.

In addition, the committees carry the responsibility of developing a plan of action geared to achieve the stated objectives. It was agreed that both the objectives and plans of action had to receive the approval of the full Commission. Each of the seven Commission members took on the chairmanship of a committee and with it the responsibility of recruiting volunteers to fill out individual committee membership.



The nine committees and their responsibilities are as follows:

1. Education Committee: Charged with establishing and maintaining an effective working relationship with the Acton-Boxboro School Committee, the school administration and staff, the Committee on Drug Education and the medical community. Specific objectives are to develop an effective Drug Education Program, a Voter Registration Program aimed at new voters and a course on "Practical Politics" to be included in the ABRHS curriculum.
2. Recreation Committee: Charged with establishing and maintaining an effective working relationship with the Acton Recreation Commission. Specific objectives are to provide pertinent information to the Recreation Commission to be used in the development of the Master Plan for recreation and to co-ordinate activities of the two commissions in areas of mutual concern.
3. Youth Employment Committee: Charged with organizing and managing a job placement service for the young people of Acton and to aid in the development of an effective career guidance program.
4. Teen Center Committee: Charged with establishing and maintaining an effective working relationship with the Teen Center Board, the Friends of the Teen Center and the Acton Boxboro Lay Ecumenical Group. Specific objectives are to administer Commission funds slated for Teen Center Support, to carry out a study of the Teen Center operation in conjunction with the Massachusetts Committee on Children and Youth, and to survey the Town for the best possible location of a Teen Center.
5. Police-Youth Relations Committee: Charged with establishing and maintaining an effective working relationship with the Acton Police Department. Specific objectives are to develop programs relating to juvenile delinquency and police-youth relations.
6. Funding Committee: Charged with establishing and maintaining an effective working relationship with state, federal and private funding agencies. Specific responsibilities include the preparation and submission of applications for funds to these agencies and the development of alternative methods of funding Commission projects.
7. Public Relations Committee: Charged with the responsibility of developing programs designed to inform the various public groups of the progress and activities of the Acton Youth Commission and to establish and maintain a good working relationship with the newspapers and other publications serving the Town.
8. Executive Committee: Charged with the overall organization and administration of business of the Commission, the preparation of the Commission's Annual Report and establishing and maintaining an effective working relationship with the Town Manager, Selectmen and the Acton Finance Committee.
9. Youth Advisory Committee: Charged with establishing and maintaining effective communications between the Commission and the youth population of Acton.

#### Identifying the Problem(s)

The Youth Commission's 1971 report to the Town describes in detail the effort expended to identify and define specific problem areas relating to Acton's youth population. The process followed emphasized the open meeting concept wherein interested individuals and groups met with the Commission to share ideas and information, register complaints and offer suggestions.

During 1972 the Commission continued to seek information and ideas but followed a somewhat different course of action. The data gathering process became more structured with two formal studies carried out during the year. In addition, arrangements were made with the Acton Police Department to receive pertinent data on a regular basis.

De-emphasizing the open meeting concept was a decision based on necessity rather than any desire of the Commission. The size of the workload and the time available to handle it dictated that meetings be spent handling the week to week business of the Commission. Although the workload continues to grow, the Commission sees a need to reinstitute the open meetings and plans are now underway to do so - perhaps on a monthly basis. These meetings will be in addition to the twice a month business meetings.

## Programs, Projects, Activities

The following is a brief summary of the activities of the Commission during 1972 broken down by Committee. This summary will not cover all the objectives of each Committee, but only those where specific progress has been made.

1. Education Committee: As reported earlier, this Committee has spent considerable time and energy conducting a study of the needs of Acton's young people that can be best met through the school system. In the course of their study they solicited information from public and private social agencies the medical community, students, teachers, counselors and school administrative personnel.

Preliminary results of their study show Drug and Health Education as two major areas of concern. As a first step in dealing with these problems, the Commission, on the Committee's recommendation, has elected to support the hiring of a Health-Physical Education Coordinator for the Acton-Boxboro School System.

The Education Committee is chaired by Ann Evans. The members of the Committee are Sally Hinckley and Eleanor Phillips.

2. Recreation Committee: This Committee prepared a report containing suggested activities to be included in the Master Plan for recreation. Based on the information available to, and developed by, the Youth Commission, this committee's suggestions emphasized non-organized sports facilities which would lend themselves to individual and family activities. The report was submitted to the Recreation Commission.

In addition this Committee will study all Recreation Commission proposals to the Town in order to identify those of mutual concern that can be officially supported by the Youth Commission at the Town Meeting.

The Recreation Committee is chaired by Bruce McCarthy. The members of the Committee are Brian Richter, Nancy Darlington and Paul Viera.

3. Youth Employment Committee: This Committee organized and ran the Youth Commission's Summer Employment Program. It was generally agreed that this Program was a success and the Commission has decided to begin the Program again early in 1973 to run on a year-round basis.

A booklet has been prepared detailing the results of the Summer Employment Program and will have been distributed to the citizens of Acton by the time this report is published.

The Youth Employment Committee is chaired by Charles Kadison.

4. Teen Center Committee: This Committee carried a very heavy workload during 1972. In addition to administering Commission funds earmarked for support of the Teen Center they worked closely with the Massachusetts Committee on Children and Youth in the research stage of their study, doing most of the gathering of data themselves.

The Commission's recommendations to the Town concerning future support for the Teen Center will be based on the recommendations outlined in this report.

The Teen Center Committee was co-chaired by Leonard Selman and Kathleen Barger. Mr. Selman was responsible for the administration of Commission funds used to support the Teen Center and Mrs. Barger worked with the Massachusetts Committee on Children and Youth on the Teen Center Study. The members of Mrs. Barger's Committee were Catherine Ricci, Gayle Phillips, Jean Lane, Bryan Barlow, Joan Selman and Jacqueline Mapletoft.



5. Police Youth Relations Committee: This Committee has established a working relationship with the Acton Police Department and has arranged to receive periodic reports on incidents involving youthful Acton citizens. These reports will form the basis of any programs recommended by this Committee relating to juvenile delinquency and/or police-community relations.

Alan Flood and Stephen Bing are co-chairmen of the Police-Youth Relations Committee.

6. Funding Committee: This Committee has developed a complete funding proposal to pay the salary of a full-time, professional Youth Director for the Teen Center. The proposal was submitted to the Commonwealth through its Department of Youth Services. The Commission is presently awaiting word as to the disposition of the proposal.

The Committee has further plans to seek funds through private foundations as well as other public agencies. The Funding Committee is chaired by Stephen Bing.

7. Public Relations Committee: This Committee has handled the preparation of all news releases from the Commission during 1972 doing an especially good job in publicizing the Summer Employment Program. It has handled the production and distribution of the booklet explaining the results of the Program as well as the week to week news articles that appeared in the local newspapers.

The Public Relations Committee is chaired by Kathleen Barger.

8. Executive Committee: This Committee developed and implemented the Committee structure presently in use by the Commission. It developed the agendas for Commission meetings and produced this report. This Committee will handle all deliberations with the Acton Finance Committee, Board of Selectmen and Town Manager relative to the Commission's proposed budget for 1973 and any Commission-sponsored Articles appearing on the Warrent for the March Town Meeting.

The Executive Committee is chaired by Bruce McCarthy. He is assisted by Marion Maxwell, the Clerk of the Commission.

9. Youth Advisory Committee: This Committee has recently been re-instituted and will be responsible for developing and making the necessary arrangements for a series of open-meetings to be held during 1973.

Co-chairmen of the Committee are Stephen Bing and Kathleen Barger. The members of the Committee are Nancy Darlington, Brian Richter and Brian Barlow.

#### Future Plans

The more research and study the Commission does in an attempt to identify and define problems, the more apparent it becomes that this process can never end. Basic problem areas have emerged but there is a constant shifting of emphasis requiring re-examination and a fresh outlook. Because of this the Commission will continue its efforts in this area through the various means available to it.

While research and study must continue, the Commission must remain actively involved in developing and implementing new programs in an attempt to help the young people of Acton. 1973 will see a greater emphasis on Commission activity in the areas of Drug and Health Education, Youth Employment and Police-Youth Relations.

Based on the preliminary results of the Massachusetts Committee on Children and Youth Study, the Commission will continue to support the Teen Center and CODE pending Town approval of the 1973-74 budget request. The Teen Center will be supported at least at the same level as at present while support of CODE will be increased to allow them to expand their services. Funds for con-

tinuing the Youth Employment Program on a year-round basis will be requested through a separate article on the Warrant. If the article is passed that program will also be continued.

### Summary

The Commission members remain committed to the difficult task of easing the transition of Acton's young people into a fast moving, often difficult adult world. While the problems continue to exist, progress is being made if ever so slowly.

The Commission wishes to thank all those groups and individuals who have maintained an interest in its activities during these past 18 months. The Commission remains committed to an open-door policy and continues its standing invitation to all the citizens of Acton to attend and participate in it's regular meetings.

Alan Flood, Vice-Chairman  
Kathleen Barger  
Stephen Bing

Ann Evans  
Charles Kadison  
Leonard Selman

## **ANIMAL INSPECTOR**

Patrick Palmer

Premises Inspected	34	Goats	6
Ponies	24	Sheep	8
Horses	52	Swine	5
Cows 2 years and over	95	Mules	2
Cows 1 - 2 years	15	Dogs quarantined:	
Calves	17	for biting	10
Bulls	2	for chasing cars and going	
Beef Cattle	4	on school grounds	15

## **BOARD OF HEALTH**

Steven Calichman, Director

This year, your Director spent a great deal of time with the work of inspecting the construction of individual sanitary sewerage disposal systems. The administration of the Board of Health office and other vital Public Health programs is becoming increasingly important to the health and welfare of the general public of the Town of Acton.

I wish to thank the Board of Health, Town officials, and all the Town Departments for their support. Sincere appreciation is extended to the Health Department staff, the Physicians, and the citizens who have helped make our programs possible.

The following report summarizes the services and activities of the Department for 1972.

### Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will service a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching systems. When the tank is not cleaned, solids build up until they are carried into the underground leaching pipe system, where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated - a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this needless expense and work by extending the life of the leaching systems.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. When a garbage grinder is used, more frequent cleaning will be required. With ordinary use and care, a septic tank usually requires cleaning every two years. The homeowner can make measurements and decide for himself when his tank needs cleaning. When the total depth of scums and solids exceeds one-half of the liquid depth of the tank, the tank should be cleaned. The accumulated solids are ordinarily pumped out by companies that make a business of cleaning septic tanks. Your local Health Department knows which local companies do this work satisfactorily. The solids removed should be buried or disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards.

There are no chemicals, yeasts, bacteria, enzymes or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching field.

### Garbage Collection

The Town of Acton maintains a municipal garbage collection and is based on a once-a-week collection. All garbage shall be stored in a place convenient for removal. Garbage collectors are not allowed to enter any building, breezeway, garage, etc., to pick up garbage. Rubbish must not be placed in with the garbage; garbage cans should be of adequate size and have tight lids. Paper bags, paper wrapping or other trash shall not be deposited with edible garbage. Paths and garbage pail areas must be free of ice and snow and paths sanded for safe footing. All garbage complaints shall be directed to Mr. Dearborn's Enterprise number. To get this number, contact the operator and ask for Enterprise Number 0364. There is no charge on Enterprise calls. If you do not have satisfaction after contacting Mr. Dearborn, call the Board of Health at 263-4736, and we will try to remedy the situation.

### Sanitary Landfill

The Town of Acton maintains a sanitary landfill for rubbish and trash disposal. It is located on Route 2 just West of Hosmer Street, and it is open six days a week from 8:00 a.m. to 3:45 p.m. and closed on Sundays and Holidays. (Check schedule posted at entrance for summer hours.)

### Mosquito Control Program

Mosquito control consisted of one Abate larvicide aerial application in May, and four malathion fogging applications for the control of adult mosquitos during the summer.

Due to the extremely wet spring and summer, we had a tremendous increase in the mosquito population. According to State entomologists, mosquito eggs that were dormant for up to 12 years hatched during the high water period last season.

The Board of Health hired a Biological Consultant to study the problem of effective mosquito control measures that would not degrade the environmental quality of life. The report is forthcoming, and we hope to incorporate the suggestions into an effective, ecologically sound control program.

### Day Care Services

Day Care Centers in Acton are licensed by the Board of Health. They must comply with the Rules and Regulations demanded by the State. Each year they are inspected by the Building Inspector, Director, and Nurse of the Board of Health before a license is issued.



### Communicable Disease Control Program

D. T. Booster: Grade 9 - April - 182 children  
 Tuberculin Screening: Grade 1 - 233 children; Faculty - 118  
 Flu Clinic for the elderly: November - 1st Clinic - 76; 2nd Clinic - 74  
 Rubella (German Measles) Vaccine Program: February - 1st Grade - 138 children

### Other Clinics

Lazy Eye Clinic: September - 22 children referred  
 Premature Births: 15

### Communicable Diseases Reported for 1972

Animal Bites	43	Measles	4
Chicken Pox	39	Salmonella	3
German Measles	2	Syphilis	1
Gonorrhea	3	Amebic Dysentery	1
Mumps	2	Meningitis	1
Strep	3		

Chapter III, Section 111 of the General Laws, Commonwealth of Massachusetts, requires that all communicable diseases must be reported to the Board of Health, 263-4736.

### Permits and Licenses Issued

Installers Permits	22	Acton Day Care Centers	9
Sewerage Disposal Permits	114	Offal Transport	1
Food Establishments	14	Commercial Haulers Permit	6
Retail Food Establishments	9	Well Permits	21
Milk and Cream Licenses	33	Public and Semi-Public	
Mobile Food Server Permits	1	Swimming Facilities	19
Oleomargarine License	10	Sewerage Transporter Permit	4
Milk Dealers	6	Burial or Removal Permits	95

### Public Health Nursing Service

The presentation of this report is primarily to summarize as concisely as possible the nature and availability of the "Acton Public Health Nurses' Services".

The purpose of the "Home Care Nursing Service" is to meet the challenge of quality nursing which provides opportunities for a patient to function at his optimum level of health, within his particular disease category, age level, and home environment.

Acton Public Health Nursing Service has demonstrated the effectiveness of the Public Health Service by:

Casefinding: Preschool vision program and nursery school inspections

Preventive Services: Available through immunization programs for communicable diseases -

1. Diphtheria-Tetanus-Whooping Cough
2. Influenza vaccine for elderly
3. Measles vaccine
4. Polio vaccine
5. Rubella vaccine

Direct Services: Carries out nursing skills contributing to treatment and rehabilitation.

Teaching and Supervision of: Family members of home health aides to provide service

Follow-up: Postoperative patients, chronic disease patients, high risk groups as premature infants



The goal is to point the way for the establishment of additional services to prove that prevention of illness is a wide investment.

Service Support: Town Taxes, Board of Health  
Third Party Payees: Medicare, Medicaid, Private Insurance Programs  
Individual Fees

The Future: To increase the use of supportive services: (a) home health aides; (b) physical therapy, and (c) social service.

To continue follow-up of high risk groups: (a) premature infants; (b) the elderly; (c) the mentally retarded; and (d) maternal and child care.

To continue work with other agencies to identify: (a) alcoholism; (b) child abuse; (c) drug addiction; and (d) venereal disease.

To be alert to all health related needs within the community of Acton.

For further information regarding the Acton Public Health Nursing Service, please call the Acton Board of Health at 263-4736.

#### Preventive Bedside Nursing Program

Parkinson's	53	Under 28 days	19
Anemia	39	28 days to 1 year	27
Maternal and Child Health	103	1 year to 4 years	4
Arthritis	140	5 years to 19 years	29
Cardio-Vascular Disease	518	20 years	2
Cerebral Vascular Disease	78	21 years to 44 years	138
Cancer	52	45 years to 64 years	235
Multiple Sclerosis	6	65 years and over	<u>959</u>
Diabetes	40		
Injuries	88		
Other	<u>296</u>		
Total	1,413	Total	1,413
Total Individuals	154		
Total Visits	1,413		
Total Physical Therapy			
Visits - Consultations	5		
Total Social Worker Visits			
and/or Consultations	34		
Total Home Health Aide Visits	13		
Medicare	\$5,541.21		
All Others	<u>3,092.67</u>		
	\$8,633.88		

#### Permits and Dealers

Total collected - Miscellaneous Items	\$1,013.00
Plumbing Permits	4,233.50
Gas Permits	2,319.00
Sewerage Permits - New - 114; Repair or Alterations - 38	<u>4,532.00</u>
	\$12,097.50

On behalf of the Board of Health, we would like to thank the ladies of "Fish", especially Mrs. Anne Davis, who have given us a great deal of time and assistance in many situations. The service they render by visiting shut-ins, preparing meals and providing transportation has been invaluable to us. "Fish" is an outstanding ladies service organization in this community.

## BUILDING INSPECTOR

Don P. Johnson, Inspector

As your new Building Inspector, having been appointed in late August of this year, I have found the last four months to be extremely demanding, though equally satisfying. Living in town for five years as a private citizen (as I have) gives little insight into the workings, obligations, responsibilities and activities which must be performed in order that a town might function.

Shortly after assuming my new responsibilities I was fortunate to attend a conference of New England Building Officials which I found to be very informative. Although I have been unable to attend subsequent seminars due to the work load, I hope to participate in several during the coming year. Conferences of this type are conducted on a technical level and primarily involve building code and zoning studies and interpretations.

In addition to building code and zoning regulations, this department is now charged with enforcement of the new sign bylaw, thereby freeing the Selectmen for more important administrative functions.

I am presently reviewing policies and procedures with all other applicable departments and boards, as they relate to the Building Department, in an attempt to streamline our efforts to provide maximum efficiency.

It is a pleasure to be an employee of the Town of Acton and I pledge my efforts toward the betterment of our community for our children and ourselves.

A complete list of Building Permits for the year 1972 is below:

<u>Area</u>	<u>Number of Permits</u>	<u>Estimated Cost</u>
Residential: Single Dwellings	104	\$3,478,045.00
Multi-Family Dwellings	10 (129 D. U.)	1,646,360.00
Additions, Repairs	46	153,314.00
Garages	6 (+ 1 renewal)	15,600.00
Porches	34	41,800.00
Swimming Pools	17	87,245.00
Miscellaneous	35	462,171.00
Commercial: Business Buildings	<u>16</u>	<u>1,344,562.00</u>
Total	349 (+ 1 renewal)	\$7,229,097.00
Receipts: Fees for Building Permits		\$ 11,137.25



Don P. Johnson

# CIVIL DEFENSE

Walter Johnson, Director

Many citizens believe that Civil Defense is set up only for Nuclear Warfare and Fallout Shelter Programs. This is not so. The four major responsibilities of Civil Defense are:

1. To provide for education about disasters.
2. To provide means for warning the public in case of approaching disasters.
3. To provide the basis for the continuity of local government during and after a disaster.
4. To provide skilled manpower, materials, and equipment to alleviate or ease after effects.

Although there have been no major disasters in Acton, on February 19, 1972 our coastal areas were declared a disaster area by the Federal Government. At this time Acton's Auxiliary Firemen volunteered their services. They went immediately to Revere, Massachusetts where they spent long hours evacuating endangered families and pumping out homes. They later received an official letter of commendation from the Chief of the Revere Fire Department.

# CONSERVATION COMMISSION

Dorothy Stonecliffe, Chairman

After years of planning and paperwork, Phases I and II of the Great Hill Project are completed and we can now offer 185 additional acres of land for conservation and recreation to the people of Acton. This land is located in South Acton and is generally bounded by School Street on the south, Piper Road on the east, Massachusetts Avenue on the north and Main Street on the west. Through the Bureau of Outdoor Recreation, federal and state reimbursements returned to the town on Great Hill are expected to be 75¢ on every \$1.00 spent.

The Middlesex Soil Conservation Service was asked to develop a resource analysis of all town lands in cooperation with the Recreation Commission and the Conservation Commission. Potentials for camping, bridal paths, ice skating, skiing, sledding, togogganing, field sports, hiking, nature study, picnicking, playground and wild life preservation were the items selected for study.

Permanent granite markers have been placed on cement to identify the entrances to town land at Grassy Pond, Wills Hold, Bulette Road and Great Hill.

Chemical supplies were purchased for a selected group of supervised chemistry student volunteers to do water quality monitoring along selected portions of Acton streams.

Commissioners volunteered when requested for the recycling program at the Sanitary Landfill and presented a program at school during Earth Week.

Scout Kenneth Dodson earned conservation credits by organizing and leading a group to clear a trail to conservation land.



The Wetlands Protection Act, which combines the Hatch Act and Jones Act into one comprehensive piece of legislation for the protection of wetlands, became effective October 16, 1972. There are many interesting changes in the new law which will provide a new impetus in regulation and protection of our coastal and inland areas. The most salient change is that the responsibility for wetland protection and the legal authority to issue orders of condition now rest with the Conservation Commission. We plan to exercise this new responsibility with great care and the cooperation of other town officials and agencies.

Lack of funds sharply curtailed our land acquisition plans in 1972. A sub-committee of members of the Conservation Commission and the Finance Committee was formed to investigate financing alternatives for conservation land purchases. A plan for a five year minimum essential acquisition program has been discussed.

This year our 1973 Warrant articles ask your continued support for land acquisition in South Acton and West Acton.

Brewster Conant  
Robert Ellis  
Ragnar Gustafson

Peter Jorrens  
Richard Murphy  
Chauncey Waldron

## DOG OFFICER

Patrick Palmer

My records show that:

1. 1407 licenses were issued (18 less than in 1971). 600 reminder cards were sent out.
2. 99 dogs were picked up, 60 of which were claimed by their owners, 30 were placed in homes, and 9 were destroyed.
3. 10 dogs were quarantined for biting, and the circumstances investigated.
4. 43 complaints were registered with this office, most of which concerned barking dogs, dogs at schools, and dogs chasing cars and bicycles. All of these complaints were investigated and we hope that satisfactory solutions were found.

## INSECT PEST CONTROL

Franklin H. Charter, Superintendent

The Department removed 75 diseased Elms in 1972. Private contractors were used for most of this work. The stumps were ground out below ground for greater safety.

The Gypsy Moth continues to build up in forested areas. Most of the damage is done in May and June and should not be confused with later infestations of Tent Caterpillar or Fall Webworm.



# FIRE DEPARTMENT

Thomas J. Barry, Chief



School Street Barn - December 21, 1972

The year 1972 brought increases again in the number of all calls particularly building fires and their associated losses. A new dimension was added with Arson and Malicious False Alarms. The False Alarms started early in the year and reached a peak in September when 18 False Alarms were received in a 48 hour period. This continual harassment required the Department to reduce the response of apparatus on Box Alarms received from the street. Although arrests were made, the problems have continued.

There were 10 fires directly attributed to Arson. Three buildings were completely destroyed and several were heavily damaged. Although the loss in this area was fairly low, the indirect cost due to lost services and manpower was tremendous. Not only the cost of the actual firefighting was heavy but expenses for investigation, surveillance and extra men on duty raised havoc with our budget.

The big change in Fire Department operations came in June when we went on full 24 hour operations as a result of the adding of nine new men. These men in both the Center and South Stations were able to prevent several fires from getting out of hand with their quick response and positive action. We hate to think of what this year would have brought without this change.

Early in December the Insurance Services Office started a complete survey of the Fire Protection System in Acton. The survey will terminate in April of 1973 with a final report available in the summer. The results of this survey will be used by the Insurance Company to determine the insurance rate for property in the Town and it will be used by the Fire Department as a planning guide for future development.

## Fire Prevention

The Fire Prevention Division was reorganized in July. In the past it was the responsibility of one Officer to coordinate the Fire Prevention activities of the entire Department. After the reorganization, the Division was established around a three-man unit working on a part-time basis. Definite responsibilities in the area of commercial inspections, special hazard inspections, arson and photography and finally school programs were assigned to the Division. In the six months of operation overall improvement has been shown in all areas and many loose ends were finally tied together. With three major shopping centers opening in 1972 and with the Nagog Woods project fully under way, the work load increased in all areas of the Division.

The Present Department Personnel is as follows:

Permanent Personnel - 1 Chief  
4 Captains  
21 Firefighters

Call (Part-Time) Personnel - 2 Deputy Chiefs  
2 Lieutenants  
26 Call Firefighters

Station Coverage with Paid Men - 24 hours per day - Station 1 (Center) - 2 Firefighters  
Station 2 (South) - 2 Firefighters  
Station 3 (West) - 1 Officer  
1 Firefighter  
1 Dispatcher

### Equipment

Two new pieces of equipment were delivered this year. Engine 5 (Forest Fire Truck) was put into service late in October. This is the truck that had been on order since August of 1970. A new Chief's Car was delivered and put into service on June 1.

The contract for the Snorkel-Pumper was signed in August and delivery is expected in April 1973.

A complete pump replacement was necessary on Engine 6, a 1961 model. The truck normally stationed in South Acton was at the factory for 2 months. During this period we had to "borrow" a Fire Truck from the Town of Maynard to provide coverage for South Acton. This points out our continued lack of reserve or, stand-by apparatus.

I requested in 1972 that funds be appropriated to add a 750 gallon per minute pump to the new Engine 5, to make it available as an additional engine. Needless to say the money was not forth-coming and the Engine cannot be used for a back-up. The request has been made again for 1973.

### Program for 1973-74

The arrival of the 18 month Budget has forced a hard look at Fire Department plans for this period. With the realization that the 73 Town Meeting would have to hold until July 1974, careful planning had to be carried out in all areas.

#### Additional Men Requested

April 1, 1973 - 3 men to maintain coverage with reduction in work week, 48 hrs. to 42 hrs.

January 1, 1974 - 4 men to add 1 man to each shift in West Acton.

#### Additional Equipment

750 GPM pump to be installed on Engine 6.

Due to the forecasted rapid delivery of the Snorkel-Pumper we feel safe in putting off the replacement of Engine 1 until after July 74.

I have nothing to report on progress locating a station in the Great Road area. We are still at the same stage as we were in 1970. We expect the results of the Survey being conducted to greatly aid in getting this station program off the ground. We have already lost out Target Date of 1975. Unfortunately the development of Route 2A has continued on.

Since 1968 the Town had expended many thousands of dollars in improvements or building the Fire Department. Three new pieces of apparatus, full time men and several capital projects were necessary to match the growth of the town. A look back through the past five years shows a growth that few towns have had to cope with. This growth can be realized with a look at Building Permits issued from 1968 to 1972. Single residence 635, Apartment Building 101, Multi Units 1353, Commercial Buildings 76. This increase in both number of building and the resulting population increase has resulted in 100% increase in alarms over the five year period. Although growth is hard to predict, impact of growth is not. Problems and solutions have been found in other towns faced with these same facts. We must continue to identify these problems and seek the solutions through planning and implementation. This takes time and involvement

at all levels of Town Government and must be looked at with a realistic attitude.

I would like to thank the men of the Fire Department, the Auxiliary Department for the excellent cooperation and support. I also wish to thank the several Boards and Town Departments for their assistance.

Total number of alarms responded to are as follows:

	<u>1971</u>	<u>1972</u>
Residential	31	46
Churches and Schools	1	7
Mercantile	0	3
Manufacturing	9	5
Storage - Garages	2	4
Grass-Brush-Woods	49	44
Miscellaneous	48	50
Vehicle	44	32
False Alarms	11	49
Accidental Alarms and Smoke Scares	28	28
Emergencies	77	178
Investigation	107	122
Special Service	88	114
Mutual Aid Sent	16	13
	<u>511</u>	<u>695</u>
Box Alarms	94	149
Still Alarms	417	446
Deaths by Fire	4	0
<u>Fire Loss</u>		
Building and Contents	\$ 42,151.46	\$78,249.00
Vehicles	5,090.00	9,185.00
Miscellaneous	<u>67,500.00</u>	<u>--</u>
	\$114,741.46	\$87,434.00
Assessed Value of Property Involved	\$2,553,260.00	\$5,585,630.00
<u>Permits Issued</u>		
Oil and Power Burners	58	75
Blasting	46	49
Liquified Petroleum	5	14
Flammable Liquids	10	11
Miscellaneous	17	44
<u>Monies Collected</u>		
Permits	\$ 99.00	\$153.50
Station Rental and Insurance Claims	115.00	65.00
Miscellaneous	<u>--</u>	<u>332.17</u>
	\$214.00	\$550.67





Fire Prevention Week Exhibition at  
Conant School - October 1972



Stolen car is retrieved from Clearview  
Pond - October 1972

### Training

The Department Training Program was expanded in the areas of on-duty training for the paid men. This was accomplished by adding an Institution Drill as well as the combined operations drill carried out at the McCarthy-Towne School during the summer months.

We were fortunate to have our new recruits attend the 6 weeks basic Firefighter's Course at the Massachusetts Fire Academy in Stow. This training was accomplished before the men were assigned to their stations. Severe cutbacks in State funds have curtailed the Academy thereby shutting off our source of specialized training for both the Paid and Call Departments. It does not look like there will be any help in this area for quite some time.

### Fire Alarms

The Fire Alarm Division had another busy year with the addition of 28 new alarm boxes. Nineteen of these boxes were the automatic type connected to building Fire Protection Systems. Other work was still carried out, such as line repairs, alarm box testing, subdivision installations, and plan approval on new buildings.

Inspections in association with our Building Code requirements took considerable time and reached the point where it has become necessary to use an additional man to inspect just the single dwellings. Over 200 inspections were necessary in this area alone. The increased number of alarm boxes associated with the Great Road area has forced a redesigning of the circuits in this area. Money has been requested for 1973 to carry out these improvements.

### Personnel

The Department personnel saw many changes during 1972. The addition of 9 full-time men increased the paid force to 25. Of the new men appointed, 8 came from the Call Force and the others had extensive military experience.

Call Firefighters Henry Soar and Martin Duggan retired after many years of service to the Town. These men will be missed for their experience and reliability.

A survey of out response by Call men and off-duty men showed another drop in the number of men responding to alarms. This has become a matter of great concern. We can only rely on adequate manpower between the hours of 11:00 p.m. and 6:00 a.m. The rest of the time we are dealing with an unknown quantity.

## POLICE DEPARTMENT

Norman L. Roche, Acting Chief of Police



Airplane Crash - 1972

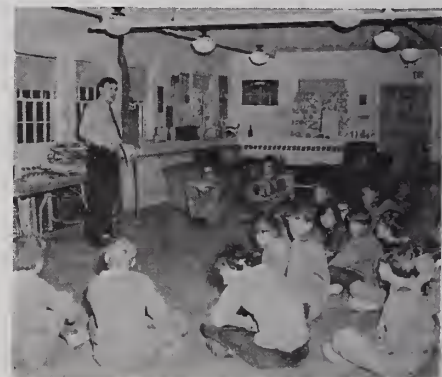
Adequate police manpower requirements for a specific city or town can only be determined following careful study and analysis of the local situation, together with a thorough evaluation of the numerous factors which effect police needs. With this in mind, I recommend the addition of six patrolmen to the force during the next two years. This would bring our strength up to twenty-seven officers.

At the present time we are short four men from our allocated strength of twenty-one men due to a Federal Court injunction against the Massachusetts Department of Civil Service and to the retirement of Chief Collins. Until the Department of Civil Service establishes an eligible list of candidates, the Town is unable to employ permanent full time officers for these four vacant positions.

As the Department is growing to meet the demands of an expanding population there is now a need for another level of supervision above that of Sargeant as well as a full-time Juvenile/Safety Officer.

I have recommended in my 1973-74 budget request that promotions be made to establish the position of Lieutenant so that an improved chain of command could be implemented in the Department and detail work delegated.

On September 30, 1972, Chief Edward J. Collins, Jr. retired from the Department after having served over 23 years. Chief Collins joined the Acton Police Department on December 8, 1948 as a patrolman. In November of 1956 he was promoted to the rank of Sergeant, and on October 1, 1957 was appointed Chief of Police. Chief Collins served the Town long and faithfully and the Department extends a sincere wish for every happiness in his well-earned retirement.



Safety Officer: Wm. J. Durkin, Jr.



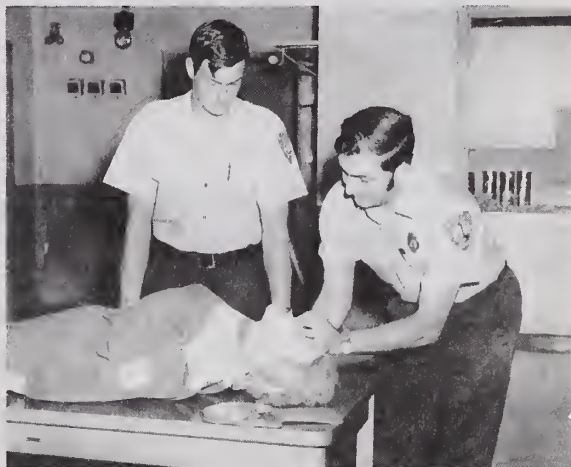
## Education

Sergeant Robert Rhodes, Patrolmen William N. Hayes, George W. Robinson, John T. McNiff, David C. Flint, Edward R. Brooks and Robert L. Parisi are all enrolled in Law Enforcement programs of study on a part-time basis at local colleges, on their own time and at their own expense. This represents many hours of valuable police training that these men are returning to the Department without cost to the Town.

Officers McNiff and Robinson have been members of the force for the past four and one-half years and will receive their Associate degree in Law Enforcement this June.



Patrolmen/Scholars - George Robinson, left, and John McNiff, right, with Northeastern University's Cooperative Educational Coordinator for Law Enforcement, Hugh Talbot.



Instruction in First Aid - Patrolman G. W. Robinson (left) and Captain Donald Copeland of the Acton Fire Department (right), with Resuscitator Annie.

## Training

Sergeant David W. Scribner and Patrolman George W. Robinson completed a two-week training course in Basic Crime Scene Search Techniques at the State Police Academy in Framingham, Massachusetts.

Patrolman Robert L. Parisi graduated from an eight-week intensive Basic Police Training Course conducted at the Medford Police Academy.

Patrolman Bernard W. Harrison completed a two-week in-service training program on Drug Abuse conducted by the Attorney General's Office.

Patrolman Brian R. Goodman completed a forty-hour course in chemical testing for analysis of blood alcohol through the use of breath testing equipment conducted by the Massachusetts State Police.

## Crimes or Complaints Reported

Breaking and Entering and Larceny	137	Annoying Phone Calls	24
Miscellaneous Complaints	97	Narcotics	15
Larcenies	190	Town Junk Car Bylaw	10
Malicious Damage (Vandalism)	105	Suicides	3
Stolen Motor Vehicles	50	Counterfeit Money	1
Armed Robberies	5	Indecent Exposure	1
Armed Bank Robbery	1	Missing Persons	2
Indecent Assault	14	Arson and Related Offenses	11



Adult Arrests or Prosecutions

Manslaughter	1	Other Assaults	5
Forcible Rape	1	Narcotic Drug Laws	27
Robbery	1	Driving Under Influence of Liquor	26
Aggravated Assault	2	Liquor Laws	8
Breaking and Entering and Larceny	15	Drunkenness	35
Larceny	27	Disorderly Conduct	4

Juvenile Arrests or Prosecutions (under seventeen)

Aggravated Assault	1	Vandalism	26
Breaking and Entering and Larceny	14	Sex Offenses	2
Larceny	2	Narcotic Drug Laws	6
Auto Theft	5	Run-aways	2
Arson	1		

<u>Motor Vehicle Statistics</u>	<u>1971</u>	<u>1972</u>		<u>1971</u>	<u>1972</u>
Total Number of Accidents			Total Number Fatal Injuries	5	7
Covered by the Department	274	384	Total Number Pedestrians		
Motor Vehicle Accidents			Injured	1	1
Involving Personal Injury	90	85	Total Number Bicyclists		
Total Number of Fatal			Injured	2	1
Accidents	4	4	Total Number Motorcyclists		
			Injured	0	1

Traffic Arrests

Physical Custody	12	Citations	410
------------------	----	-----------	-----

Miscellaneous Statistics

Emergency Trips to Acton Medical	12	Radio Calls	8,223
Unlocked Doors Checked (found open)	72	Town Radio Calls	31
Cars Checked by Patrol	413	Telephone Wires Down	5
Emerson Hospital Emergency Runs	307	Resuscitator Used	31
Fir Alarms	115	Street Lights Out	13
Juveniles Arrested	66	Traffic Lights Not Working	19
House Checks (vacations, etc.)	683	Electric Wires Down	6
Bank Escorts (30 per week)	1,560	Bicycles Registered	256
Trips to Metropolitan State Hosp.	9	Summons Served	412
Motorists Assisted	73	Summons Sent Out of Town for Service	221
Telephone Calls Incoming	6,535	Pistol Permits Issued	167
Telephone Calls Outgoing	2,268	Firearm I. D. Cards Issued	103
		Officers Court Time	882 hrs.

Sergeants

Chauncey R. Fenton, Jr.  
David W. Scribner  
Robert S. Rhodes

Patrolmen

William J. Durkin, Jr.	John T. McNiff
Bernard W. Harrison	Robert P. MacLeod
William N. Hayes	Brian R. Goodman
Joseph P. Sansone	David C. Flint
George W. Robinson	Lawrence A. DuPont
Donald M. Bresnick	Edward R. Brooks
Robert L. Parisi	

# ACTON HOMEOWNER'S INVENTORY

In the last few years, the number of home burglaries in Acton has increased. As a result, homeowners have lost color TV and stereo sets, appliances, furniture, guns, silverware, jewelry, watches, cameras, and other possessions -- as well as money.

We recommend that each homeowner keep an inventory of the furnishings of his house. In the event of burglary or fire, it will be an invaluable aid -- particularly serial numbers of appliances and guns. This will also assist your police department in apprehending the criminals involved. As far as money is concerned, do not leave it in your house -- a bank or on your person is much safer.

The inventory form below and on the other side of this page is for your convenience. Tear it out, fill it out, and then put it away in a safe place, preferably one that is fireproof.

A further precaution is to "personalize" your appliances and similar metal items with an etching pencil. Use it to put your name or Social Security number on your TV and hi-fi sets, etc.

One other thing you can do to help prevent home burglaries in Acton -- call the Police on 263-2911 immediately if you notice any suspicious activity in your neighborhood. We don't mind the "false alarms", and we may be able to nip a burglary in the bud.

Norman L. Roche  
Acting Chief of Police

ITEM	BRAND NAME	YEAR	COST	SERIAL NUMBER
T. V.				
STEREO				
CAMERA				
PROJECTOR				
BICYCLE				
POWER TOOL				
AIR CONDITIONER				
PAINTING				
FUR				
RADIO				
MUSIC INST.				

Use other side for further space or complete inventory if desired.

# ACTON HOMEOWNER'S INVENTORY

[illegible]



## SEALER OF WEIGHTS AND MEASURES

George K. Hayward



I herewith submit my fourteenth report as Sealer of Weights and Measures for the Town of Acton:

Total number devices inspected and sealed 249

Fees paid to Town Treasurer \$366.40

(Note of Interest: On behalf of the Acton public Mr. Hayward "Tests and Seals" weighing or measuring devices to conform to the standards provided by the Commonwealth. If he finds a device inaccurate, he may condemn it or issue a certificate indicating the amount or direction of any errors found by him.)

## VETERANS' AGENT

Norman L. Roche, Agent

For the year ending December 31, 1972, nine cases were aided under Chapter 115 of the General Laws at an expenditure of \$28,893.44.

Although the case load remained the same over the previous year, unforeseen and extraordinary medical expenses account for the increased expenditure.

Contact service with the Veterans' Administration was rendered to seventy-five veterans or their dependents in obtaining various federal and state benefits to which they were entitled.

## VETERANS' GRAVES

T. Frederick S. Kennedy, Veterans Graves Officer

There have been nine interments of United States War Veterans in the Acton Cemeteries during the year 1972. The names of the Veterans, and dates and places of burial are as follows:

James H. Wilson	Korean War	January 24, 1972	Mount Hope Cemetery
Michael Barry	U. S. Army	March 11, 1972	Woodlawn Cemetery
William Deane	W. W. II	March 11, 1972	Woodlawn Cemetery
John Clayton, Sr.	W. W. I	March 27, 1972	Mount Hope Cemetery
Joseph F. Donnelly	W. W. II	April 19, 1972	Woodlawn Cemetery
Charles E. Bursaw	Vietnam War	May 3, 1972	Woodlawn Cemetery
Daniel Sweeney	W. W. I	September 18, 1972	Mount Hope Cemetery
Frederick R. Laite	W. W. II	November 6, 1972	Woodlawn Cemetery
Ernest J. Boucher	W. W. I	November 24, 1972	Woodlawn Cemetery

Veteran's Flag Standards have been placed on these departed Veterans graves and government grave markers have been ordered for these Veterans.

## INSPECTOR OF WIRES

Leslie F. Parke, Inspector

I herewith submit my report as Inspector of Wires for the year ending December 31, 1972.

Three Hundred One permits were issued and fees collected were turned over to the Treasurer.

## WORKMEN'S COMPENSATION

Theron A. Lowden, Agent

For the year ending December 31, 1972 there were eleven (11) accidents reported by the following departments:

School Department:	Acton Elementary - Gates School	3
	- McCarthy-Towne School	1
Highway Department:		7

All eleven of the injured required medical attention. Four (4) required medical attention with loss of time; seven (7) required medical attention with no loss of time.

# ACTON HISTORICAL DISTRICT

Norman R. Veenstra, Chairman

Our Committee was appointed March 1, 1972, in conformity with the General Laws of the Commonwealth of Massachusetts by Acton Selectmen.

We have held periodic meetings during the year and are presently engaged in tabulating a list of historic (previous to 1850) homes in Acton.

We anticipate completing our study in 1972 and presenting a formal report of our conclusions to the Selectmen sometime in the latter part of the year.

## ARCHIVES

Minetta D. Lee

T. Frederick S. Kennedy, Chairman

Joyce C. Woodhead

This past year the Archives Committee has received many letters, from the following groups: School Children and several out of State Boy Scout Troops, requesting information in regards to the life of Captain Isaac Davis and his family.

Near the end of the year the Committee received notice from the Ultra Security Records Vault Inc. of Hull, Massachusetts due to the death of the Treasurer of the Corporation, they were forced to close out the Micro-Record Storage Center.

It became necessary for this Committee to make other arrangements, for a safe storage center for the Town Microfilms.

After conferring with the Manager of the Ultra Security Record Corporation and the President of Graphic Microfilm of New England Inc., and acting on their recommendation, arrangements are being made for the transfer of the Town Microfilms to another safe and reliable storage place for the safe keeping of the Town Microfilms.



# HISTORICAL COMMISSION

Marion E. H. Houghton, Chairman

The Acton Historical Commission continued to meet monthly at 8 P.M. on the second Wednesday in the Public Works Building. These meetings are open to the public and any interested observer will be welcome.

Mr. William Klauer was appointed to the Commission as its fifth member.

Some work was done on the cataloguing of old houses, but lack of money for pictures has prevented any further progress.

The Todd house continued to hold our attention. Mr. Stanley Smith was chosen to a subcommittee of the School Department to explore possible solutions for its future. To use the house in any public capacity would require so much strengthening of the frame to meet the building code that it was decided it could best be used as a dwelling with restrictions. In spite of the recent fire the frame is still sturdy.

The Acton Historical Commission accepted an invitation to join the Massachusetts Federation of Historical Commissions.

Mr. Smith represented the Historical Commission at a joint meeting of town boards. As a result of the meeting, the Planning Board suggested a combined meeting in July to discuss how we could be of assistance to one another. The Planning Board requested information on any old house that might be threatened by proposed development and agreed to keep the Historical Commission informed of new development projects.

The Recreation Commission requested that a member of the Historical Commission be appointed to act as liaison with them. Mr. William Klauer accepted the appointment.

The Historical Commission received word from Mr. John F. Davoren, Secretary of the Commonwealth, advising that the U. S. Department of the Interior has placed the Isaac Davis Trail on the National Register of Historic Places. The Isaac Davis Trail is under the supervision of the Historical Commission.

Complaints of neighbors about the noise of minibikes on the Isaac Davis Trail land resulted in an article in the Warrant of the October Town Meeting forbidding recreational motor vehicles on public land. The article passed. It is now possible for the police to take action against trespassers.

At the request of the Historic District Study Committee for a list of houses built in Acton before 1850, the Historical Commission scheduled several extra work sessions to compile one. This listing is required by the State as a part of the study determining the proper location of an Historic District.

This year marked increased cooperation between town boards, a welcome development. The Historical Commission hopes that it can continue to be of service to other town boards.

Anita Dodson, Clerk  
Stanley L. Smith, Jr.  
William Klauer  
Robert Nylander

# 1975 CELEBRATION COMMITTEE

Burton A. Davis, Chairman

The 1975 Celebration Advisory Committee continued to meet on the last Monday of each month in the Selectmen's Office in the Town Hall. Long range planning for design of a suitable memorial medallion culminated in Selectmen's approval in November 1972, with authorization to proceed with the preparation of the dies and delivery of initial quantities.



Memorial Medallions

Analysis of the problems and responsibilities now evident resulted in realignment of tasks and assignments. Planning previously accomplished in meetings attended by the entire committee is now delegated to smaller, specialized subcommittees. Tasks have been divided into four major categories as follows:

Finance - Hayward Houghton

Federal/State Liaison - Richmond Miller  
Medallion/Marketing - Natacha MacGregor

Program - Brewster Conant

Ball/Dances - Palo Pierce  
Crown Resistance Day - Charles Morehouse  
Parade - Earl Tuttle  
Education Liaison - Peg Kinsey  
Area Coordination - Brewster Conant  
Patriots' Day - Roger Huebsch

Staff -

Publicity - Mary Tierney  
Protocol/Invitations - Peg Kinsey  
Archivist/Historian - Brewster Conant  
Permanent Memorial - Burton Davis

Service - Wilson Bursaw

Health & Sanitation - Donald Gilberti  
Beautification - Betsy Houghton  
Transportation - Wilson Bursaw  
Safety/Control -  
Accommodations -  
Decorations - Woman's Club

Particular care is being exercised to avoid committee objectives, plans and financial actions not acceptable to the majority of Acton residents. All meetings are open to the public, all plans are available on request and each financial action requires Selectmen approval. Participation in surrounding community planning is accomplished but reliance on federal/state commission funding is not a factor. Any Acton citizen interested in the bi-centennial activities is encouraged to become involved by contacting any committee member.

A plan is underway to display Acton memorabilia available to citizens and visitors in the Town Hall lobby or Library with identification of responsible activities/sources, i.e., DAR, Minutemen, Scouts, etc. Safety, health and traffic control problems are receiving in-depth planning, including helicopter ambulance service, fire routes, police locations/stations. These planning activities consider only the unusual aspects of large potential crowds, event routes and special factors and will be implemented only when and as directed by responsible town officials, i.e., Fire Chief, Police Chief, etc.

Plans to involve Acton's youth are being coordinated with school principals and their appointed representatives. Any functional, technical, or civic group not represented on the committee is encouraged to speak up.

For all this the committee is requesting the sum of \$5,000 in the 1973 Town Warrant to be added to the \$9,000 previously authorized and set aside.



Acton Minutemen



# THE OFFICE OF TOWN CLERK

Births Recorded . . . . .	255
Deaths Recorded . . . . .	131
Marriages Recorded . . . . .	156

## IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following Births.

Errors can be corrected only by sworn affidavit, as prescribed by the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

## BIRTHS REGISTERED IN 1972

Date	Place	Name of Child	Name of Parents
Jan. 2	Concord	Alcorn, Donald Alvin	Donald A. and Joyce J. Johnson
Jan. 3	Concord	Gross, Mathew Barrett	Gary J. and Barbara R. Hucker
Jan. 3	Concord	Horan, Seth Blundell	David T. and Hazel J. Blundell
Jan. 3	Concord	Pekkala, David Joseph	Paul R. and Charlotte E. Foley
Jan. 6	Boston	Kelly, Helene Margaret	John M. and Mary C. Staples
Jan. 7	Concord	Orcutt, Hank Benjamin	Warren S. and Maryann Johnston
Jan. 8	Arlington	Gentile, John Francis	Dominic J. and Elizabeth A. Bubon
Jan. 10	Concord	Carroll, Keith Steven	Kenneth D. and Arlene M. Runci
Jan. 12	Concord	Cook, Ann Marie	Thomas W. and Jean L. Steeves
Jan. 17	Concord	Fillmore, Emily Elizabeth	David C. and Joyce M. Hanson
Jan. 17	Boston	Calabraro, David Louis	Ronald L. and Marjorie A. O'Brien
Jan. 19	Concord	Varsalone, Jeffrey	Robert A. and Anna M. T. Renna
Jan. 20	Cambridge	Fosdick, Jeffrey Downing	Kenneth E. and Judith K. Allen
Jan. 22	Boston	LaFaive, Denise Jessica	Patrick T. and Maureen D. Madden
Jan. 23	Concord	Jackson, Julia Anne	Peter W. and Dawn S. Halford
Jan. 28	Concord	Pattee, Gretchen Beth	Timothy H. and Gail Perry
Jan. 28	Fitchburg	Hosmer, Jennifer Jane	Richard Jr. and Ann C. Gould
Feb. 1	Concord	LaRouche, Ramona Lee	Raymond L.O. and Georgia L. Chapman
Feb. 2	Concord	O'Neil, Richard Joseph, III	Richard J. and Linda B. Davis
Feb. 2	Concord	Guerette, Holly Marie	Alfred J. and Mary L. Murphy
Feb. 2	Concord	Robinson, Jeffrey Richard	George W. and Judith A. Kelly
Feb. 3	Concord	Abbett, Kristen Anne	Mark and Joan Ann T. Denkwicz
Feb. 3	Concord	Benoit, Kathryn Lee	Benjamin L., III and Nancy Goodwin
Feb. 7	Boston	Hull, Matthew Coates	Thorold A. L. and Barbara L. McCaw
Feb. 7	Concord	Taylor, Julianne	Peter B. and Patricia A. Pulyer
Feb. 9	Concord	Null, Laura Jane	Donald C. and Wanda S. Chatman
Feb. 9	Concord	Beaudoin, Owen James	Robert A. and Leslee G. Towne
Feb. 10	Concord	Brown, Jonathan Whitcomb	Duncan M. and Constance Whitcomb
Feb. 11	Concord	Bearce, Matthew William	Robert F., Jr. and Judith K. Humphrey
Feb. 15	Worcester	Putnam, Rory Stevens Woodbury	Frank W., III and Jane S. Chevers
Feb. 17	Concord	Stewart, Heidi Liselotte	Rudi A. and Sandra M. Watkins
Feb. 19	Boston	Slade, Devin Douglas	Jeffrey H. and Sandra K. McGinnis
Feb. 20	Concord	Dunham, Rebecca Mae	Richard L. and Lois R. Bessey
Feb. 20	Concord	Murphy, David Robertson	David T. and Christine Barrie
Feb. 22	Concord	Ehrlich, Kevin	Roger A. and Shari D. Hoenshell
Feb. 23	Concord	Bennett, Cynthia Elizabeth	Edward M. and Susan M. Dion
Feb. 23	Concord	McKelvie, Todd Brendan	Alan C. and Brenda E. Bentsen
Feb. 25	Concord	Swanson, Stacy Ann	Alan J. and Joy E. Park
Feb. 25	Concord	Towne, Brian Roger	Roger H. and Brenda L. Coffey
Feb. 26	Concord	Burke, Thomas Michael, Jr.	Thomas M. and Patricia A. Trombley
Feb. 26	Worcester	Bottos, Anastasia	Nicholos A. and Kassiani S. Mitsi
Feb. 28	Concord	Neff, Michael Roy	Ralph T. and Diane O. Alesi
Feb. 29	Boston	Donovan, Kaitleen Elizabeth	Thomas M. and Ann M. McCarthy

Date	Place	Name of Child	Name of Parents
Mar. 1	Boston	Northrop, Ellen Gail	Roy F. and Marsha L. Lublin
Mar. 1	Concord	LaFoley, Michael Brent	Michael J. and Beverly L. Heiligmann
Mar. 1	Concord	Guttenberg, Nicole Desiree	Frank B. and Angeline P. Dirksen
Mar. 2	Cambridge	Twohey, Maura Elizabeth	Thomas L. and Margaret J. Coughlin
Mar. 2	Newton	D'Onofrio, Michael Prescott	John M. and Elaine J. M. Arsenault
Mar. 2	Concord	Gratz, David Gerard	William C. and Reda M. Greenberg
Mar. 5	Winchester	Harrigan, Erin McCauley	Timothy F., Jr. and Susan Mucera
Mar. 6	Waltham	Duhamel, Eric Vincent	Robert R. and Claudette E. Parent
Mar. 8	Concord	Janas, Anthony Brian	Michael A. and Pamela J. Ritt
Mar. 9	Concord	Donelan, Tarah Lisa	John K. and Cynthia A. Marabello
Mar. 9	Framingham	Harris, Terrence John	Robert P., III and Maura A. Driscoll
Mar. 10	Concord	Lohmann, Melissa Christine	Roger A. and Nancy L. Pew
Mar. 10	Concord	Browne, Patrick Timothy Jeremiah	Gerald F. and Barbara A. Burke
Mar. 12	Concord	Marcey, John Patrick	John E. and Karla K. Kelley
Mar. 13	Concord	Kehoe, James Vincent	James P. and Verdell K. Gaspari
Mar. 14	Boston	Hurley, Ian Thomas	George F. and Margaret H. Gillis
Mar. 16	Concord	Gibbons, Rebecca Anne	John G. and Gail A. Hovey
Mar. 17	Concord	Longcope, Daniel Coulter	James C. and Mary L. Klett
Mar. 21	Concord	Condon, Timothy Michael	James M., Jr. and Bette Ann Cagginello
Mar. 24	Concord	Shank, Gregory Vincent	Ronald C. and Kathryn A. Vincent
Mar. 24	Marlborough	Flakes, Erica Jeannette	Roderick W. and Sylvia J. Carr
Mar. 25	Concord	Siers, Christopher Wayne	Kenneth W. and Adair A. Davis
Mar. 25	Boston	Kough, Kurt David	Allen M., Jr. and Irene Capaviella
Mar. 26	Concord	Sweatt, Tory Kimball	Safford P. and Deborah R. Smith
Mar. 27	Boston	Puffer, Bradford Winslow	Robert W., III and Marie L. Trigg
Mar. 31	Boston	Minichiello, Thomas Matthew	Thomas F. and Sandra J. Lund
Apr. 4	Concord	Platine, Brooke Heather	Bruce A. and Patricia L. Browne
Apr. 5	Concord	D'Ambrosio, Joseph Francis, Jr.	Joseph F. and Gail A. Smith
Apr. 6	Concord	Hopkins, Coleen Ellen	Harold M.D. and Ellen C. Gallagher
Apr. 7	Boston	Werner, Wennell Charlene	Robert E. and Judy A. Zessin
Apr. 8	Concord	Marzilli, Paul Joseph III	Paul J., Jr. and Sandra J. Paine
Apr. 8	Concord	Gifford, Joseph David	Weston B., Jr. and Mildred E. Ayer
Apr. 9	Concord	James, David Edward	David R. and Jean E. Heincke
Apr. 9	Concord	Giblin, John Thomas, III	John T., Jr. and Emily H. Woodward
Apr. 10	Boston	Hastings, Nancy Holway	John H. and Martha P. Frisbie
Apr. 11	Concord	Abbott, Jeffrey Davis	Ralph E. and Mary L. Davis
Apr. 11	Concord	Santos, Christiane Elizabeth	Charles E. and Ena E. T. Hodges
Apr. 13	Concord	Drepanos, Nicole Dorothy	Nicolas P. and Joan E. Hemingway
Apr. 17	Concord	Farrell, Scott Greyson	Charles L. and Margaret J. Stampfle
Apr. 17	Concord	Flavell, Lynne Alison	William A. and Elizabeth A. Gerberg
Apr. 17	Concord	Hitchcock, Linda Ann	Thomas H. and Sarah T. Attig
Apr. 17	Concord	DiPietro, Louis Angelo	Louis and Maryelizabeth Moses
Apr. 17	Concord	Steinmann, Kathleen Elizabeth	Robert P. and Maureen Dee
Apr. 18	Concord	O'Grady, Michael Sidney	Donald F. and Cheryl A. Tyler
Apr. 20	Concord	Kostas, Lissa Ann	James R. and Judith A. Stickney
Apr. 21	Concord	Lowell, Andrew Lyle	Charles L. and Alice M. Goodfield
Apr. 21	Concord	Miller, Charles Edward, IV	Charles E., III and Rose L. Priest
Apr. 23	Boston	Fisette, Craig	Richard R. and Carol J. Dupont
Apr. 25	Concord	Christensen, Brian Steven	Michael J. and Linda N. Lowrie
Apr. 25	Boston	Kopelman, Daniel Louis	Kenneth D. and Paula J. Cohen
Apr. 25	Concord	Battin, Jennifer Margaret	John J. W. and Marie J. Riley
Apr. 26	Newton	Bernard, Shea Bethel	Harry A. and Pamela Holsenbeck
Apr. 27	Concord	Nuckols, Harold Williamson	James H. and Sandra F. Scifres
Apr. 28	Boston	Harlem, Michele Felicia	George S. and Rosina C. Petone
Apr. 29	Boston	Myers, Andrew Jay	Garrett R. and Virginia L. Ford
May 3	Concord	Hartshorn, Jennifer Laurel	Robert T. and Marita R. Becker
May 4	Concord	Groener, Holly	Edgar J. and Jill Chamberlain
May 5	Concord	Little, Darcy Nicole	Edward W. and Suzanne M. Murphy
May 7	Concord	Murphy, Christopher Robert	Richard G. and Mary E. O'Brien



Date	Place	Name of Child	Name of Parents
May 8	Concord	Ratta, Robert Michael	Frederick J. and Pamela M. Ehwa
May 12	Concord	Berglind, Stacey Lee	David W. and Cynthia L. Williams
May 12	Newton	Messira, Joel Robert	Robert L. and Donna J. Martinko
May 12	Concord	Young, Michael Crispin	Carl J. and Mary K. Barr
May 13	Concord	Marx, Amy Deborah	Michael H. and Susan T. Super
May 15	Concord	McGivern, Pamela Jeanne	David E. and Cheryl E. Rushe
May 15	Newton	Comstock, Kathryn White	Robert H. and Jean S. White
May 17	Concord	Kennedy, Kristen Meredith	Charles S., Jr. and Pamela J. Pastore
May 18	Concord	Derby, Alex Richard	Richard J. and Patricia L. Harmon
May 20	Concord	Lazuka, Michael David	David M. and Paula M. Kelley
May 21	Concord	Locke, Michael David	David A. and Christine M. Gosselin
May 22	Concord	Cochrane, Jason William	William B. and Janice M. Ouellette
May 22	Concord	Hurd, Jennifer Lynne	William R. and Margaret E. Burrows
May 23	Concord	Raven, Steven Osorio	Harry and Sonia Osorio
May 24	Concord	Lamarre, Paul Marcel	Clement D. and Brenda A. Barody
May 27	Concord	Quinn, Todd James	James L. and Johanna T. DeRosby
May 27	Concord	Bramhall, Blake McNeill	Mark H. and Janet Kschinka
May 27	Boston	Baird, Alison Lea	Robert W. and Gertrude E. Coggan
May 29	Concord	Curtin, Thomas William	David S. and Barbara J. M. Baird
May 30	Concord	Skalabrin, Stephanie Ann	Vladomir S. and Elizabeth J. Bessette
June 1	Concord	Haney, Elissa Anne	Douglas G. and Katherine A. Biebers
June 2	Concord	Brainard, David Chatwin	David I. and Sallie E. Scharfenberg
June 2	Concord	Tremblay, Colette Michelle	William P. and Elizabeth A. Stevens
June 6	Concord	Godbout, Jeffrey Michael	Joseph C. and Nancy E. Richardson
June 7	Concord	Ullmann, Linda Stevens	Laurence E. and Helen F. Schatvet
June 8	Concord	Santos, Nina Marie	Anthony C. and Lydiarina Baker
June 9	Boston	Tharler, Marni Jenine	Steven R. and Elaine J. Lansky
June 9	Boston	Fraser, Joshua Phillips	Robert G. and Patricia J. Phillips
June 10	Concord	Borrow, John David	David A. and Sandra G. Bailey
June 13	Concord	Napoli, Jonathan Richard	Richard J. and Karen F. Cavaretta
June 13	Chelsea	Savell, Michael Benjamin	Lawrence S. and Naomi N. Bigony
June 13	Concord	Porteous, Brooke Ellen	Donald P. and Susan Tantum
June 14	Concord	Martin, Scott James	David R. and Sheryl E. Scott
June 17	Concord	Hurst, Timothy Beyer	David C. and Catherine E. Beyer
June 19	Concord	Fortenberry, Tonya Patrice	Charles E. and Mary L. Lundy
June 20	Concord	Wilhelms, Edward David	Edward J. and Susan B. Wells
June 22	Concord	Fingerman, Jennifer Rose	Craig M. and Susan E. Mandel
June 23	Concord	Lambert, Whitney Scott	Roger F. and Mary E. McCaffrey
June 27	Concord	Fanton, Karen Ferree	John L. and Anne R. Baker
June 28	Concord	McGinness, Jeffrey Simon	Donald B., Jr. and Donna C. Simon
June 30	Concord	Jenkins, Joshua Todd	Michael R. and Marianne Dimakakos
July 3	Concord	Best, Scott Edward	Thomas A. and Georgeann G. Minder
July 4	Concord	Gregg, Tammy Jean	Courtney H. and Nancy E. King
July 11	Concord	Fowler, Edward Martin	Frederick M. and Pamela D. Werner
July 12	Boston	Rodney, Erica Dorsey	Keith R. and Elsie C. Schneider
July 13	Boston	Dellicicchi, Katie Marie	Alfred J. and Patricia R. O'Leary
July 13	Concord	Winner, Matthew David	David G. and Patricia M. Chambers
July 13	Boston	Dunlea, Edward John	William H., Jr. and Cheryl E. O'Brien
July 14	Lowell	Dubois, Marc Cofran	Dennis C. and Mary J. Cofran
July 15	Concord	Marchocki, Paul John	Stanley A. and Helen A. Nowalk
July 17	Concord	Thompson, Kerri Elizabeth	Robert D. and Carolyn Wilson
July 19	Boston	Maguire, Karen Eileen	Paul G. and Sheila M. Kramer
July 19	Concord	Atkinson, Andrea Renee	Peter and Cheryl A. Harding
July 22	Concord	Joyce, Keir Robert	William R. and Kristina A. Campbell
July 26	Concord	Stewart, Wendy Lynne	Gary F. and Donna L. Burns
July 26	Concord	Park, Matthew James	James L. and Karen L. A. McCarthy
July 27	Concord	Nyquist, Amy Lynn	Paul R. and Jennifer L. Tyler
July 27	Concord	Kett, Gregory Stephen	Walter S. and Suzanne L. K'Burg
July 28	Winchester	Barnes, Jason Thomas	Thomas A. and Kathleen M. Morris



Date	Place	Name of Child	Name of Parents
Aug. 3	Concord	Hammond, Heather Ann	Robert F. and Susan A. DeGiacomo
Aug. 6	Boston	Williams, Chebar	James E. and Linda L. Anderson
Aug. 7	Concord	Reynolds, Michael Edward	Douglas and Rita C. Morris
Aug. 8	Concord	Wetherbee, Daniel Christopher	Daniel F. and Belinda L. Henze
Aug. 9	Concord	Madigan, Molly	Michael J. and Donna Tolli
Aug. 9	Boston	Mahar, Caitlin Marie	Kevin J. and Una L. Corrigan
Aug. 12	Concord	Arcieri, Anthony John, III	Anthony J., Jr. and Susan L. Styles
Aug. 15	Concord	Krug, Lisa Sharon	Richard F. and Dianne G. Silvio
Aug. 16	Concord	Geck, Francis William	Joseph C. and Barbara F. Kary
Aug. 16	Concord	Ryan, Beth	Peter E. and Marilyn Cooper
Aug. 17	Concord	Bonk, Melissa Linda	Basil A. and Linda M. Hardy
Aug. 18	Concord	Middleton, Mark Richard	Richard T. and Martha P. Baldwin
Aug. 21	Concord	Johnson, Stephen Carl	Carl R. and Sharon E. Tjaden
Aug. 24	Concord	Wildes, Betsy Anne	Douglas C. and Linda R. Bertolami
Aug. 25	Concord	Seeger, William Jason	William G. and Penelope A. Bell
Aug. 26	Concord	Hutchinson, Laura Leigh	Peter and Laura M. McGraw
Aug. 29	Concord	Conlon, Robert William, Jr.	Robert W. and Mary H. Dolan
Aug. 30	Natick	Haugsjaa, Kjeldy Ann	Paul O. and Nancy I. Solberg
Sept. 1	Concord	McBreen, John Edward, III	John E., Jr. and Arlene R. Murphy
Sept. 2	Concord	Traut, Jill Michelle	James E. and Mary A. Ruddy
Sept. 3	Cambridge	Daley, Joanne Marie	Richard M. and Katherine A. McNamara
Sept. 3	Waltham	Paine, Andrew	John H. and Winifred C. Turner
Sept. 3	Boston	Swift, Jennifer Ann	Leo F. and Victoria A. Trotter
Sept. 5	Concord	Weissman, Joshua Alexander	William L. and Joyce E. Ross
Sept. 5	Concord	Lane, Joseph Michael	Michael and Sharon A. Beard
Sept. 7	Concord	McCracken, Matthew Blake	Frank H., Jr. and Deborah L. Metcalfe
Sept. 7	Waltham	Kinsman, Joseph Michael	Richard B. and Dolores M. Landry
Sept. 7	Concord	Joy, Kimberly Allison	David M. and Karen L. Kahre
Sept. 8	Concord	Baker, Sharon Anne	Dennis J. and Carol A. Conely
Sept. 12	Concord	Porter, Joseph Charles	Charles J. and Martha E. Sullivan
Sept. 13	Concord	O'Rourke, Sarah Jean	James T. and Rosaleen Marshall
Sept. 17	Concord	Nolan, Lucy	Bernard J., Jr. and Brenda A. Bemis
Sept. 18	Newton	Berton, Keith Anthony	Kenneth A. and Ruth M. Pompeo
Sept. 19	Concord	Sheridan, Jonathan Scott	Neil L. and Grace B. Davis
Sept. 19	Concord	Hadley, Eric Richmond	Irving L. and Patricia B. Bauer
Sept. 21	Concord	French, Teresa Jean	George F. and Claudia A. Roy
Sept. 27	Concord	Bott, Kimberly Anne	Paul J. and Helen V. Rice
Sept. 27	Boston	Braden, Michael David	Hobart R. and Lillian S. Foote
Sept. 28	Woburn	Burrow, Matthew Nolan	Nelson O. and Kathleen D. Smith
Sept. 29	Concord	Kuenzler, Richard Owen	Howard W. and Carole A. Miller
Sept. 30	Concord	Rogan, Kathryn Marie	Edward J. and Eleanor J. Twomey
Sept. 30	Concord	Runk, Jonathan Paul	David G. and Michelle Regnat
Oct. 2	Concord	Nessman, Kevin Michael	Dennis E. and Linda R. Cremonini
Oct. 4	Concord	Carew, Elizabeth Anwyll	John L. and Jeannie Lowe
Oct. 5	Newton	Pantanella, James Louis, Jr.	James L. and Mary C. Coutu
Oct. 8	Concord	Cronin, Patricia Mary	Peter J. and Helen E. Scollins
Oct. 10	Concord	Cusa, David Carl	Michael T. and Helen R. Nowacek
Oct. 11	Chelsea	Hebert, Heather Rachelle	Charles F. and Amanda G. Webster
Oct. 19	Concord	Anderson, Erik Leonard	Eric F. and Suzanne Robinson
Oct. 19	Concord	Kistler, Gregory Allen	Ralph A. and Dale A. Somerville
Oct. 20	Concord	Hanna, Wendell Gene	Harold E. and Anita G. Larmore
Oct. 21	Concord	White, Kimberly Ann	William C. and Dorothy McClintock
Oct. 25	Concord	Searcy, Samantha	Joel B. and Elizabeth Norris
Nov. 1	Concord	Mudgett, Keith David	David I. and Kathleen Hopkins
Nov. 3	Fitchburg	Cole, William James	William T. and Donna L. Morgan
Nov. 4	Concord	Caprio, James Alexander	Anthony R. and Rosemary L. Cosgrove
Nov. 5	Concord	Meier, Christopher Thomas	Thomas R. and Rowena M. Done
Nov. 6	Winchester	Bendel, Beau Nathan	Bruce A. and Abigail Gorder

Date	Place	Name of Child	Name of Parents
Nov. 9	Boston	Marsland, Eric John	David W. and Rebecca Robinson
Nov. 10	Concord	Woo, Brandon Philip	Wallace D. and Winnie H. Haiso
Nov. 12	Concord	Pyrro, Edwin Louis	Randall H. and Debra A. Flerra
Nov. 13	Concord	Venditti, Ryan Patrick	Anthony F. and Jane E. Lee
Nov. 14	Concord	Spring, John Tyler	John K., Jr. and Deborah Forte
Nov. 15	Waltham	Finley, Joel Harris, II	Herbert L. and Jeanne M. McCarthy
Nov. 16	Concord	Sundberg, Peter John	Robert A., Jr. and Karen A. Gravin
Nov. 17	Concord	Quebec, Jeffrey Robert	Robert P. and Sharon L. Edgerly
Nov. 17	Concord	Kutchmanich, Peter Joseph	Joseph and Priscilla L. Drouin
Nov. 20	Concord	Murphy, Shannon Maureen	Michael K. and Sharron T. Fedorinchik
Nov. 20	Concord	Manalan, Jacob Aidan	David A. and Gena K. Gabrielson
Nov. 20	Concord	McWalter, John David	David W. and Grace A. Joner
Nov. 21	Concord	Herman, Elizabeth Anne	David V. and Jean E. Robisch
Nov. 23	Concord	Bassett, Brian Christopher McPhee	Robert S. and Mary Ann Dargin
Nov. 27	Concord	Rakestraw, Hilary Joan	James W., Jr. and Dixie A. Hinkle
Nov. 27	Concord	Chen, Eric Tze-Jiun	Wen M. and Anna Liu
Nov. 30	Concord	Burke, Edmund Michael, III	Thomas F. and Markey Pullen
Dec. 1	Concord	Gores, Emily Elizabeth	Richard W. and Cathleen A. Hallen
Dec. 2	Concord	Petrigni, Tina Maria	Constantine A. and Victoria E. Sokol
Dec. 2	Concord	Carley, Todd Gardner	Gilbert E. and Elizabeth M. Brown
Dec. 3	Boston	End, Laura Elizabeth	William T. and Nancy Kolb
Dec. 8	Winchester	Alex, Susan Knapp	Edward J. and Susan Chapin
Dec. 8	Concord	Haas, Julie Marie	Jon T. and Cathy J. Wheelock
Dec. 8	Concord	Reichert, James Henry	James H. and Barbara J. Ray
Dec. 9	Concord	Costello, Aaron Francis	Matthew W. and Mildred A. Thompson
Dec. 10	Concord	King, Peter Lord	Philip E. and Marjorie E. Lord
Dec. 11	Concord	Pavlock, Jeffrey John	Dennis F. and Sherill L. Elmer
Dec. 12	Concord	Diskin, Marnie Elizabeth	James P. and Mary C. Christian
Dec. 13	Harvard	Hooper, Wayne Travis	Gregory M. and Dale L. Vanderhoof
Dec. 16	Concord	Ledbury, Nicole Robin	Harry J. and Roberta A. Plain
Dec. 23	Concord	Malone, Brian James	James E., Jr. and Sally M. Reynolds
Dec. 25	Concord	Krayer, James Matthew	Paul K. and Margaret M. Whalen
Dec. 28	Concord	Plutchak, Wendy Lee	Raoul E. and Beth A. Bancroft
Dec. 29	Concord	Wells, Gretchen	David A. and Catherine R. Sellers

## DOG LICENSES

ALL DOG LICENSES EXPIRE MARCH 31, 1973. DOGS MUST BE LICENSED ON OR BEFORE APRIL 1ST OR THE OWNERS OR KEEPERS THEREOF ARE LIABLE TO A FINE. THE LAW APPLIES TO ALL DOGS THREE MONTHS OLD OR OVER, REGARDLESS OF TIME OF YEAR OWNERSHIP IS ACQUIRED. NO TAX BILLS ARE SENT TO OWNERS OF DOGS.

### REPORT OF DOG LICENSES ISSUED IN 1972

1281 Licenses	at	\$ 3.00	\$3,843.00
164 Licenses	at	6.00	984.00
8 Licenses	at	10.00	80.00
4 Licenses	at	25.00	100.00
2 Licenses	at	50.00	100.00
57 Duplicate Tags	at	.25	14.25
3 Transfer Licenses	at	.25	.75
Paid to Town Treasurer			\$5,122.00

# ELECTIONS AND TOWN MEETINGS

## TOWN ELECTION

March 6, 1972

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Whole number of ballots cast	970	749	1138	2857
MODERATOR, One Year				
John W. Tierney . . . . .	877	651	1013	2541
Blanks . . . . .	93	98	125	316
SELECTMEN, Three Years (2)				
William L. Chipman . . . . .	411	342	525	1278
William C. Sawyer . . . . .	496	390	617	1503
Joan M. Gardner . . . . .	421	299	470	1190
Stephen G. Lewis . . . . .	531	353	536	1420
Blanks . . . . .	81	114	128	323
SCHOOL COMMITTEE, Three Years (2)				
Beverly W. Lydiard . . . . .	391	296	420	1107
John A. Norris . . . . .	388	269	432	1089
Edgar B. Gravette . . . . .	576	450	728	1754
Helen K. Ray . . . . .	541	449	678	1668
Blanks . . . . .	44	34	18	96
TRUSTEE OF MEMORIAL LIBRARY, Three Years				
Robert J. Brandon . . . . .	469	320	493	1282
Henry F. Spinney . . . . .	335	252	438	1025
Blanks . . . . .	166	177	207	550
TRUSTEE OF MEMORIAL LIBRARY, Two Years (to fill vacancy)				
Nancy K. Gerhardt . . . . .	421	303	454	1178
Clayton L. Hagy . . . . .	325	207	351	883
Marily G. Nowlin . . . . .	130	103	155	388
Blanks . . . . .	94	136	178	408
HOUSING AUTHORITY, Five Years				
Robert P. Darlington . . . . .	191	161	284	636
John R. Folsom . . . . .	240	245	286	771
Kenneth C. Stowell . . . . .	409	200	366	975
Blanks . . . . .	130	143	202	475
QUESTION:				
"Shall licenses be granted in this town for the operation, holding or conducting a game commonly called Beano?"				
Yes . . . . .	438	414	542	1394
No . . . . .	503	298	547	1348
Blanks . . . . .	29	37	49	115



STATE ELECTION

November 7, 1972

R - Republican  
D - DemocraticSW - Socialist Workers Party  
I - Independent

		<u>Partial Ballot</u>	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Whole number of votes cast . . . . .		22	2985	2073	2655	7735
 ELECTORS OF PRESIDENT AND VICE PRESIDENT						
Jenness and Pulley . . . . .	SW	0	6	6	10	22
McGovern and Shriver . . . . .	D	9	1200	882	1065	3156
Nixon and Agnew . . . . .	R	13	1736	1162	1537	4448
Fisher and Gunderson . . . . .			0	0	0	0
Schmitz and Anderson . . . . .			3	5	3	11
Hall and Tyler . . . . .			2	0	0	2
Spock and Hobson . . . . .			0	1	0	1
Hospers and Nathan . . . . .			0	0	0	0
Blanks . . . . .		0	38	17	40	95
Whole number of votes cast . . . . .			2985	2073	2655	7713
 SENATOR IN CONGRESS						
Edward W. Brooke . . . . .	R		2311	1580	2066	5957
John J. Droney . . . . .	D		557	397	475	1429
Donald Gurewitz . . . . .	SW		55	46	52	153
Blanks . . . . .			62	50	62	174
 CONGRESSMAN						
Paul W. Cronin . . . . .	R		1659	1091	1541	4291
John F. Kerry . . . . .	D		1156	854	1000	3010
Roger P. Durkin . . . . .	I		86	68	62	216
Blanks . . . . .			84	60	52	196
 COUNCILLOR						
George F. Cronin, Jr. . . . .	D		1891	1304	1704	4899
Blanks . . . . .			1094	769	951	2814
 SENATOR						
Chester G. Atkins . . . . .	D		1665	1211	1479	4355
Bruce C. Farrell . . . . .	R		1253	814	1140	3207
Blanks . . . . .			67	48	36	151
 REPRESENTATIVE IN GENERAL COURT						
Peter K. Binder . . . . .	D		1018	737	827	2582
John H. Loring . . . . .	R		1747	1219	1719	4685
Blanks . . . . .			220	117	109	446
 REGISTER OF PROBATE AND INSOLVENCY						
John V. Harvey . . . . .	D		1884	1291	1720	4895
Blanks . . . . .			1101	782	935	2818

		<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
COUNTY COMMISSIONERS					
Sherry H. Jenkins . . . . .	R	1446	889	1309	3644
William R. Morrison . . . . .	R	1353	840	1200	3393
S. Lester Ralph . . . . .	D	1037	794	940	2771
Paul E. Tsongas . . . . .	D	1046	812	988	2846
Blanks . . . . .		1088	811	873	2772
COUNTY TREASURER					
Thomas B. Brennan . . . . .	D	1004	753	857	2614
William A. Barnstead . . . . .	R	1591	1022	1510	4123
Blanks . . . . .		390	298	288	976
QUESTION #1					
Yes . . . . .		2217	1492	1958	5667
No . . . . .		583	394	508	1485
Blanks . . . . .		185	187	189	561
QUESTION #2					
Yes . . . . .		2483	1679	2187	6349
No . . . . .		404	277	371	1052
Blanks . . . . .		98	117	97	312
QUESTION #3					
Yes . . . . .		2377	1608	2095	6080
No . . . . .		453	296	393	1142
Blanks . . . . .		155	169	167	491
QUESTION #4					
Yes . . . . .		1983	1336	1770	5089
No . . . . .		895	616	780	2291
Blanks . . . . .		107	121	105	333
QUESTION #5					
Yes . . . . .		2440	1657	2133	6230
No . . . . .		407	255	363	1025
Blanks . . . . .		138	161	159	458
QUESTION #6					
Yes . . . . .		1017	670	893	2580
No . . . . .		1866	1312	1665	4843
Blanks . . . . .		102	91	97	290
QUESTION #7					
Yes . . . . .		2243	1516	1978	5737
No . . . . .		653	448	571	1672
Blanks . . . . .		89	109	106	304
QUESTION #8					
Yes . . . . .		1704	1114	1449	4267
No . . . . .		1167	841	1114	3122
Blanks . . . . .		114	118	92	324
QUESTION #9					
Yes . . . . .		2241	1566	1994	5801
No . . . . .		655	430	580	1665
Blanks . . . . .		89	77	81	247

## TOWN MEETINGS

### ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING

MARCH 13, 1972 AND ADJOURNED SESSIONS, MARCH 15, 1972, MARCH 20, 1972, MARCH 22, 1972,  
MARCH 27, 1972, APRIL 3, 1972 AND APRIL 5, 1972

Moderator called the meeting to order at 7:30 P. M.

### ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on next Wednesday, March 15, 1972, at this same place.

### Article 1. OFFICERS

To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

ELECTED: Eleanor P. Wilson Trustee of the Elizabeth White Fund for three years.  
ELECTED: Helen B. Allen Trustee of the Elizabeth White Fund for one year, to fill the unexpired term of Helen B. Wood.  
ELECTED: Joan N. Gardner Trustee of the Citizens Library Association of West Acton for three years.  
ELECTED: John F. McLaughlin Trustee of the Acton Firemen's Relief Fund for three years.  
ELECTED: Clark C. McElvein Trustee of the Goodnow Fund for three years.  
ELECTED: H. Stuart MacGregor Trustee of the West Acton Firemen's Relief Fund for three years.

VOTED: That the 1972 compensation schedule of elected officers of the Town be adopted as follows:

Moderator	\$20.00 per each night per meeting
Board of Selectmen: Chairman. . . . .	\$750.00
Clerk. . . . .	650.00
Member . . . . .	650.00

### Article 2. REPORTS

VOTED: To accept the several reports of the Town Officers and Boards as submitted, except that of the Acton Youth Commission.

VOTED: To strike all after "ten young people" on page 55 paragraph 3 of item 5, and substitute therefor "subject to acceptance of a resolution approved by the Town Meeting, that \$10,000.00 from the Conservation Fund may be utilized by the Conservation Commission in support of the Youth Commission employment program".

### Article 3. REPORTS

To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already reported.

No reports.

### Article 4. BORROWING

VOTED UNANIMOUSLY: To authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1972, and January 1, 1973, in accordance with the provisions of General Laws, Chapter 44,



Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

#### Article 5. ABRSD.

MOTION: To approve the amount of debt authorized by the Acton-Boxborough Regional School District to acquire for school purposes the so-called Kazokas property consisting of approximately 1.75 acres located at 43 Charter Road, Acton, Massachusetts, namely, \$35,000.00.

MOTION LOST.

#### MEETING IN TWO PLACES

VOTED: That this meeting be held in both the Blanchard Auditorium and the Acton-Boxborough Regional High School Auditorium and that these two places be connected by means of a public address system and loud speakers so that the proceedings in both places may be heard and participated in by all the voters present in both places, and that the proceedings in both places constitute parts of one and the same meeting, all as authorized by the provisions of Section 10 of Chapter 39 of the General Laws.

#### Article 6. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw by striking out clauses (c) and (d) of Section 7, relating to vacation leave, and substituting the following therefor:

- "(c) Vacation leave of three (3) weeks with full pay shall be granted to any such employee who, as of December 31, will have been employed by the Town for seven years or more.
- (d) Vacation leave of four (4) weeks with full pay shall be granted to any such employee who, as of December 31, will have been employed by the Town for fifteen (15) years or more."

#### Article 7. PERSONNEL BYLAW

VOTED: To reallocate the position class of Assistant Library Director as appearing in Schedule A of Section 15 in the Personnel Bylaw from Schedule B, Grade S-10 to Schedule B-1, Grade E-2.

#### Article 8. PERSONNEL BYLAW

VOTED: That Schedules B, B-1, C, D, E and F appearing in Section 15 of the Personnel Bylaw be deleted and replaced with the following schedules:

#### SCHEDULE B - GENERAL WEEKLY SALARY SCHEDULE (Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum <u>A</u>	<u>B</u>	Intermediate Steps <u>C</u>	<u>D</u>	Maximum <u>E</u>
S-1	W	\$ 93.94	\$ 97.85	\$ 101.76	\$ 105.68	\$ 110.90
	A	4884.88	5088.20	5291.52	5495.36	5766.80
S-2	W	97.85	101.76	105.68	110.90	116.12
	A	5088.20	5291.52	5495.36	5766.80	6038.24
S-3	W	101.76	105.68	110.90	116.12	121.34
	A	5291.52	5495.36	5766.80	6038.24	6309.68
S-4	W	105.68	110.90	116.12	121.34	126.56
	A	5495.36	5766.80	6038.24	6309.68	6581.12
S-5	W	110.90	116.12	121.34	126.56	131.78
	A	5766.80	6038.24	6309.68	6581.12	6852.56

Compensation Grade		Minimum	Intermediate Steps				Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	
S-6	W	\$ 116.12	\$ 121.34	\$ 126.56	\$ 131.78	\$ 137.00	
	A	6038.24	6309.68	6581.12	6852.56	7124.00	
S-7	W	121.34	126.56	131.78	137.00	143.52	
	A	6309.68	6581.12	6852.56	7124.00	7463.04	
S-8	W	126.56	131.78	137.00	143.52	150.04	
	A	6581.12	6852.56	7124.00	7463.04	7802.08	
S-9	W	131.78	137.00	143.52	150.04	156.56	
	A	6852.56	7124.00	7463.04	7802.08	8141.12	
S-10	W	137.00	143.52	150.04	156.56	164.39	
	A	7124.00	7463.04	7802.08	8141.12	8548.28	
S-11	W	143.52	150.04	156.56	164.39	172.22	
	A	7463.04	7802.08	8141.12	8548.28	8955.44	
S-12	W	150.04	156.56	164.39	172.22	181.36	
	A	7802.08	8141.12	8548.28	8955.44	9430.72	
S-13	W	156.56	164.39	172.22	181.36	190.49	
	A	8141.12	8548.28	8955.44	9430.72	9905.48	

**SCHEDULE B-1 - TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY SCHEDULE**  
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps				Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	
E-1	W	\$ 143.52	\$ 150.04	\$ 156.56	\$ 164.39	\$ 172.22	
	A	7463.04	7802.08	8141.12	8548.28	8955.44	
E-2	W	150.04	156.56	164.39	172.22	181.36	
	A	7802.08	8141.12	8548.28	8955.44	9430.72	
E-3	W	156.56	164.39	172.22	181.36	190.49	
	A	8141.12	8548.28	8955.44	9430.72	9905.48	
E-4	W	164.39	172.22	181.36	190.49	199.62	
	A	8548.28	8955.44	9430.72	9905.48	10,380.24	
E-5	W	172.22	181.36	190.49	199.62	210.06	
	A	8955.44	9430.72	9905.48	10,380.24	10,923.12	
E-6	W	181.36	190.49	199.62	210.06	221.80	
	A	9430.72	9905.48	10,380.24	10,923.12	11,553.60	
E-7	W	190.49	199.62	210.06	221.80	234.85	
	A	9905.48	10,380.24	10,923.12	11,553.60	12,212.20	
E-8	W	199.62	210.06	221.80	234.85	247.89	
	A	10,380.24	10,923.12	11,553.60	12,212.20	12,890.28	
E-9	W	210.06	221.80	234.85	247.89	262.25	
	A	10,923.12	11,553.60	12,212.20	12,890.28	13,637.00	
E-10	W	221.80	234.85	247.89	262.25	277.90	
	A	11,553.60	12,212.20	12,890.28	13,637.00	14,450.80	
E-11	W	234.85	247.89	262.25	277.90	296.17	
	A	12,212.20	12,890.28	13,637.00	14,450.80	15,400.84	
E-12	W	247.89	262.25	277.90	296.17	314.43	
	A	12,890.28	13,637.00	14,450.80	15,400.84	16,350.36	
E-13	W	262.25	277.90	296.17	314.43	332.70	
	A	13,637.00	14,450.80	15,400.84	16,350.36	17,300.40	

**SCHEDULE C - POLICE WEEKLY SALARY SCHEDULE**  
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps			Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
P-1	W	\$ 152.20	\$ 158.82	\$ 165.45	\$ 174.71	\$ 183.97
	A	7914.40	8258.64	8603.40	9084.92	9566.44
P-2	W	174.71	183.97	192.23	202.50	214.42
	A	9084.92	9566.44	10,047.96	10,530.00	11,149.84
P-3	W	183.97	193.23	202.50	214.42	225.00
	A	9566.44	10,047.96	10,530.00	11,149.84	11,700.00
P-4	W	225.00	238.24	251.47	264.71	281.91
	A	11,700.00	12,388.48	13,076.44	13,764.92	14,659.32

The weekly and annual salaries shown above are for the shift from 8:00 A. M. to 4:00 P. M. Such salaries for the shifts from 4:00 P. M. to Midnight and from Midnight to 8:00 A. M. shall be at a rate of payment ten cents per hour higher.

**SCHEDULE D - FIRE WEEKLY SALARY SCHEDULE**  
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps			Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
F-1	W	\$ 132.35	\$ 137.65	\$ 142.93	\$ 149.56	\$ 156.17
	A	6882.20	7157.80	7432.36	7777.12	8120.84
F-2	W	146.91	153.53	160.15	168.09	177.35
	A	7639.32	7983.56	8327.80	8740.68	9222.20
F-3	W	160.15	168.09	177.35	185.29	193.23
	A	8327.80	8740.68	9222.20	9635.08	10,047.96
F-4	W	177.35	185.29	193.23	202.50	214.42
	A	9222.20	9635.80	10,047.96	10,530.00	11,149.84
F-5	W	225.00	238.24	251.47	264.71	281.91
	A	11,700.00	12,388.48	13,076.44	13,764.92	14,659.32

**SCHEDULE E - HOURLY WAGE SCHEDULE**  
(Weekly rates computed by multiplying hourly rates by 40;  
Annual rates computed by multiplying hourly rates by 2080)

Compensation Grade		Minimum	Intermediate Steps		Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>C</u>
W-1	H	\$ 3.26		\$ 3.42	\$ 3.59
	W	130.40		136.80	143.60
	A	6780.80		7113.60	7467.20
W-2	H	3.42		3.59	3.77
	W	136.80		143.60	150.80
	A	7113.60		7467.20	7851.60
W-3	H	3.59		3.77	3.95
	W	143.60		150.80	158.00
	A	7467.20		7851.60	8216.00
W-4	H	3.77		3.95	4.13
	W	150.80		158.00	165.20
	A	7851.60		8216.00	8590.40
W-5	H	3.95		4.13	4.31
	W	158.00		165.20	172.40
	A	8216.00		8590.40	8964.80



<u>Compensation Grade</u>		<u>Minimum A</u>	<u>Intermediate Steps B</u>	<u>Maximum C</u>
W-6	H	\$ 4.13	\$ 4.31	\$ 4.51
	W	165.20	172.40	180.40
	A	8590.40	8964.80	9380.80
W-7	H	4.31	4.51	4.72
	W	172.40	180.40	188.80
	A	8964.80	9380.80	9817.60

SCHEDULE F - MISCELLANEOUS COMPENSATION SCHEDULE FOR  
DESIGNATED PART-TIME AND SEASONAL POSITIONS

<u>Position</u>	<u>Compensation</u>
Arts and Crafts Supervisor	78.28 - 84.80 - 91.33
Assessor, Board Chairman	Flat Rate
Assessor, Board Member	Flat Rate
Board of Health Chairman	Flat Rate
Board of Health Member	Flat Rate
Deputy Building Inspector (P. T.)	Flat Rate
Deputy Chief (Fire) (call)	4.11 per hour
Deputy Elections Clerk (P. T.)	2.93
Deputy Inspector (Elections)	2.67
Deputy Warden (Elections)	2.93
Elections Clerk	2.93
Fire Alarm Maintenance Man (P. T.)	3.68
Fire Alarm Superintendent	4.94
Fire Fighter	3.13 - 3.26 - 3.39 - 3.52
Fire Lieutenant	3.78
Inspector (Elections) (P. T.)	2.67
Library Page	1.59 - 1.64 - 1.71
Playground Instructor	23.48 - 27.40 - 31.31
Playground Supervisor	52.19 - 58.71 - 65.24
Plumbing Inspector	Fee Basis
Police Matron	3.27
Recreation Director	152.65 - 159.18 - 167.00
Registrar of Voters	2.93
School Crossing Guard	32.61 - 35.88 - 39.15
Tennis Supervisor	65.24 - 71.76 - 78.28
Teller	2.67
Town Clerk	Flat Rate
Warden (Elections)	2.93

VOTED: To take up Article 45.

Article 45. HIGHWAY EQUIPMENT

MOTION: To raise and appropriate the sum of \$71,000.00 to be expended by the Town Manager for the purchase of two new dump trucks, a sand-salt blending system and one used bulldozer and that the Town Manager be authorized to dispose of the existing bulldozer and two dump trucks.

VOTED: To amend "two" to "one".

VOTED UNANIMOUSLY: To defer action for one week.

Article 9. BUDGET

Discussed Items 1 through 14 of the budget.

VOTED: To defer action on this article to allow a motion to reconsider Article 8.

MOTION: To reconsider Article 8.

MOTION LOST.

VOTED: To adjourn at 10:50 P. M. to Wednesday, March 15 at 7:30 P. M. at this same place.

Wednesday, March 15, 1972. Moderator called the meeting to order at 7:30 P. M.

#### Article 9. BUDGET

Discussed all items except 99 through 107 and 118 through 128. These items to be discussed after Article 45 at next session.

#### ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on Monday, March 20, at this same place.

#### Article 10. UNPAID BILLS

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to pay unpaid bills incurred during 1971, or take any other action relative thereto.

VOTED: To take no action.

#### Article 11. ADDITIONAL FIREMEN

VOTED: To raise and appropriate the sum of \$60,700.00 to be used for salaries and expenses for the appointment of nine additional full-time firemen for the purpose of providing Station 1 and Station 2 (Acton Center and South Acton) with 24-hour coverage and to transfer from this appropriation the sum of \$57,100.00 to the Fire Department salary account and the sum of \$3,600.00 to the Fire Department expense account.

Adjourned at 11:00 P. M.

Monday, March 20, 1972. Moderator called the meeting to order at 7:30 P. M.

#### Article 45. HIGHWAY EQUIPMENT

VOTED: To raise and appropriate the sum of \$62,500.00 to be expended by the Town Manager for the purchase of one new dump truck, a sand-salt blending system and one used bulldozer and that the Town Manager be authorized to dispose of one dump truck.

#### ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on Wednesday, March 22, at this same place.

#### Article 9. BUDGET

To see what sums of money the Town will raise and appropriate to defray the necessary expenses of the several departments of the Town and determine how the same shall be raised.

VOTED: That the following 1972 Budget Schedule be raised and appropriated for each item except that \$1,809.50 be appropriated from Library receipts reserved for appropriation for Library use and \$6,282.37 be appropriated from receipts from the County Dog Fund reserved for appropriation for Library use:

#### GENERAL GOVERNMENT

Moderator:		Selectmen:	
1. Salary	\$ 140.00	4. Salaries	\$ 22,555.00
2. Expenses	20.00	5. Expenses	12,840.00
		6. Capital Outlay	1,630.00
Finance Committee:		7. Legal Services	14,000.00
3. Expenses	70.00	8. Legal Service Expenses	500.00

9. Appraisals & Surveys	\$ 1,000.00
10. Out-of-State Travel (All Depts.)	1,500.00
Town Office Clerical Staff:	
11. Salaries	91,505.00
Engineering Department:	
12. Salaries and Wages	49,320.00
13. Expenses	5,400.00
14. Capital Outlay	250.00
Town Accountant:	
15. Salary	4,555.00
16. Expenses	145.00
Town Treasurer & Collector:	
17. Salary	12,325.00
18. Expenses	5,375.00
19. Capital Outlay	---
Town Assessors:	
20. Salaries	13,925.00
21. Expenses	5,375.00
Town Clerk:	
22. Salary	2,680.00
23. Expenses	1,100.00
Elections and Registrations:	
24. Salaries and Wages	7,060.00
25. Expenses	5,510.00
Planning Board:	
26. Expenses	10,850.00
Personnel Board:	
27. Expenses	100.00
Board of Appeals:	
28. Expenses	185.00
Industrial Development Commission:	
29. Expenses	100.00
Conservation Commission:	
30. Expenses	500.00
Archives Committee:	
31. Expenses	85.00
Public Ceremonies & Celebrations	
32. Expenses	2,145.00
Buildings & Maintenance:	
33. Salaries and Wages	14,950.00
34. Expenses	34,855.00
35. Capital Outlay	100.00
Town Report Committee:	
36. Expenses	4,300.00

Youth Commission:	
37. Expenses	\$ 6,000.00
TOTAL GENERAL GOVERNMENT	\$ 332,825.00

PROTECTION OF PERSONS/PROPERTY

Police Department:	
38. Salaries and Wages	243,630.00
39. Expenses	20,940.00
40. Capital Outlay	---
Fire Department:	
41. Salaries and Wages	228,935.00
42. Expenses	25,130.00
43. Capital Outlay	3,700.00
Sealer of Weights & Measures:	
44. Salary and Travel	510.00
45. Expenses	40.00
Insect Pest Control:	
46. Wages	3,565.00
47. Expenses	6,360.00
Town Forest Committee:	
48. Maintenance	100.00
Tree Department:	
49. Wages	3,565.00
50. Expenses	8,480.00
Inspector of Wires:	
51. Expenses	4,500.00
Inspector of Gas Piping & Appliances:	
52. Expenses	3,000.00
Building Inspector & Agent for Enforcement of Zoning Bylaws:	
53. Salary and Wages	12,440.00
54. Expenses	1,975.00
Dog Officer:	
55. Wages and Travel	1,200.00
56. Expenses	500.00
Building Committee:	
57. Expenses	50.00
Civil Defense:	
58. Expenses	850.00
Town Utilities:	
59. Hydrant Rental	21,600.00
60. Street Lighting	25,600.00
TOTAL PROTECTION OF PERSONS/PROPERTY	\$ 616,670.00



HIGHWAYS

Highway Department:	
61. Salaries and Wages	\$ 130,590.00
62. Overtime for Snow Removal	20,000.00
63. General Expenses	31,900.00
64. Drainage	20,000.00
65. Snow and Ice Control	62,000.00
66. Machinery Expense	41,000.00
67. Chapter 81 Maintenance	25,450.00
68. Chapter 90 Maintenance	27,500.00
69. Capital Outlay	14,300.00
<b>TOTAL HIGHWAYS</b>	<b>\$ 372,740.00</b>

HEALTH AND SANITATION

Health and Sanitation:	
70. Salaries	\$ 26,280.00
71. Expenses	31,060.00
72. Garbage Collection	40,000.00
Inspector of Animals:	
73. Wages	170.00
74. Expenses	30.00
Plumbing Inspector:	
75. Expenses	5,000.00
<b>TOTAL HEALTH AND SANITATION</b>	<b>\$ 102,540.00</b>

CEMETERIES

Cemeteries:	
76. Salaries and Wages	\$ 39,120.00
77. Expenses	12,525.00
78. Capital Outlay	400.00
<b>TOTAL CEMETERIES</b>	<b>\$ 52,045.00</b>

RECREATION

Recreation:	
79. Wages	\$ 28,070.00
80. Expenses	13,560.00
81. Capital Outlay	2,000.00
<b>TOTAL RECREATION</b>	<b>\$ 43,630.00</b>

VETERANS' AID

Veterans' Services:	
82. Salary	\$ 3,565.00
83. Expenses	275.00
84. Aid	25,000.00
<b>TOTAL VETERANS' AID</b>	<b>\$ 28,840.00</b>

PENSIONS

Pension Fund:	
85. Expense	\$ 60,540.00
<b>TOTAL PENSIONS</b>	<b>\$ 60,540.00</b>

MATURING DEBT AND INTEREST  
TOWN GOVERNMENT

Sanitary Landfill Sites	
86. Maturing Debt	\$ ---
87. Interest	---
Highway Department Building:	
88. Maturing Debt	35,000.00
89. Interest	13,110.00
Anticipation of Revenue Notes:	
90. Interest	30,000.00
<b>TOTAL MATURING DEBT AND INTEREST TOWN GOVERNMENT</b>	<b>\$ 78,110.00</b>

LIBRARIES

Memorial Library:	
91. Salaries and Wages	\$ 64,175.00
92. Expenses	14,950.00
93. Books	20,500.00
94. Capital Outlay	725.00
West Acton Library:	
95. Salaries and Wages	5,345.00
96. Expenses	1,700.00
<b>TOTAL LIBRARIES</b>	<b>\$ 107,395.00</b>

MATURING DEBT AND INTEREST  
LIBRARIES

Library Addition:	
97. Maturing Debt	\$ 25,000.00
98. Interest	2,250.00
<b>TOTAL MATURING DEBT AND INTEREST LIBRARIES</b>	<b>\$ 27,250.00</b>

LOCAL SCHOOLS

Local Schools:	
99. Administration	\$ 63,650.00
100. Instruction	1,854,020.00
101. Plant Operation & Maintenance	201,111.00
102. Non-Instructional Services	40,500.00
103. Transportation	153,350.00
104. Capital Outlay	5,849.00
105. Out-of-State Travel	800.00
-- Athletics - Intramurals	5,000.00
106. Blanchard Auditorium	32,998.00
107. Contingency Fund	25,000.00
<b>TOTAL LOCAL SCHOOLS</b>	<b>\$2,382,278.00</b>

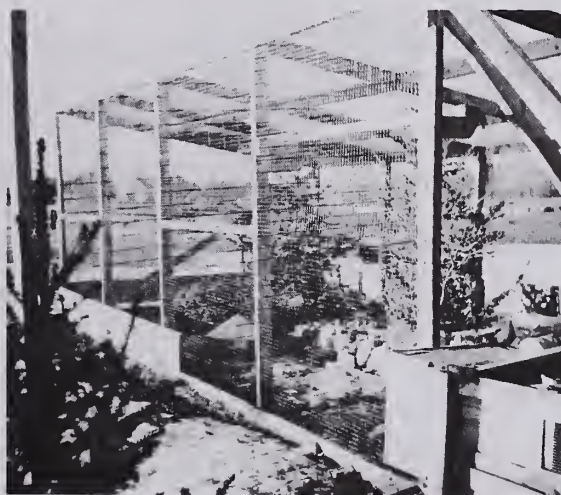
MATURING DEBT AND INTEREST  
LOCAL SCHOOLS

Julia McCarthy School:	
108. Maturing Debt	\$ 10,000.00
109. Interest	200.00

## ACTON - EVENTS OF 1972

### Photograph Identification

1. Planting at Douglas School
2. Registrar of Voters James Wilson and Mrs. Wilson with an Acton voter.
3. Ducks involved in the North Acton oil spill.
4. Chief Edward J. Collins, Acton Police Department, now retired.
5. Senator Edward W. Brooke (R) speaks at Acton's "Candidates Caper".
6. Crossing Guard Natacha MacGregor at Towne-McCarthy School.
7. Traffic accident, Route 2 and Taylor Road.
8. Golden Age Group of Acton.
9. Bicycle race, July 4, 1972.
10. Attentive audience at a Town Meeting.
11. Fair, Crown Resistance Day.
12. Officer Edward R. Brooks, Acton Police Department.
13. Scouting Commissioner James Bunting presenting Eagle Palm Award to Calvin Cooper.
14. Ecumenical Service at St. Elizabeth's Church, November, 1972.
15. Fire at Acton's historical Todd House.
16. Fire demolishes a School Street barn.



New pheasant and quail pen at Conant School -  
built by fathers (and one grandfather)  
of Conant School Children.











Florence E. Merriam School:  
 110. Maturing Debt \$ 40,000.00  
 111. Interest 8,640.00

Douglas School:  
 112. Maturing Debt 35,000.00  
 113. Interest 17,150.00

Gates School:  
 114. Maturing Debt 60,000.00  
 115. Interest 37,105.00

Conant School:  
 116. Maturing Debt 85,000.00  
 117. Interest 87,780.00

TOTAL MATURING DEBT AND INTEREST  
 LOCAL SCHOOLS \$ 380,875.00

#### REGIONAL SCHOOLS

Regional Schools:  
 118. Administration \$ 68,445.00  
 119. Instruction 1,746,719.00  
 120. Plant Operation & Maintenance 215,739.00  
 121. Non-Instructional Service 36,310.00  
 122. Transportation ---  
 123. Capital Outlay 13,302.00  
 124. Out-of-State Travel 2,189.00  
 125. Blanchard Auditorium 12,811.00  
 126. Athletic Fund 39,662.00  
 127. Adult Education ---  
 128. Contingency Fund 22,800.00

TOTAL REGIONAL SCHOOLS \$2,157,977.00

#### MATURING DEBT AND INTEREST REGIONAL SCHOOLS

Regional Schools:  
 129. Maturing Debt \$ 223,316.00  
 130. Interest 67,537.00

TOTAL MATURING DEBT AND INTEREST  
 REGIONAL SCHOOLS \$ 290,853.00

#### INSURANCE

Insurance:  
 131. Group Health Premiums \$ 90,700.00  
 132. Other Insurance Premiums 49,350.00  
 133. Insurance Advisor 1,500.00

TOTAL INSURANCE \$ 141,550.00

#### MINUTEMAN VOCATIONAL SCHOOL

Minuteman Vocational School:  
 134. Minuteman Vocational School \$ 7,580.00

TOTAL MINUTEMAN VOCATIONAL  
 SCHOOL \$ 7,580.00

TOTAL BUDGET \$7,183,698.00

Appropriated from Library Receipts 1,809.50  
 Appropriated from County Dog Fund 6,282.37

AMOUNT TO BE RAISED AND  
 APPROPRIATED \$7,175,606.13

#### SPECIAL ARTICLES

Art. 11. New Firemen (Salaries) \$ 57,100.00  
 New Firemen (Expense) 3,600.00  
 12. Recycling Center 2,250.00  
 16. Summer Youth Employment Program 2,600.00  
 18. Basketball Courts - Elm Street 3,100.00  
 25. Jackson Land 8,100.00  
 28. Conservation Fund 85,000.00  
 34. Keizer Land 24,000.00  
 35. Vocational Tuition 46,455.00  
 39. 1975 Funds 5,000.00  
 40. Council on Aging 2,000.00  
 41. Mosquito Ecology Study 6,800.00  
 43. Police Dept. Vehicles 14,330.00  
 44. Surplus Government Property 2,000.00  
 45. Highway Dept. Equipment 62,500.00  
 47. Fire Dept. Pumper 70,000.00  
 48. Fire Chief's Car 4,500.00  
 54. Central Street 7,700.00  
 55. Town Common 12,000.00  
 57. Patriots Road 4,500.00  
 58. Reserve Fund 34,000.00

TOTAL TO BE RAISED AND APPROPRIATED  
 UNDER SPECIAL ARTICLES \$ 457,535.00



TRANSFERS

From:	To:	
Art. 9. Library Receipts	Memorial Library	\$ 1,809.50
9. County Dog Fund	Library Use	6,282.37
38. Cemetery Land Fund	Mount Hope Cemetery	2,500.00
53. Surplus Revenue	Highways	27,100.00
54. Surplus Revenue	Central Street	23,100.00
58. Overlay Surplus	Reserve Fund	16,000.00
59. Free Cash	Budget	<u>185,000.00</u>
TOTAL TRANSFERS		\$ <u>261,791.87</u>
GRAND TOTAL		\$7,894,933.00

SUMMARY

Budget (R. & A.)	\$7,175,606.13
Special Articles (R. & A.)	457,535.00
Special Articles (Transfers)	<u>261,791.87</u>
GRAND TOTAL	\$7,894,933.00

## Article 12. RECYCLING CENTER

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,250.00 for the operation and maintenance of the Recycling Center which is presently being operated by the Acton Conservation Trust.

## Article 13. KINDERGARTEN

MOTION: To raise and appropriate the sum of \$100,000.00 to be expended by the School Committee for the establishment and operation of the kindergarten in the Town commencing in September, 1972, said sum to be expended for salaries, equipment, supplies, renovations and all reasonable and necessary expenses associated with the establishment and maintenance of the kindergarten.

VOTED: To substitute the following in place of original motion: To defer action at this meeting for more study and the School Committee to report its findings at the next annual town meeting.

Total vote: 877.                      Yea - 439.                      Nay - 438.

VOTED: To defer action at this meeting for more study and the School Committee to report its findings at the next annual town meeting.

Total vote: 811.                      Yea - 413.                      Nay - 398.

VOTED THE FOLLOWING RESOLUTION: Be it resolved that it be the will of this meeting that the School administration be directed to prepare the necessary plans required for the establishment of public kindergarten in the Town of Acton to commence in September, 1973.

Adjourned at 11:25 P. M.

Wednesday, March 22, 1972. Moderator called the meeting to order at 7:30 P. M.

ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on Monday, March 27, at this same place.

MOTION: To reconsider Article 13.

MOTION LOST.

Total vote: 979.                      Yea - 550.                      Nay - 429.                      Needed to carry - 734+.

#### Article 14. VOCATIONAL SCHOOL

VOTED: To disapprove the proposed "Amendment No. 1 to the Agreement for the Establishment of the Minuteman Regional Vocational Technical School District" a copy of which is filed with the Selectmen, which amendment would change the composition of the Regional District School Committee from one member from each member town to provide in substance that the Committee shall consist of one member from each member town having a population of 20,000 persons or less, two members from each member town having a population of more than 20,000 but less than 40,000 persons, and three members from each member town having a population of 40,000 or more persons, population being determined in accordance with the most recently published Federal Census.

#### Article 15. QUORUM

MOTION: To amend Article I of the Bylaws of the Town by inserting the following new Section 6:

"Section 6. The number of registered voters necessary to constitute a quorum at any town meeting, except such parts thereof as are devoted exclusively to the election of town officers and the determination of matters by written ballot, shall be 210, provided that a number less than a quorum may from time to time adjourn such meeting."

MOTION LOST.

#### Article 16. SUMMER YOUTH PROGRAM

MOTION: To raise and appropriate the sum of \$19,962.00 to be used for expenses and wages for a Summer Youth Employment Program, said sum to be allocated as follows:

\$3,200.00 to the Acton Recreation Commission to be used for wages for part-time and temporary maintenance personnel.

\$5,800.00 to the Town of Acton Highway Department to be used for wages for temporary maintenance personnel.

\$5,600.00 to the Town of Acton Board of Health to be used for wages for temporary personnel to implement specific public health programs.

\$1,400.00 to the Town of Acton Fire Department to be used for wages for temporary maintenance and survey personnel.

\$1,362.00 to the Town of Acton Conservation Commission for wages for for temporary clerical and water quality personnel.

\$2,600.00 to the Acton Youth Commission to be used for wages, telephone expenses and office supplies for temporary personnel, telephone service, and supplies to administer its Summer Youth Employment Program.

VOTED: To amend motion by deleting it and substituting therefor the following Motion: That the Town raise and appropriate the further sum of \$2,600.00 for the purpose of maintaining the Youth Commission, specifically for hiring two temporary employees to:

1. Solicit Summer and part-time jobs from local individuals, business and industry to be filled by Acton young people; and
2. Operate a job placement service during the Summer months to assist Acton young people in finding Summer employment.

Both of these positions to be filled by the Town Manager and supervised by the Youth Commission.

VOTED AMENDED MOTION.

## Article 17. TENNIS COURTS

MOTION: To raise and appropriate the sum of \$9,000.00 to be expended by the Town Manager for the purchase and installation of lighting at the tennis courts located on Charter Road.

MOTION LOST.

## Article 18. BASKETBALL COURTS

VOTED: To raise and appropriate the sum of \$3,100.00 to be expended by the Town Manager for the completion of the basketball courts on Elm Street.

VOTED: The following resolutions:

RESOLUTION: Be it resolved that the Recreation Commission be instructed to come to the Special Town Meeting in June, 1972 with costs to construct lights for the tennis courts located on Charter Road, on a coin operated basis.

RESOLUTION: That new equipment be purchased rather than removing existing equipment from other parts of the town.

Adjourned at 11:00 P.M.

Monday, March 27, 1972. Moderator called the meeting to order at 7:30 P.M.

## ADJOURNMENT

VOTED UNANIMOUSLY: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 P.M. on Monday, April 3, 1972, at this same place.

## Article 19. SIGN BYLAW

VOTED: To adopt the following sign bylaw:

## ACTON SIGN BYLAW

## ARTICLE I

## PURPOSE

Pursuant to any and all authority conferred, including Chapter 93, Section 29 of the General Laws and Article 2 of the amendments to the Massachusetts constitution, as amended by Article 89 (the Home Rule Amendment), the Town of Acton adopts this Bylaw, which shall be known as the Sign Bylaw, for the regulation and restriction of billboards, signs and other advertising devices within the Town.

## ARTICLE II

## DEFINITIONS

- a. SIGN means any letter, word, symbol, drawing, picture, design, device, article and object that advertises, calls attention to, or indicates any premises, person or activity, whatever the nature of the material and manner of composition or construction, when the same is placed out of doors in view of the general public, or placed indoors for exterior observance, except those indoor signs less than three (3) by four (4) feet promoting charitable events.
- b. DISPLAY SURFACE means the total exposed area available on the sign for the purpose of displaying a message.
- c. SIGN STRUCTURE means the supports, uprights, braces, and framework of the sign.
- d. ERECTED means attached, built, constructed, painted, reconstructed, altered, enlarged or moved. Erected shall not mean repainted, cleaned, repaired or maintained, except where a structural change is made.



- e. PROJECTION means the distance a sign extends beyond the building line.
- f. BOARD OF APPEALS means the Board of Appeals of the Town established under the Zoning Enabling Act.
- g. BUILDING INSPECTOR means the Building Inspector of the Town.
- h. BOARD OF SELECTMEN means the Board of Selectmen of the Town or its appointed agent(s).
- i. GENERAL BUSINESS DISTRICT means the General Business District (B) as defined in the Protective Zoning Bylaw of the Town, or any other business district which may hereafter be created.
- j. INDUSTRIAL DISTRICT means the General Industrial (I-1) and Light Industrial (I-2) Districts as defined in the Protective Zoning Bylaw of the Town, or any other industrial district which may hereafter be created.
- k. RESIDENTIAL DISTRICT means Residence 1 (R-1), Residence 2 (R-2) and Residence 3 (R-3) Districts as defined in the Protective Zoning Bylaw of the Town, or any other residential district which may hereafter be created.
- l. ZONING BYLAW means the Protective Zoning Bylaw of the Town.
- m. STORE means any establishment, office or place of retail business.
- n. STREET means any public way or private way open to the public.
- o. PARKING AREA means a public or private parking area for the parking of motor vehicles.
- p. WALL SIGN means any sign attached to or erected against the wall of a building or structure, or a sign that is an integral part of the building or structure, with the exposed face of the sign in a plane parallel to the plane of said wall, building or structure which does not project more than one (1) foot from the face of the structure.
- q. FREE-STANDING POLE AND GROUND SIGN means any sign that shall have its support wood, steel columns, pipes, angle iron framing, or any other material or combination of materials independent of any building or structure.
- r. ROOF SIGN means any sign attached to roof structure of a building.
- s. INDIVIDUAL LETTER SIGN means any sign made up of separate self-contained letters.
- t. PROJECTING SIGN means any sign other than a wall sign suspended from or supported by a building and projecting out therefrom.
- u. MARQUEE SIGN means any sign which is attached to a marquee.
- v. TEMPORARY SIGN means any sign intended to be used for a period of time not in excess of six (6) months.
- w. DIRECTIONAL SIGNS AND DIRECTORIES means any sign erected near a traveled way providing indication of the direction of a residence, business or industry.
- x. COMBINATION SIGN means any sign which combines the characteristics of two or more types of signs as defined in paragraph p. through w., above. Each portion of a combination sign shall be subject to the regulations for that type of sign.
- y. ELECTRIC SIGN means any sign which has characters, letters, figures, designs, faces, backgrounds, or outlines illuminated by incandescent or fluorescent lamps or luminous tubes.
- z. FORM SIGN means any sign constructed in three dimensions to represent an object.

## ARTICLE III

## ADMINISTRATION AND MISCELLANEOUS

## SECTION 1 - PERMITS REQUIRED

- a. No sign shall hereafter be erected except as provided by this Bylaw, and after a permit has been issued by the Board of Selectmen.
- b. Application for a sign permit shall be made in writing upon forms furnished by the Board of Selectmen. Such application shall contain the location by street number of the proposed sign, the name and address of the owner of the premises where the sign is to be located, the name and address of the owner of the sign, the name and address of the sign contractor or erector, if any, and a scale drawing showing the construction, the method of installation or support, colors, dimensions and position of the sign, method of illumination, and such other relevant information as may be requested.
- c. A sign permit fee, not to exceed \$25.00 per year, shall be paid to the Town for each permit in accordance with the schedule established by the Board of Selectmen.
- d. All signs erected under this Bylaw shall be erected in the exact location and manner described in the permit. The permit number shall be clearly visible on the sign.
- e. No permit is required for a sign in a residential district erected in accordance with the provisions of Article V, Section 1 of this Bylaw.
- f. A sign permit may be issued for a specific period of time in the discretion of the Board of Selectmen if it is deemed to be in the best interest of the Town.
- g. Any sign legally erected before April 1, 1972 shall be exempt from the requirements of this Bylaw until February 1, 1975, except that the requirements of Article 2, Section D of the Protective Zoning Bylaw of the Town of Acton in effect on January 1, 1972 shall continue to apply until February 1, 1975 with respect to signs permitted prior thereto under the provisions of said Article 2, Section D. The exemption herein granted shall terminate with respect to any sign which (1) shall have been abandoned; (2) advertises or calls attention to any products, businesses, or activities which are no longer carried on or sold, whether generally or at the particular premises; (3) shall not have been repaired or properly maintained within sixty (60) days after notice to that effect has been given by the Building Inspector; or (4) has been rebuilt or relocated without a permit granted under this Bylaw subsequent to April 1, 1972.
- h. A sign permit shall become null and void if the work for which the permit was issued has not been completed within a period of six (6) months from the date of the permit, provided, however, the Board of Selectmen may, in its discretion, issue extensions covering a period not to exceed one (1) year from the date of issue of the original permit. The applicant shall notify the Building Inspector of completion of work under a permit within ten (10) days of completion.
- i. No permit is required for any sign erected by the Town or by the Commonwealth of Massachusetts or any subdivision or agency thereof.

## SECTION 2 - ENFORCEMENT

- a. This Bylaw shall be enforced by the Board of Selectmen in the manner provided for by the General Laws and the Bylaws of the Town.
- b. The Building Inspector shall inspect every sign within thirty (30) days after it is erected and shall report to the Board of Selectmen that said sign has been erected properly and in accordance with the provisions of this Bylaw and any other applicable law.
- c. The Board of Selectmen shall order the removal of any sign erected or maintained in violation of this Bylaw. Forty-five (45) days' notice in writing shall be given to the owner of such sign, or of the building, structure, or premises on which such sign is located, to remove the sign or modify it to be in compliance with this Bylaw.

- d. **Penalty for Violation:** Any sign owner or owner of property on which a sign is located who violates, or permits a violation of, this Bylaw shall be subject to a fine of not more than \$50.00 a day if the violation continues more than forty-five (45) days after the latter of (1) the date the notice referred to in paragraph c of this section is given, or (2) the date of conclusion of any appeal therefrom. Continued violation of this Bylaw may be enjoined by a court of competent jurisdiction.
- e. If no sign permit has been issued within forty-five (45) days after application therefore has been made, it shall be deemed to be denied.

### SECTION 3 - APPEAL

- a. Any applicant for a permit, any person who has been ordered by the Board of Selectmen to incur expense in connection with a sign, and any person dissatisfied with any refusal, order or decision of the Board of Selectmen may appeal to the Board of Appeals within thirty (30) days from the date of such refusal, order, or decision for relief. After notice given to such parties as the Board of Appeals shall order, the Board of Appeals shall hold a public hearing. The action of the Board of Selectmen may be annulled or modified only by a unanimous decision of the Board of Appeals. If the action of the Board of Selectmen is modified or annulled, the Board of Selectmen shall issue a permit or order in accordance with the decision of the Board of Appeals.
- b. **Variance in Specific Cases:** Upon application made pursuant to the procedural provisions of the preceding paragraph a of this Section 3, the Board of Appeals may vary the provisions of this Bylaw in specific cases which appear to them not to have been contemplated by this Bylaw, and in cases wherein its enforcement would involve unusual difficulties or unnecessary hardship, if, in each instance, desirable relief may be granted without substantially derogating from the intent and purpose of this Bylaw but not otherwise. Any decision to vary the provisions of this Bylaw shall be unanimous and shall specify any variance allowed and the reasons therefor. Each decision of the Board of Appeals shall be filed in the office of the Town Clerk within sixty (60) days after the hearing and a copy of the decision shall be sent by mail or delivered to the appellant and any other person appearing at the hearing and so requesting in writing. Failure to file such a decision within sixty (60) days after the hearing shall not be deemed to be approval of any variance sought.
- c. The Board of Appeals shall require appropriate conditions and safeguards wherever in its opinion they are desirable.

## ARTICLE IV

### GENERAL REGULATIONS

#### SECTION 1 - ELECTRIC SIGNS

- a. Electric signs are not permitted within residential districts.
- b. No red or green lights shall be used on any sign if, in the opinion of the Board of Selectmen, such light would create a driving hazard.
- c. No sign may be illuminated more than thirty (30) minutes after closing of any store or business, or thirty (30) minutes after working hours in an industrial building, nor between the hours of 11:00 P.M. and 6:00 A.M., except signs identifying public buildings and such other signs as the Board of Appeals may specifically authorize in accordance with the provisions of Article III, Section 3 of this Bylaw.
- d. Internally illuminated signs, luminous signs, and signs illuminated from an external source directed solely toward said sign are the only permitted methods of illumination. The light from any sign shall be so shaded, shielded, or directed, or shall be maintained at a sufficiently low level of intensity and brightness that it shall not adversely affect neighboring premises nor the safe vision of operators of vehicle moving on public ways. Only white lights shall be used for external illumination of a sign. The color of internal illumination shall be subject to the approval of the Board of Selectmen.



## SECTION 2 - MOVING SIGNS

- a. Swinging signs, flashing signs, revolving signs, and signs consisting of pennants, ribbons, streamers, spinners, strings of light bulbs, revolving beacons, searchlights, animated signs, and signs illuminated to create the illusion of motion are prohibited.

## SECTION 3 - CHURCHES

- a. The Board of Selectmen may waive any requirement or regulation pertaining to any sign at a church or place of worship, which they deem will not be detrimental to the neighborhood.

## SECTION 4 - INSTALLATION

- a. No sign shall be erected so as to obstruct any fire escape, window, door or other opening, or so as to prevent free passage from one part of a roof to any other part thereof. No sign shall be attached in any manner to a fire escape, or shall be so placed to interfere with an opening which is required for ventilation.
- b. No exposed uninsulated parts of an electrical sign shall be permitted.
- c. No sign shall be erected that shall in any way create a traffic hazard, nor shall it in any way obscure or confuse traffic control.
- d. No sign, or sign structure, shall project or extend over a public way (including sidewalks).
- e. Letters, figures, characters or representations in cutout or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign, shall be safely and securely built or attached to the sign structure.
- f. No sign shall be painted on the exterior surface of any wall, including windows and doors.
- g. Signs shall be designed, constructed and erected in accordance with the Building Code of the Town.
- h. No sign shall be posted or attached to utility poles, trees, fences, other signs, or structures other than buildings.
- i. No roof sign shall be attached to any parapet.

## SECTION 5 - MAINTENANCE

- a. Every sign shall be maintained by the owner in a clean, sanitary and inoffensive condition. In addition, every free-standing pole or ground sign shall be kept free and clear of all obnoxious substances, rubbish and weeds.

## ARTICLE V

### REGULATIONS AND RESTRICTIONS

Regulations and restrictions set forth in this article shall apply to each sign in the zoning district in which it is erected.

## SECTION 1 - RESIDENTIAL DISTRICTS (R-1, R-2, and R-3)

Except for the following, no other signs shall be permitted:

- a. One wall sign or free standing pole or ground sign which does not exceed two (2) square feet in area, having the name of the occupant or the designation of any authorized occupation permitted in the District, or both, shall be permitted.
- b. One wall sign, free standing pole or ground sign, or temporary sign, which does not exceed six (6) square feet in area, advertising the rental, lease, or sale of the premises shall be permitted, provided, however, such sign shall be removed within seven (7) days of the rental, lease, or sale of the premises.

- c. Temporary signs not exceeding six (6) square feet in area may be erected to warn against contagious diseases, to warn against danger, or to insure silence where serious illness exists.

## SECTION 2 - GENERAL BUSINESS DISTRICT (B)

- a. No sign shall be allowed other than one wall sign, individual letter sign, roof sign, or projecting sign affixed to a building for each store except as in paragraph c below, or as otherwise permitted in this section. No sign shall project above the highest line of the roof or building; provided, however, that if the sign is attached to a wall having a parapet extending above the highest line of such roof, then the sign may reach but may not project above the top of the parapet wall.

A wall sign, individual letter sign, or roof sign shall not exceed four (4) feet overall in height. A wall sign, individual letter sign, or roof sign on the exterior wall of the first floor of a building shall not exceed an area of one (1) square foot for each lineal foot of the store wall. No such sign shall exceed forty (40) feet overall in width or extend beyond the full width of the store wall. The length of signs of stores occupying other than the first floor of a building shall not exceed six (6) feet.

- b. A projecting sign shall not project more than six (6) feet and shall not contain more than twenty-four (24) feet of exposed area.
- c. There shall be no more than one exterior sign for each store, except that if the store has a direct entrance into the store in a wall other than the store front, there may be a secondary sign affixed to such wall, and if the store has a wall, other than the store front that faces upon a street or parking area, there may be a secondary sign affixed to such wall whether or not such wall contains an entrance to the store; provided, however, that no store shall have more than two (2) secondary signs in any event.

The exposed area of each of the secondary signs shall not exceed six (6) square feet. In addition to the foregoing sign or signs, there may be one directory of the occupants or tenants of the building affixed to the exterior wall of the building at each entrance to the building. Such directory shall not exceed an area determined on the basis on one (1) square foot for each occupant or tenant of the building.

- d. Any business may divide the one exterior sign affixed to the front wall of the building, to which they are entitled as hereinabove provided, into separate signs affixed to and parallel to such wall and indicating the separate operations or departments of the business, provided, however, that the total of the width of the separate signs shall not exceed the maximum width permitted under this Bylaw for a single exterior sign on such wall.
- e. The Board of Selectmen may permit a single, free-standing pole sign provided such sign shall not exceed an area of one half ( $\frac{1}{2}$ ) the maximum area of the wall sign, individual letter sign, or roof sign permitted for the applicant's store or business under Sub-section a of this section nor fifteen (15) feet in overall height if, in their discretion, unusual circumstances such as landscaping, land contours, building setback, or building design preclude effective use of otherwise permitted signs.
- f. The standard type of gasoline pump bearing thereon in usual size and form, the name or type of gasoline and the price thereof shall not be deemed to be a sign under this Bylaw.
- g. During construction of a new building, a free-standing pole or ground sign may be erected on the premises to identify the building, the owner, the contractor, the architect, or the engineers, provided such sign shall not exceed thirty-two (32) square feet in area or ten (10) feet in width or height. Each sign shall be removed within seven (7) days of issuance of an occupancy permit.
- h. In addition to signs otherwise permitted, one wall sign, free-standing pole or ground sign, or temporary sign not exceeding twelve (12) square feet in area, advertising the rental, lease, or sale of the premises shall be permitted provided, however, such sign shall be removed within seven (7) days of the rental, lease or sale of the premises.

## SECTION 3 - INDUSTRIAL DISTRICTS (I-1 and I-2)

- a. All signs, except projecting signs, shall be subject to the restrictions contained in Section 2 of Article V, including size and number restrictions contained therein.
- b. A projecting sign shall not project more than six (6) feet and shall not have an exposed area or more than four (4) square feet. One projecting sign shall be allowed per doorway.

## ARTICLE VI

## SEVERABILITY

The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision thereof.

## Article 20. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by deleting Section II-D in its entirety and by renumbering Section II-E through I to Section EE-D through H. Such amendment to take effect upon approval by the Attorney General of the bylaw enacted pursuant to Article 19.

## Article 21. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw by deleting Section II-D, Trailers, and substituting therefor the following:

## "D. Trailers

No trailer, camper, mobile home or similar device, whether affixed to the land or not, shall be used for any use not permitted in the zoning district where it is located. Except as otherwise provided in this section, no such trailer, camper, mobile home or similar device shall be located or used on any lot within the town as a place of business, storage, office or industry, or as a dwelling except for the following purposes:

1. As a temporary dwelling in a residential district,
2. As an office, in any district, during construction of a building or the development of a subdivision, or
3. For any temporary use where construction of a permanent building would create an undue hardship,

provided that a special permit therefor has been granted under this section.

Upon application for a special permit, the Board of Selectmen shall hold a hearing in accordance with General Laws, Chapter 40A, Section 4. No such special permit shall be granted unless the Board of Selectmen finds the proposed use will be in harmony with the purpose of this bylaw and will not be offensive, injurious, or a nuisance to the neighborhood. No such special permit or successive permits shall be granted for a period of more than eighteen (18) months except in the case of a construction project office where the Board of Selectmen finds a longer period justified.

The Board of Selectmen may impose reasonable conditions or limitations on the grant of any such special permit, and may require security by bond or otherwise to insure the performance of such conditions. No special permit shall be issued hereunder until the applicant has obtained all necessary permits and approvals from the Board of Health for the proposed use.

A trailer or camper may be used as a temporary dwelling on a lot for a period of not more than ten (10) days during any calendar year, provided that the number of days any and all such trailers and campers are so used on any such lot during any calendar year shall not exceed ten (10) days.

No special permit shall be required hereunder for parking an unused trailer, camper, mobile home or similar device designed for recreational use.



No special permit shall be required hereunder for parking a trailer in a Business or Industrial District."

Total vote: 465.

Yea - 376.

Nay - 89.

Needed to carry - 310+.

#### Article 22. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by striking out the heading "Side Yard" under "Minimum Yard Dimensions (Setback)" in the Intensity Regulation Schedule in Article V-B and substituting therefor the words "All Other Yards", by striking out the heading "Rear Yard" in the same schedule and the figures opposite 1-2 under "Rear Yard", and by inserting three asterisks adjacent to the words "Front Yard" in said Intensity Regulation Schedule and inserting the following footnote: "\*\*\* Front Yard shall include all areas between any building or structure on a lot and each street upon which the lot abuts.".

#### Article 23. ZONING BYLAW

MOTION: To amend the Acton Protective Zoning Bylaw and the Zoning Map by rezoning from Residence 2 District (R-2) to General Business District (B-1) the land situated on the Northerly side of Main Street (Route 27) containing 7.07 acres, more or less, and being more particularly described as follows:

Beginning at a point on the Easterly side of land of Saganich Bros., Inc. and the Southerly corner of land of Frances K. Spencer and continuing in a Northeasterly direction by land of said Frances K. Spencer for a distance of 725.0 feet, more or less; thence turning in a Southeasterly direction through land of Paul and Adelaide Cornwall for a distance of 425.0 feet, more or less, to said Main Street (Route 27); thence turning in a Southwesterly direction by said Main Street (Route 27), in two courses, for a distance of 456.27 feet, more or less, and for a distance of 631.0 feet, more or less, to a point being the Southerly corner of land of said Saganich Bros., Inc.; then turning in a Northwesterly direction along the land of said Saganich Bros., Inc. and Hennessey Drive, and again by land of Saganich Bros., Inc., 556.0 feet, more or less, to the point of beginning.

Being also the same premises bounded on the South by said Main Street; on the West by land now or formerly of said Saganich Bros., Inc. and Hennessey Drive, on the North by land of said Frances K. Spencer; and on the East by land of said Paul and Adelaide Cornwall. (Presently zoned for General Business (B-1).)

MOTION LOST.

#### Article 24. WATER DISTRICT

MOTION: That the Selectmen be directed to petition the General Court to enact special legislation providing for the consolidation of the Water Supply District of Acton with the Town of Acton and that such legislation be in the following form or such other form as the General Court deems appropriate:

AN ACT DISSOLVING THE WATER SUPPLY DISTRICT OF ACTON AND TRANSFERRING ITS FUNCTIONS TO THE TOWN OF ACTON.

Be it enacted by the Senate and House of Representatives in General Court Assembled, and by the Authority of the same, as follows:

Section 1. Thirty days after this act takes effect the Water Supply District of Acton (hereinafter called the "district") shall be dissolved, unless the selectmen (hereinafter called the "selectmen") of Acton (hereinafter called the "town") during such thirty day period shall vote to postpone the dissolution of the district until a date determined by them which shall not be more than one year after the date this act takes effect. By virtue of this act and without further conveyance or other action, all the assets of the district wherever located shall be transferred to the town and all obligations, indebtedness and liabilities of the district shall be assumed by the town on the date the district is dissolved.

Section 2. The dissolution of the district shall be deemed to be the establishment of a water system by the town under section thirty-nine A of chapter forty of the General Laws. In addition to the powers with respect to its water system which are granted to the town by the General Laws, the town shall have all the powers which were possessed by the district at the time of its dissolution.

Section 3. All rules, regulations and rates established by the district and in force at the time of its dissolution shall remain in force until changed or repealed by or on behalf of the town. All assessments and taxes levied by the district which are unpaid upon the dissolution of the district shall remain in force as assets of the town, and all contracts of the district which are outstanding on such date shall remain in force as contracts of the town.

Section 4. Debt which has been authorized by the district but not incurred prior to the dissolution of the district may be incurred as town debt by the town treasurer with the approval of the selectmen.

Section 5. Upon the dissolution of the district, and except as may be determined by the selectmen, all employees of the district shall become employees of the town to perform functions and duties essentially equivalent to those which they performed for the district. Length of service for the district shall be treated as service for the town for the purposes of determining seniority, pension, retirement and other similar rights. The selectmen may provide for the continuation of any employee benefits or insurance coverage formerly provided by the district until former district employees are entitled to equivalent benefits or coverage, if any, provided by the town for its employees.

Section 6. Unless otherwise provided under chapter two hundred and fifty-five of the acts of nineteen hundred and sixty-six, or by bylaw or vote of the town, upon the dissolution of the district, operation of the town's water supply system shall be under the direction and control of the town manager, who shall have all the powers and duties of water commissioners, or selectmen authorized to act as such under the General Laws.

Section 7. This act shall take effect upon its passage.

VOTED: To substitute the following for the original motion:

VOTED: That the Board of Selectmen be directed to appoint a committee of five residents of the Town to be known as the Town Government-Water District Committee, one of whom shall be a nominee of the Water Commissioners and one of whom shall be selected from among those who signed the petition that is the basis for Article 24, said committee to be directed to devise a plan for the closer coordination of the Acton Water District and the Government of the Town of Acton and to submit such plan, together with appropriate organizational and financial studies and drafts of any required Warrant articles, to the Board of Selectmen and the Water Commissioners prior to December 15, 1972, so that the plan may thereafter be acted upon at the next Annual Town Meeting or at the next Annual Water District Meeting, or both.

Adjourned at 11:27 P. M.

Monday, April 3, 1972. Moderator called the meeting to order at 7:30 P. M.

#### Article 25. LANDFILL

VOTED: To authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for landfill, or other municipal purposes, a parcel of land located on Forest Road, which parcel is a portion of Parcel 167 shown on Map G-4 of the Town Atlas (as amended to January 1, 1971), believed to belong to Donald B. and Ruth Ann Jackson, containing approximately 1.7 acres (See deed recorded with the Middlesex South Registry of Deeds, in Book 7670, Page 372) and to raise and appropriate the sum of \$8,100.00 therefor, and for expenses incidental thereto.

Total vote: 194.	Yea - 160	Nay - 34	Needed to carry - 129.
------------------	-----------	----------	------------------------

#### Article 26. SOLID WASTE DISPOSAL

MOTION: To raise and appropriate the sum of \$7,612.00 as the Town's member share for use by the Assabet Regional Refuse Disposal Planning Board to retain engineering consultant services for the purpose of further investigation of the possible sites for sanitary landfill described in the final report, "Solid Waste Disposal for Assabet Regional Solid Waste Disposal Planning Board" of May 27, 1971, by Sutcliffe and Dunkerley, Engineers, for the Region comprising the Towns of Acton, Boxborough, Maynard, and Stow, with the provision that should the other Towns comprising the Region fail to act favorably on a similar article that such funds be returned to the General Funds.

Total vote: 264.	Yea - 116	Nay - 148
------------------	-----------	-----------

MOTION LOST.

✓

Article 27. HOUSING AUTHORITY

VOTED: To amend the action taken under Article 41 of the Annual Town Meeting of March, 1969, by increasing the number of low-income housing units for the elderly that the Acton Housing Authority is authorized to build from 50 units to 68 units.

e

Article 28. CONSERVATION FUND

MOTION: To raise and appropriate the sum of \$100,000.00 for the Conservation Fund.

VOTED: To amend the motion by striking out \$100,000.00 and inserting \$85,000.00.

VOTED: To raise and appropriate the sum of \$85,000.00 for the Conservation Fund.

e

Article 29. CONSERVATION LAND

VOTED: To approve the purchase by the Conservation Commission, for conservation purposes, from David Tinker of a parcel of land containing approximately 33 acres, or any portion thereof, situated to the West of Piper Road and described as parcel 111 of plate G-3 of the Town Atlas (as amended to January 1, 1971), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11, and from the Federal Government under PL 88-578.

e

Article 30. CONSERVATION LAND

VOTED: To approve the purchase by the Conservation Commission, for conservation purposes, from Helen G. Colling, Trustee of a parcel of land containing approximately 12 acres or any portion thereof, situated on the West side of Piper Road and described as parcels 79, 83, 84, 86, 87, 112, 113, 115, 116, 124, 125, 126, 139, 140, 141, 162, 163, 167, 168, 191, and 192 of plate G-3 of the Town Atlas (as amended to January 1, 1971), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11, and from the Federal Government under PL 88-578.

e

Article 31. CONSERVATION LAND

To see if the Town will approve the purchase by the Conservation Commission, for conservation purposes, from Val Construction Co., Inc. of a parcel of land containing approximately 90 acres or any portion thereof, situated at the end of Robbins Street and described as parcel 183 of plate G-2 of the Town Atlas (as amended to January 1, 1971), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws 132A, Section 11, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

e

Article 32. CONSERVATION LAND

To see if the Town will approve the purchase by the Conservation Commission, for conservation purposes, from Louis Flerra of a parcel of land containing approximately 25.6 acres or any portion thereof, situated on Central Street and described as parcels 143 and 143-1 of plate E-2 of the Town Atlas (as amended to January 1, 1971), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws 132A, Section 11, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

e

Article 33. CONSERVATION LAND

VOTED: To approve the purchase by the Conservation Commission, for conservation purposes, from Abraham and Ruth G. Katz of a parcel of land containing approximately 47 acres or any portion thereof, situated on Massachusetts Avenue and described as parcel 10 of plate G-3 of the Town Atlas (as amended to January 1, 1971), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws Chapter 132A, Section 11, and from the Federal Government under PL 88-578.



## Article 34. CONSERVATION LAND

VOTED: To authorize the Board of Selectmen, upon written request of the Conservation Commission, to purchase, take by eminent domain, or otherwise acquire for the Town for conservation purposes a certain parcel of land with any easements in conjunction therewith, which parcel is believed to be owned by Harold Keizer, containing approximately 13.44 acres, situated at the end of Kelley Road and described as parcel 68 of plate G-3 of the Town Atlas (as amended to January 1, 1971), said parcel being bounded and described as follows:

NORTHWESTERLY seven hundred thirteen and 35/100 (713.35) feet, and  
 NORTHEASTERLY six hundred eighteen and 39/100 (618.39) feet by land now or formerly of Richard T. Kelley et al, and  
 SOUTHEASTERLY by land now or formerly of Standard Homes, Inc. nine hundred seventy-four and 62/100 (974.62) feet, and  
 SOUTHWESTERLY by lands now or formerly of H. Daniel Flanagan et al and of John F. Coughlin et al eight hundred eighty-six and 89/100 (886.89) feet;

and that the sum of \$24,000.00 be raised and appropriated from the current tax levy for the purpose of paying any damages and other expenses incurred by reason of such acquisition, and that the Conservation Commission is authorized to apply for such federal, state, or other funds as may be available therefor.

Total vote: 252.                      Yea - 233                      Nay - 19                      Neede to carry - 168

## ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P.M. on Wednesday, April 5, at this same place.

## Article 35. TUITION &amp; TRANSPORTATION

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$46,455.00 for the payment of vocational tuition and transportation according to the provisions of Chapter 74 of the General Laws.

## Article 36. DRAINAGE EASEMENT

VOTED UNANIMOUSLY: To accept a perpetual easement for drainage purposes off Harris Street described in a deed from Tilliam T. McCarthy, Sr. and Robert M. McCarthy, dated August 17, 1971.

## Article 37. JENKS FUND

VOTES UNANIMOUSLY: To accept, with grateful appreciation, a gift of \$26,000.00 from the Jenks Charitable Foundation, such sum to be placed in a fund to be known as the Jenks Fund, the income from which shall be used on direction of the Cemetery Commissioners for the improvement and beautification of Mount Hope Cemetery.

Adjourned at 11:00 P.M.

Wednesday, April 5, 1972. Moderator called the meeting to order at 7:30 P.M.

## Article 38. MOUNT HOPE CEMETERY

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,500.00 for the purpose of paving certain roads or avenues in Mount Hope Cemetery.

## Article 39. 1975 FUNDS

VOTED: To raise and appropriate the sum of \$5,000.00 to be placed in a separate account with the Town Treasurer to be expended for the celebration of the two hundredth anniversary of the battle between the citizens of Acton and British troops.

Total vote: 163.                      Yea - 111                      Nay - 52

#### Article 40. COUNCIL ON AGING

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,000.00 to be expended by the Council on Aging for the purpose of coordinating and conducting programs dealing with the problems of the aging and to promote facilities for the health, education, welfare and recreation of the aging.

#### Article 41. MOSQUITO ECOLOGY STUDY

VOTED: To raise and appropriate the sum of \$6,800.00 to be expended by the Board of Health for a mosquito ecology study and the development of a mosquito control program.

Total vote: 168

Yea - 129

Nay - 39

#### Article 42. TOWN BYLAWS

To amend the Bylaws of the Town of Acton by adding a new section 6 to Article 16 relative to "Miscellaneous Prohibitions", reading as follows:

"Section 6. No person shall, at any time, consume any alcoholic beverage on the Town Common."

#### Article 43. POLICE CRUISERS

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$14,330.00 to be expended by the Town Manager for the purchase of three new police cruisers and equipment therefor.

#### Article 44. SURPLUS PROPERTY

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,000.00 to be used by the Town Manager for the purchase and conditioning of surplus government property for the various Town departments.

#### Article 46. CALCULATOR

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$8,750.00, or any other sum, for the purchase of a programmable calculator to be used by the Engineering Department, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

#### Article 47. FIRE DEPARTMENT PUMPER

VOTED: To raise and appropriate the sum of \$70,000.00 to be expended by the Town Manager for the purchase of a pumper with an elevating platform apparatus for the Fire Department.

#### Article 48. VEHICLE - FIRE CHIEF

VOTED: To raise and appropriate the sum of \$4,500.00 to be expended by the Town Manager for the purchase of a vehicle and equipment to be used by the Chief of the Fire Department.

#### Article 49. BUILDING CODE

VOTED UNANIMOUSLY: To amend the Building Code by adding a reference to the Fire Alarm Inspector in the first sentence of Section 132 so that the first sentence will read as follows:

"No building of any type, except as otherwise provided herein, whether of a permanent or portable nature hereafter erected, remodeled, restored, or moved shall be occupied or used in whole or in part as a dwelling until the same shall have been inspected by the Inspector. Plumbing Inspector, Board of Health and Fire Alarm Inspector and a permit of occupancy issued by the Board of Health and the Inspector, stating that the building and use thereof complies with the provisions of this Code, the laws of the Commonwealth of Massachusetts and all other laws pertaining thereto."

## Article 50. BUILDING CODE

VOTED: To amend the Building Code so as to require an automatic sprinkler system or a fire detection system in any building, renovated for a multiple dwelling use of more than six units by amending the first sentence of Section 138 so that said first sentence shall read as follows:

"Any building in use as a multiple dwelling of more than six (6) units having a common basement or common hallway or in use as a boarding or lodging house have more than ten (10) occupants or any building renovated for a multiple dwelling use of six (6) units or more shall be protected throughout with an automatic sprinkler system which shall automatically transmit an alarm to the Fire Alarm office through the municipal fire alarm system, or a Fire Detection system of a design approved by the Fire Chief and installed as specified under Sections 138.1 through 138.8 which shall automatically transmit an alarm over the municipal fire alarm system to the Fire Alarm office."

## Article 51. BUILDING CODE

VOTED UNANIMOUSLY: To amend the Building Code so as to require smoke and heat detecting devices in any building renovated for a multiple dwelling use of six or less units by amending the first sentence of Section 138.9 so that said first sentence shall read as follows:

"All new single family dwellings, new multiple dwellings of six (6) or less units and any building renovated for a multiple dwelling use of six (6) or less units shall be protected by smoke and heat detecting devices bearing the label of approval by a nationally recognized testing agency. Materials and equipment shall be installed in a neat and workmanlike manner in conformity with the requirements of the N.F.P.A. Standards Nos. 72 and 74 and the Massachusetts Electrical Code."

## Article 52. BUILDING CODE

VOTED: To amend the Building Code by amending Section 115 (concerning violations and penalties) by inserting the following sentence as a new second sentence:

"For a continuing violation each day of such violation shall constitute a separate offense."

and by amending Section 132 (concerning occupancy permits) by striking out the first sentence of the second paragraph of said section and inserting therefor the following new sentence:

"Whoever permits anyone to occupy or use, in whole or in part, as a dwelling any building for which a permit of occupancy has not been issued under this section shall be liable for a penalty of not more than \$50.00 for each day each dwelling unit in such a building is occupied without such a permit."

## Article 53. CHAPTERS 81 &amp; 90

VOTED UNANIMOUSLY: To appropriate from the Surplus Revenue Account the amounts of \$2,000.00 as the State's allotment for highway maintenance under Chapter 90, \$2,000.00 as the County's allotment for highway maintenance under Chapter 90, and \$23,100.00 as the State's allotment for highway maintenance under Chapter 81; provided that any reimbursement be credited to the Surplus Revenue Account.

## Article 54. CENTRAL STREET

VOTED: To appropriate the sum of \$30,800.00 for Chapter 90 Construction on Central Street from approximately 1,500 feet southerly of Littlefield Road to approximately 2,000 feet southerly of Littlefield Road, said money to be used in conjunction with funds to be allocated by the County and by the State, and to meet the appropriation the sum of \$7,700.00 be raised and appropriated and the sum of \$23,100.00 be transferred from Surplus Revenue.

MOTION: To reconsider Article 26.

MOTION LOST.



## Article 55. CENTER COMMON

VOTED: To raise and appropriate the sum of \$12,000.00 to be expended by the Town Manager for the renovation of the Town Center Common.

Total vote: 150.

Yea - 92

Nay - 58

## Article 56. NEW STREETS

VOTED UNANIMOUSLY: To accept the following streets, or portions thereof, constructed under the requirements of the Subdivision Control Law and the Subdivision Rules and Regulations of the Town of Acton and as laid out by the Board of Selectmen according to plans on file with the Town Clerk; including the takings or acceptances of easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

In Brucewood Estates Section 3 Subdivision

- A. Fernwood Road from the southerly sideline of Oakwood Road a distance of 898.61 feet in a generally southerly direction to the northerly sideline of Arborwood Road, this being the entire road.

In Isaac Davis Park Subdivision

- C. Revolutionary Road from its most northwesterly intersection with the north-easterly sideline of Musket Drive a distance of 1015 + feet in a generally northerly and northeasterly direction to the extension of the easterly sideline of Fife and Drum Road.

In West Village Subdivision

- D. West Road from the southeasterly sideline of Arlington Street, a distance of 500.00 feet in a generally southerly direction to the southerly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

In Robbins Park Section III Subdivision

- F. Bromfield Road from the southerly sideline of Whittier Drive, a distance of 294.17 feet in a generally southerly direction to the southerly terminus of said road.

In Henley Acres Subdivision

- G. Henley Road from the previous limit of acceptance, a distance of 87.78 feet in a generally northwesterly direction to the terminus of said road, also included is the turn-around easement.

## Article 57. PATRIOTS ROAD

VOTED UNANIMOUSLY: To accept a portion of Patriots Road in the Putnam Park Subdivision from the previous limit of acceptance at station 8 + 42.68 a distance of 885.21 feet in a generally northwesterly and southwesterly direction to its most northerly intersection with the northeasterly sideline of Newtown Road, as laid out by the Board of Selectmen according to plans on file with the Town Clerk including the takings or acceptances of easements for drainage, utility, or other purposes shown on said plans or described in the order of layout and to raise and appropriate the sum of \$4,500.00 to be expenses by the Town Manager for the construction of a drainage system on said street.

## Article 58. RESERVE FUND

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$50,000.00 for the Reserve Fund, pursuant to the provisions of the General Laws, Chapter 40, Section 6, \$16,000.00 of which to be appropriated from the Overlay Surplus reserve fund and \$34,000.00 of which to be raised from the current tax levy.

## Article 59. BUDGET

VOTED UNANIMOUSLY: To appropriate and transfer \$185,000.00 from Free Cash to be used by the Assessors in considering and fixing the tax rate for the current year.

## Article 60. STABILIZATION FUND

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money for a stabilization fund, pursuant to the provisions of General Laws, Chapter 40, Section 5B, or take any other action relative thereto.

VOTED: To take no action.

The following persons served as tellers at the above meeting: Jane Litchfield, Lorens Persson, Regina Poppert, Nancy Barlow, Rene Vervoort, William Ray, Barbara Grant, Michael Grace, Richard Wirtenson, Nancy Mutty, Daniel O' Connor, Alan Waters, Lyman Goff, Suzanne Sandock, David Deloury, Joseph McGinty, Nancy Howe, Charles Rogers, James Megee, Joseph Clasby, Eleanor Harrison, Lee Salt, Virginia Rivenburg, Josiah Kirby, Benjamin Richter, Jack Batchelder, Maurice Vieira, Thomas Rogers, Jr., Mary McCarthy.

VOTED: To adjourn at 10:37 P.M.

A true copy. Attest:

Charles M. MacRae  
Town Clerk

Amendment to the Town Bylaws (Article 42) voted in the affirmative at the Annual Town Meeting was approved by Attorney General Robert H. Quinn on June 20, 1972 and duly advertised as required by law.

The new Sign Bylaw (Article 19) and amendments to the Building Code (Articles 49, 50, 51, and 52) and amendments to the Protective Zoning Bylaw (Articles 20, 21, and 22) voted in the affirmative at the Annual Town Meeting were approved by Attorney General Robert H. Quinn on August 21, 1972 and duly posted as required by law.

ABSTRACT OF THE PROCEEDINGS OF THE  
SPECIAL TOWN MEETING, OCTOBER 11, 1972

## Article 1. PERSONNEL BYLAW

VOTED: To ratify the action of the Personnel Board on August 14, 1972 in reclassifying the position of Building Inspector, as set forth in Schedule A of the Personnel Bylaw, from Schedule B-1, grade E-6 to Schedule B-1, grade E-10, and to amend the Personnel Bylaw accordingly.

## Article 2. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw by deleting compensation grades W-1, W-2, W-3, and W-4 in Schedule E - Hourly Wage Schedule, which reads as follows:

<u>Compensation Grade</u>		<u>Minimum A</u>	<u>Intermediate Step B</u>	<u>Maximum C</u>
W-1	H	\$ 3.26	\$ 3.42	\$ 3.59
	W	130.40	136.80	143.60
	A	6780.80	7113.60	7467.20
W-2	H	3.42	3.59	3.77
	W	136.80	143.60	150.80
	A	7113.60	7467.20	7841.60
W-3	H	3.59	3.77	3.95
	W	143.60	150.80	158.00
	A	7467.20	7841.60	8216.00
W-4	H	3.77	3.95	4.13
	W	150.80	158.00	165.20
	A	7841.60	8216.00	8590.40

and by inserting therefor the following compensation grades W-1, W-2, W-3 and W-4 in Schedule E - Hourly Wage Schedule, which read as follows:

<u>Compensation Grade</u>		<u>Minimum A</u>	<u>Intermediate Step B</u>	<u>Maximum C</u>
W-1	H	3.26	3.42	3.60
	W	130.40	136.80	144.00
	A	6780.80	7113.60	7488.00
W-2	H	3.42	3.60	3.78
	W	136.80	144.00	151.20
	A	7113.60	7488.00	7862.40
W-3	H	3.60	3.78	3.95
	W	144.00	151.20	158.00
	A	7488.00	7862.40	8216.00
W-4	H	3.78	3.95	4.13
	W	151.20	158.00	165.20
	A	7862.40	8216.00	8590.40

### Article 3. VETERANS' AID

VOTED: To appropriate \$3,000.00 from free cash to the Veterans' Aid expense account.

### Article 4. MACHINERY ACCOUNT

VOTED: To appropriate \$17,000.00 from free cash to the Highway Department Machinery expense account.

### Article 5. NEW STREETS

VOTED: To accept the following streets, or portions thereof, constructed under the requirements of the Subdivision Control Law and the Subdivision Rules and Regulations of the Town of Acton and as laid out by the Board of Selectmen according to plans on file with the Town Clerk; including the takings or acceptance of easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:



In Chadwick Estates Subdivision

- A. Vanderbelt Road from station 0 + 29.69 at the northeasterly sideline of River Street a distance of 1078.20 feet in a generally northeasterly and southeasterly direction to station 11 + 07.89 at the southeasterly sideline of a 62.5 foot radius cul-de-sac including the cul-de-sac, this being the entire road.

In Patriots Hill Section IV Subdivision

- ✓ B. Washington Drive from the previous limit of acceptance at station 47 + 00.00 a distance of 1166.32 feet in a generally northerly direction to station 58 + 66.32 at the southerly sideline of Jackson Drive

In Deacon W. W. Davis Farm Subdivision

- C. Minuteman Road extension from the westerly end of the present town way a distance of 257.04 feet in a generally westerly direction to a dead end at land belonging to the Town of Acton.

In Colonial Acres Subdivision

- D. Highland Road from the northerly sideline of Woodchester Drive a distance of 835.53 feet in a generally northeasterly direction to the southerly sideline of Squirrel Hill Road, this being the entire road.

Article 6. M.R.V.T.S.D.

VOTED: To approve the \$12,900,000.00 indebtedness authorized by the Regional District School Committee of the Minuteman Regional Vocational Technical School District on September 15, 1972, for constructing and equipping a Regional Vocational Technical High School.

## Article 7. TOWN BYLAWS

VOTED: Pursuant to the General Laws Chapter 90B, as amended by section 2 of Chapter 589 of the Acts of 1970, to amend the Bylaws of the Town of Acton by inserting a new section 4 under Article 15 as follows:

4. "No person shall operate a recreational motor vehicle within the limits of any park, playground or other public property except with the written consent of the Board of Selectmen, nor on any private property except with the written consent of the owner or legal occupant thereof. The penalty for violation of this Bylaw shall be a fine of not more than fifty dollars (\$50.00)."

## Article 8. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw to provide a definition of Front Yard and Side Yard by adding a new paragraph 3 to Section V-B as follows:

- "3. Front Yard is that area extending across the full width of the lot and lying between each street line of the lot and the nearest point of the building to each street line.

Side Yard is that area between each lot line (other than any street line) and the nearest point of the building to such lot line. The dimensions of the Front Yard and the Side Yard are set forth in Table V-B Intensity Regulation Schedule Districts and Uses."

## Article 9. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw to:

- (a) Restrict the permitted use of a place of amusement or assembly in the General Business District (B) and General Industrial District (I-1) by adding the words "for not more than five hundred (500) persons" to Section IV-C, 1 e so that item e reads as follows:

"e. Place of amusement or assembly for not more than five hundred (500) persons."

- (b) Allow a place of amusement or assembly for more than five hundred (500) persons in the General Business District (B) by special permit from the Board of Appeals by adding a new item h to Section IV-C, 2 reading as follows:

"h. Place of amusement or assembly for more than five hundred (500) persons. The Board of Appeals, before granting any such permit, shall determine that construction and use of such a facility will not substantially detract from the value and appearance of the neighborhood, that the immediate roadways have sufficient capacity to handle expected traffic volume, and that adequate protection is provided for the safety and welfare of the patrons. In granting a permit, the Board of Appeals shall impose limitations as to the time of operation, shall impose such other conditions, limitations, and safeguards as the Board deems necessary for the convenience and welfare of the public, and shall condition the continuance of the permit upon compliance with such other conditions, limitations and safeguards as the Board deems appropriate. In its discretion the Board may require a surety bond, cash, or other adequate security to insure compliance with such conditions, limitations and safeguards."

- (c) Allow a place of amusement or assembly for more than five hundred (500) persons in the General Industrial District (I-1) by special permit from the Board of Appeals by adding a new item g to Section IV-D, 2 reading as follows:

"g. Place of amusement or assembly for more than five hundred (500) persons subject to the standards and provisions set forth in Section IV-C, 2 h."

Total vote - 644. Yes - 583 No - 61. Needed to carry - 429+.

## Article 10. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw to prohibit a place of amusement or assembly as a permitted use in the Light Industrial District (I-2) by adding to clause b of Section IV-E, 1 after the words "primary smelting and refining" the words "place of amusement or assembly".

Total vote - 539. Yes - 535 No - 4. Needed to carry - 359+.

## Article 11. DOG LEASH LAW

MOTION: To amend the Town Bylaws by renumbering Article 19 to be Article 20 and by inserting a new Article 19 reading as follows:

"Article 19 - DOG LEASH LAW"

Section 1: Between the hours of 7:00 A.M. and 9:00 P.M., no person owning, harboring, or having custody and control of a dog within the Town of Acton shall allow such dog to run at large, or to commit any nuisance, upon the land of another person without the knowledge and assent of such other person: nor upon any portion of any public way or other public property within the Town of Acton.

Section 2: Between the hours of 7:00 A.M. and 9:00 P.M., any dog not in leash to, or not accompanied by and under the immediate control of, its owner or keeper or an agent of the owner or keeper shall be considered at large under this Article; provided, however, that this article shall not be construed to limit or prohibit the use of hunting dogs during legal hunting season which permit the use of hunting dogs.

Section 3: Any dog found at large between the hours of 7:00 A.M. and 9:00 P.M. within the Town of Acton may be impounded by the Town Dog Officer, the Police of the Town, or other Town employee authorized by the Town Selectmen. If any resident of Acton makes a complaint that a particular dog is at large within the Town during such hours and said complaint is verified by the Town Dog Officer, the Police of the Town, or other authorized Town employee, such dog shall be impounded.

Section 4: The Town Dog Officer shall immediately notify the owner or keeper of any licensed dog impounded under this Article; or, with respect to an unlicensed dog, shall be governed by applicable Chapters and Sections of the Massachusetts General Laws concerning the retention and disposition of unlicensed dogs. A licensed dog, impounded under this Article shall be retained for a period of ten (10) days at a licensed kennel, during which period the owner of the impounded dog may identify and establish claim for said dog; however, should no claim be established during the ten (10) days, all rights, title, interest, and privileges of any person with respect to such dog shall be considered forfeited and such dog may be sold or humanely destroyed.

Section 5: The owner or keeper of a dog found to be in violation of this Article shall be subject to the following within any one calendar year:

First offense: Warning

Second and subsequent offenses: A fine of ten dollars (\$10.00)

In an event, the owner, if determinable, of such dog impounded under this Article shall be liable for the boarding fees incurred by the Town in connection with the impounding and keeping of his dog. Any amounts due from fines, boarding fees, or the sale of unclaimed dogs shall be paid to the Town Treasurer."

Total vote - 615.      Yea - 218.      Nay - 397.      Motion Lost

Article 12. DOG LEASH BYLAW

To see if the Town will appropriate a sum of money to be expended by the Town Manager for salaries or wages, general expenses and capital outlay costs for the implementation, operation and enforcement of a dog leash bylaw, or take any other action relative thereto.

VOTED: To take no action.

VOTED: To adjourn at 10:53 P.M.

The following persons served as tellers at the above meeting: Carol Emerson, Alan Waters, Josiah Kirby, David Deloury, Thomas Rogers, Lee Salt, Maurice Kirby, Richard Wirtenson, George Flegg.

A true copy. Attest:

Charles M. MacRae  
Town Clerk

Amendments to the Town Bylaws (Article 7) and Protective Zoning Bylaw (Articles 8, 9, and 10) voted in the affirmative at the Special Town Meeting on October 11, 1972 were approved by Attorney General Robert H. Quinn on December 12, 1972 and duly posted as required by law.



# JURY LIST

## PRECINCT 1

Michael B. Cole, 84 Nagog Hill Road, Mechanical Engineer  
 Dorothy M. DiCicco, 67 Taylor Road, Secretary  
 Clayton L. Hagy, 15 Coughlin Street, Self-employed  
 Robert M. Richter, 16 Alcott Street, Sales Engineer  
 Elwood S. Wood, III, 41 Washington Drive, Vice-President  
 Richard C. Bateman, 32 Concord Road, Engineer  
 Forrest E. Bean, Jr., 40 Wood Lane, Beef Merchandiser  
 Allen C. Brown, 25 Keefe Road, Engineer  
 John C. Dawson, 19 John Swift Road, Sales Manager  
 Robert F. Driscoll, 69 Taylor Road, Data Management  
 J. Bradley Fuller, Jr., 14 Thoreau Road, Engineer  
 L. Lee Gelles, 179 Great Road, Scientist  
 Alden R. Gilman, 15 Musket Drive, Chemist  
 Walter S. Harrington, Jr., 15 Evergreen Road, Mechanical Engineer  
 Harlan Howe, Jr., 83 Concord Road, Engineer  
 Alex Ivanov, 63 Hammond Street, Elec. Engineer  
 Peter P. Jorrens, 107 Newtown Road, Engineer  
 Josiah J. Kirby, 7 Thoreau Road, Manager  
 Edward L. Morrill, 16 Pope Road, General Contractor  
 Earl L. Nadeau, 54 Pope Road, Carpenter  
 William H. Shenk, 14 Town House Lane, Engineer  
 - Dorothy B. Stonecliffe, 6 Phalon Street, Home  
 George J. Antonucci, Jr., John Swift Road, Manager  
 William R. Becklean, 4 Huckleberry Lane, Consultant  
 Richard E. Bohannon, 70 Concord Road, Claims Supervisor  
 Arthur P. Charbonneau, 27 Grasshopper Lane, Design & Building  
 Henry J. Crouse, 7 Fife & Drum Road, Purchasing Executive  
 David S. Dayton, 49 Taylor Road, Engineer  
 Derwin R. Eggleton, 42 Esterbrook Road, Sales Engineer  
 Calvin M. Farnsworth, 376 Pope Road, Sales Representative  
 Henry L. Fischer, 11 Whittier Drive, Engineer  
 David W. Forrant, 97 Newton Road, Technical Writer  
 Alden French, Jr., 8 Spring Hill Road, Vice-President  
 Ira H. Gilbert, 32 Hosmer Street, Physicist  
 Russell J. Henley, 12 Henley Road, Carpenter  
 Peter A. Johansson, 8 Hemlock Lane, Admin. Manager  
 William S. Kendall, Jr., 58 Harris Street, Mechanic  
 Fred S. Kerr, 7 Magnolia Drive, Sales  
 Albert W. Koch, 82 Alcott Street, Audiologist  
 Thomas J. Little, 90 Hammond Street, Pres. Information Service  
 Donald W. Mason, 746 Main Street, District Service Manager  
 Joseph S. Mercurio, 10 Patriots Road, Machinist  
 Winston K. Newman, 127 Concord Road, Steamfitter-Plumber  
 - Robert E. Parks, 21 Forest Road, Engineer  
 Thomas J. Quin, Jr., 217 Nagog Hill Road, Division Head  
 Raymond A. Shamel, 61 Alcott Street, Sales Manager  
 Nicholas Van Ness, 4 Hawthorne Street, Insurance Agent  
 Francis A. Walsh, 7 Flagg Road, Supervisor  
 G. Richard Wirtenson, 4 Minot Avenue, Scientist  
 Robert C. Wylie, 51 Alcott Street, Purchasing Agent

## PRECINCT 2

Theodore J. Batulin, 9 Railroad Street, Painter  
 Edwin A. Carell, 9 Broadview Street, Engineer  
 Victor Oskirko, Jr., 106 High Street, Elec. Assembler  
 Francis B. Parker, 85 Hosmer Street, Credit Manager

Walter O. Barron, 20 Billings Street, Printer  
 David T. Chang, 8 Billings Street, Research Scientist  
 Stanley Driban, 6 Carriage Drive, Engineer  
 Paul M. Haskell, 101 Stow Street, Technical Writer  
 Richard J. Heffernan, 34 Central Street, Assigner  
 William T. Kendrick, 9 Hillcrest Drive, Purchasing Agent  
 Walter S. Klappich, 6 Beverly Road, Engineer  
 Richard A. LaFrance, 18 Pond View Drive, Insurance Agent  
 William P. Lynch, 57 Robbins Street, Engineer  
 Robert P. Menapace, Jr., 34 Conant Street, District Sales Manager  
 William M. Progen, 8 Lilac Court, Shipping Inspector  
 Lawrence Schwartz, 13 Oakwood Road, Contract Manager  
 David P. Tinker, 90 School Street, Insurance Broker  
 Alan J. Waters, 4 Broadview Street, Sales Manager  
 Thomas E. Wetherbee, 44 Prospect Street, Real Estate  
 Paul K. Zimmer, 12 Billings Street, Maintenance  
 Robert F. Baker, 8 Russell Road, Sales Engineer  
 Alan F. Batstone, 50 Conant Street, Mechanical Designer  
 Anthony C. Berg, 11 Vanderbelt Road, Electrical Engineer  
 Ludwig T. Borowski, 9 Faulkner Hill Road, Engineer  
 Harold W. Cobb, 30 Conant Street, Physicist Engineer  
 Joseph W. Delaney, 7 Billings Street, Technician  
 John F. Deveau, 46 Main Street, Tank Truck Driver  
 Edward G. D'Italia, 60 Prospect Street, Pharmacist  
 Robert J. Ellis, 10 Country Club Road, Engineer  
 James H. Feeney, 71 High Street, Vice-President  
 Alan B. Flood, 183 Main Street  
 Norman R. Gilbert, 112 Stow Street, Dewey Almy  
 Fred J. Grotheer, 4 Old Meadow Lane, District Manager  
 Hayward S. Houghton, 266 School Street, Retired  
 Robert G. Jenkins, 47 Conant Street, Chemist  
 John P. Jenne, 55 High Street, Sales  
 Edward W. Jones, 59 High Street, Eng. Writer  
 Joseph A. LaVoie, 9 Redwood Road, Management Analyst  
 Henry V. LeGault, 247 Main Street, Instrument Supervisor  
 Manfred Lichtensteiger, 178 School Street, Chemist  
 Bruce J. Loughlin, 5 Broadview Street, Elec. Engineer  
 James P. McBride, 22 Prospect Street, Post Office & Insurance  
 Raymond A. Noble, 2 Fox Hill Road, Engineer  
 Eric P. Petersen, 4 Valley Road, Programmer  
 Vincent M. Polo, 89 Prospect Street, Vending Co.  
 Russell K. Provencher, 11 Heritage Road, Engineer  
 Vincent M. Russo, 3 Russell Road, Restaurant Owner  
 H. Bradford Sturtevant, III, 12 Laurel Court, Vice-President  
 Robert M. Walmsley, 8 Oakwood Road, Math. Editor  
 John A. Walsh, 9 Country Club Road, Engineer

### PRECINCT 3

Grant W. Dodson, 377 Central Street, Salesman  
 John J. Foley, 1 Algonquin Road, Elect. Engineer  
 John W. Forrest, 6 Algonquin Road, Mechanical Engineer  
 George F. Geisenhainer, 5 Capt. Forbush Lane, Sales Supervisor  
 George H. Locke, Jr., 235 Arlington Street, Shipper-Receiver  
 Ernest F. O'Clair, 5 Seneca Road, Mechanic  
 Richard J. Scire, 305 Arlington Street, Cable Maker  
 Kenneth M. Simpson, 3 Agawam Road, Salesman  
 Arthur H. Anderson, 9 Lilliam Road, Architectural Draftsman  
 Eric D. Bradlee, 13 Tuttle Drive, Banker  
 Victor E. Cornellier, 68 Willow Street, Salesman  
 Kenneth A. Goff, 10 Mohawk Drive, Civil Engineer  
 Robert C. Green, 31 Oneida Road, Engineer

- Charles S. Husbands, 24 Black Horse Drive, Elect. Engineer
- Ruth T. Kretschmar, 46 Summer Street, Home
- Richard J. Makin, 31 Ethan Allen Drive, Marketing Manager
- Roscoe D. McDaniel, 5 Lillian Road, Field Engineer
- R. Dana McPherson, 19 Oneida Road, Electronics Engineer
- David S. Nixon, Jr., 6 Black Horse Drive, Elect. Engineer
- Juergen H. Hordhausen, 92 Arlington Street, Elect. Engineer
- Donald S. Oliver, 19 Capt. Brown's Lane, Engineer
- Robert D. Olthoff, 3 Cherry Ridge Road, Salesman
- John P. Perry, Jr., 12 Mohegan Road, Physicist
- Brian A. Prentiss, 215 Arlington Street, Welder
- Frank Primiano, 387 Central Street, Plant Engineer
- Paul Revere, Jr., 35 Agawam Road, Salesman
- Bernard N. Reynolds, 20 Capt. Brown's Lane, Sales Manager
- Francis W. Seller, 24 Orchard Drive, Meat Cutter
- Eugene G. Spurr, 16 Juniper Ridge Road, Banker
- Joseph V. Stuart, 5 Powder Horn Lane, Insurance Representative
- Roger L. Towne, 603 Massachusetts Avenue, Customer Hardware Supervisor
- John J. Trebendis, 62 Nashoba Road, Purchasing Agent
- Peter R. Whitcomb, 144 Hayward Road, Carpenter
- Bertram L. Barlow, 7 Capt. Forbush Lane, Optical Engineer
- Charles R. Carbutt, Jr., 11 Agawam Road, Lub. Engineer
- Bryce A. Dawson, 74 Seminole Road, Engineer
- Arthur C. Day, Algonquin Road, Elec. Engineer
- Albert C. Doscocil, Jr., 13 Algonquin Road, Physicist
- John C. Gates, 248 Central Street, Service Engineer
- Arthur E. Hansen, 29 Mohawk Drive, Superintendent
- Ray A. Hinds, Jr., 16 Agawam Road, Project Engineer
- Theodore Janericco, 62 Spruce Street, Paperhanger
- William Kalms, III, 2 Sioux Street, Electronic Engineer
- Jerrold MacMillan, 11 Ticonderoga Road, Applications Engineer
- David D. McQuay, 299 Arlington Street, District Manager
- Mary M. Nordberg, 23 Tuttle Drive, Secretary
- Charles J. Panetta, 147 Willow Street, Linotype Operator
- Michael H. Pickowicz, 18 Cherokee Road, Automatic Merchandising
- Frederick D. Riccioli, 6 Powder Horn Lane, Chemical Engineer
- James E. Ryan, 69 Charter Road, Engineering Aide



# EDUCATIONAL REPORTS

## ELEMENTARY SCHOOLS

### Conant School

Mrs. Alice F. Hayes, Principal

The Conant School began the school year September 1972, with an enrollment of 463 pupils, grades one through six. There are three classrooms of each grade level, with the exception of grade four, which has four. The Conant School houses a transition class, making a total of twenty classrooms, and an enrollment, as of January 1, 1973, of 479 pupils.

The transition class program was evaluated in the Spring of 1972. The results of the evaluation were a determining factor in the continuation of this program. Pupils enrolled in this class come to Conant from the elementary schools in Acton. Special programming in the transition class for children who lack "readiness" for the usual first grade program has proven to be the means for getting them ready.

### Language Arts - Reading-Spelling-Writing-Grammar

The reading program was updated and strengthened by the adoption of the new "Reading for Meaning" program, published by Houghton-Mifflin--fall of 1971. One aim of this program is mastery of the word attack skills by the end of the third year. According to the results of the B.C. test for evaluating the reading program, the Conant School children have successfully reached this goal. This reading program constantly works toward two major goals: (1) the development of an ever-increasing control of those specific skills that will enable the child to read well independently, and (2) the development of an enthusiastic and ever-broadening interest in reading.

### Spelling and Handwriting

In the spring of 1973, we will evaluate the Spelling and Writing-Noble and Noble publishers-1971 edition--in view of adoption. It is being used in grades one through six for the second year as a pilot program. This series combines complete spelling and handwriting instruction. It ensures high interest and guarantees success.

### Language

The Ginn Elementary English Series is being piloted in grades four and five. It is a program which builds skills in all areas of language arts, including grammar and usage. It employs a modern approach to the teaching of grammar; generalizations are arrived at through discovery and enquiry. An evaluation will be conducted in view of adoption of this series for all grades at Conant-1-6.

### Social Studies

The Silver Burdett Primary Social Studies Program was adopted for grades one through three--fall of 1971.

The Allyn-Bacon Social Studies Program was adopted for grades four through six in the fall of 1972. The broad goals of the Social Studies Program are:

1. To expose students to the social science disciplines of anthropology, economics, geography, history, philosophy, political science, psychology, religion, and sociology.
2. To provide a body of knowledge and the skills to enable students to make informed decisions in adult matters affecting themselves in their social relations and in the political and economic affairs of their community, country, and world.

The adoption of the Silver Burdett and Allyn-Bacon Social Studies Program was the result of an R & D study group, under the direction of Principal, William Sparks of the Merriam School. Several programs were piloted and evaluated by this group with the involvement of teachers and principals in the Acton Elementary Schools. This was also true in the selection of Mathematics and Science programs.

## Mathematics

The Houghton-Mifflin Math Program was adopted in the fall of 1972. This was the result of an R & D study group, under the direction of Principal, Robert Conroy, of the Douglas School.

The main objectives of the program are to develop students' understanding and to help them require mathematical skills. The books in the program grades 1-6 are constructed with these objectives in mind. The material to be learned is structured so that it follows a logical sequence of presentation. The pattern of reinforcement used throughout the program secures retention and refinement of basic understanding and skills.

## Science

The teaching of science via a coordination of Holt, Rinehart & Winston text (Science a Modern Approach) and suggested E.S.S. units. This method was adopted (fall 1970) as a result of an R & D study group, under the direction of Principal, James Palavras, of the Gates School. This program emphasizes process rather than content, though the two cannot be separated; learning is a natural outgrowth of doing.

## Supplementary Programs

In all areas--language arts, social studies, math and science--supplementary materials are available for enrichment for the children who need challenge, and extra help for the slow learners.

In addition to the prescriptive remediation strategies provided by our Learning Disabilities Consultant our Physical Education instructor has instituted an excellent motor training program.

Parents' Group - Monthly meetings--for the parents of children with learning disabilities--for informative talks, demonstrations and discussions--so that they will be able to help their children. Thus, adding reinforcement to our prescriptive program.

Pupil Personnel Services - Guidance, health, remedial reading, speech and learning disabilities --are available for children who are in need of these services.

## Library

The number of books per child--due to budgetary reasons--grows slowly but steadily.

The library is a multi-media resource center. Audio-visual equipment--and the supplies (filmstrips, filmloops, transparencies, records, posters, maps, and reference books) are available for reinforcement in all subject areas.

## Extra Activities--to provide something of interest to all children

Intra-mural sports under the direction of faculty members. Enthusiasm grows as the school year wears on.

Science and Art Clubs under the direction of faculty members were started during the school year 1971-72. They continue with enthusiasm and promising results for this school year.

## Cooperating Teachers

Our teachers have welcomed the opportunity to assist in the teacher training program for Regis College, and Fitchburg State College students.

We are grateful to the parents, college students, and high school students who are active in our tutorial program. Also to the faithful volunteers who assist in the library and school office. Their help is invaluable.

I should like to express my appreciation for the dedication and cooperation of the Teachers, Pupil Personnel Services, School Secretary, Custodians and Cafeteria Personnel.

The C. T. Douglas School

Robert Conroy, Principal

The enrollment as of October 1, 1972 was:

Grade 1 - 73	Grade 4 - 83	
Grade 2 - 73	Grade 5 - 86	
Grade 3 - 69	Grade 6 - 77	Total - 461

We anticipate a substantial increase in enrollment in 1973 due to the institution of Kindergarten and anticipated growth at other grade levels. Enrollment as of January 2, 1973 was 472.

During 1972 the Douglas School continued to maintain and further develop a program of basic education while responding to the social as well as the academic needs of children.

The adoption of the Houghton Mifflin text provides the foundation for a strong, challenging and modern math program. The staff, with the assistance of our new resource teacher, continues to organize and develop the concepts and materials of the math program within an instructional plan that provides for continuous progress and individualized learning for students.

Our Social Studies program has also been revised to include the Educational Research Council program published by Allyn & Bacon for 4th, 5th and 6th grades. This concept and inquiry oriented program is designed to help students form "prudent judgments" and to apply their value system realistically and effectively.

The support services including remedial reading, guidance, speech and learning disability programs continue to provide for the academic and behavioral needs of the students. Physical Education, art and instrumental as well as vocal music help provide balance while promoting the athletic and creative aspects of education. An intramural program was instituted this year for 4th, 5th and 6th graders and a club period for grades 2 through 5 gives additional support to our "balanced program". The sixth grades are not able to participate in the club program at this time due to their new departmentalized schedule.

A school newspaper, The Reporter, was initiated to provide an additional means of keeping parents informed about the school. The paper is published by our newly formed Douglas School Advisory Council which is a representative group of eleven parents, two teachers and the principal.

Major repairs were made to the intercom system at a substantial saving due to the assistance of Mr. John Wilson, an Acton resident. The acoustical treatment of 3 classrooms was completed as the first phase in a plan to improve the acoustical characteristics of the building.

Planning for the institution of kindergarten in September 1973 is well advanced. It is anticipated that kindergarten will be housed in two classrooms in the building. Plans are also in progress to provide playground equipment which will serve the needs of the school as well as the program of the recreation department.

The Gates School

James Palavras, Principal

The Gates School began the 1972 school year with an enrollment of 484 students: Grade 1 - 74; Grade 2 - 71; Grade 3 - 78; Grade 4 - 87; Grade 5 - 81; Grade 6 - 84; Trainable Mentally Retarded - 6; Educable Mentally Retarded - 3.

A major goal of the Gates School is the individualization and personalization of instruction. In itself, individualized and personalized teaching represents an attempt for a form-fitting curriculum based on their assumed needs, their basic abilities, and their potential for achievement. We realize that this is an ideal for which we are attempting but we are striving.

Some of the means for implementing this goal are:

1. Learning Disability Program - The Gates School has one full time specialist in this area whose



main function is the diagnosis of problems, prescription of remediation and consultant to teachers. At present, there are approximately 55 students who are receiving some form of assistance derived from this program.

2. Guidance Counselor - There is one full time person assigned to the Gates School.
3. Remedial Reading - One full time person. There are approximately 50 students being serviced by this department.
4. Speech Therapy - One full time person. There are approximately 35 students being assisted in this area.
5. Program for Emotionally Disturbed - This is a program for those students whose problems are somewhat more severe than those handled by the guidance counselor. The 12 students involved in this program are integrated in our regular classrooms but receive needed support on a daily basis from the resource teacher for the emotionally disturbed.
6. Educable Mentally Retarded - The majority of the students involved in this program are also integrated in regular classrooms and go to the resource teacher in this area for support help.
7. Basic Curriculum
  - a. Reading - Through intra-classroom grouping and utilization of varied materials.
  - b. Mathematics - Through inter-classroom grouping in grades 1 - 6.
  - c. Spelling - Introduction of a new individualized spelling program in grades 3 - 6.
  - d. Social Studies and Science - Emphasis on the process approach utilizing individual and group projects.
8. Volunteer Program - Parent and high school students who provide tutorial help for individuals.

New features to the Gates School for 1972 have been:

1. Implementation of new Allyn and Bacon Social Studies Program, "Concept and Inquiry", in grades 4, 5 and 6. The aim of this program is to help children become productive members of society - men and women who can make sound judgments and take intelligent action when faced with the challenging decisions of our rapidly changing world. The main approach of the program is the development of concepts - the broad general ideas of social science.
2. Implementation of new Houghton Mifflin Mathematics program in grades 1 - 6.
3. Playground Equipment - Initial phase of providing more varied activities for students. It is planned to fully equip our playground for the school year 1973-74.
4. First Grade "Mini" Open House - Orientation day for parents and entering first graders conducted the day prior to opening of school.
5. Curriculum Resource Teacher - This is a full time staff member whose major function is to assist teachers and administration in all areas of the curriculum.
6. After-school Intramural Program for grades 4, 5 and 6.
7. Mathematics Lab - This is a centralized learning center containing many varied materials which are designed to supplement and enrich the math program in our school. Its principal goals are: (a) Create more positive attitude toward math by making it a more interesting, enjoyable, and stimulating subject; (b) To assist in improving achievement in math by providing enrichment and remedial activities; (c) Help develop more student independence and responsibility in learning; (d) Individualization of math instruction; (e) Opportunity to explore and discover math.
8. Library as a Multi-Media Center - This idea has been further realized by providing some of the equipment (i. e., study carrels, audio-visual equipment) needed for implementation.

9. Emphasis on integration of art program with the basic curriculum.

Carry-over features from 1971:

1. Weekly Activity Period - Briefly, this is part of a plan to offer different and interesting experiences during the year for all the students of the Gates School. Each week students have the opportunity to select a club of his/her choice. In most instances, children may continue in the same club for as long as they wish or they may choose to attend a different activity each week. There are approximately 25-30 club selections being conducted by all faculty members and parent volunteers.
2. Student Council - Representation from grades 1 - 6.
3. Further development of social studies, science, and language arts resource material areas for staff.

The highlighted features mentioned above, plus the effort and quality of an excellent staff have provided the essential ingredients for what has been a satisfying school year.

### The McCarthy-Towne School

Parker Damon, Principal

This year's September enrollment for grades 1 - 6 in the McCarthy-Towne School was 522, an increase of 27 over September 1971. The number of our full-time professional staff remained constant at 26 with 6 of them new to the school. In addition, we have an Educational Solutions' Math Consultant three days a week, Curriculum Consultants from Other Ways two days a week, and three full-time aides for the Library, Humanities, and Words in Color program. It would not be possible to have these consultants and aides, or to have our music, art, and physical education programs, without the help of our numerous volunteers.

The Volunteer Program, upon which the McCarthy-Towne School is so dependent, is comprised of well over 150 parents and college, high school, and junior high school students in the school on a weekly basis. We are particularly pleased by our expanded involvement with various schools of education and the developing participation of parents, through the PTO and separately, and students in the operation of the school.

The staff is divided into three committees - Administration and Budget, Curriculum and Development, Resources and Facilities - in order to facilitate decision making and self-evaluation. At present, our school community is assessing our program priorities in terms of both short and long range planning. The school's original proposal and stated goals, the reallocation of funds and personnel, and the needs of students, staff and parents have all been fully evaluated and balanced. Although the introduction of team-teaching and multi-age grouping has been successful overall, there will undoubtedly be changes in both. In the future we will probably have greater interrelating of all curriculum areas, further differentiating in staff-student patterns, and more challenging student experiences.

The school's first year of operation has been successful and rewarding. Every indication is that it should continue to be so as it changes and evolves.

### The F. A. Merriam School

William V. Sparkes, Principal

The F. A. Merriam School began the new school year (1972) with 462 pupils in grades 1 - 6. There are 18 classrooms with three classrooms at each grade level in the school. Two additional classrooms have been converted into a library and a pupil personnel services room. In this room pupils in need of remediation have access to the professional skills of the remedial reading, speech, learning disabilities and learning disabilities resource room teachers. The interaction of these specialists with the general staff allows for considerable individualization of programs. Pupil and teacher counseling continue to add strength to the teaching processes.



The school library has grown from 2,000 reading volumes to approximately 4,500 volumes within the past 4 years. Considerable attention has been given to the audio-visual section of the library. At the present time there are numerous filmstrips, filmloops and picture packets available for each grade level. These materials are utilized to supplement and enrich the curriculum. It is encouraging to realize the strides made by the library aides and their 60 volunteer mother assistants who so willingly give of themselves.

A new social studies program (Allyn Bacon Company) for grades 4, 5 and 6 was adopted in September and is meeting with much interest on the parts of pupils, teachers and parents. The previous year saw the adoption of a new primary social studies program (grades 1, 2, 3) (Silver Burdett Company). Activity kits relating to cultures of other countries have been adopted for each grade to supplement class activities in the social studies.

The Houghton Mifflin math series has become a new program within the school (grades 1 - 6). This series was recently recommended by a system-wide math committee. It offers specific approaches for all math students. Manipulative materials are provided as supplementary learning devices.

The adoption of an individualized reading program in each of the sixth grades has increased the reading interests of the students participating at this grade level. Other grades have continued reading enrichment by the addition of supplemental reading texts and materials.

Club activities continue their popularity throughout the school. Pupils are given the opportunity to select an interest or hobby pleasing to them. The activities are conducted weekly or bi-weekly and are supervised by faculty members. This year has seen the adoption of a school newspaper by a newly organized "newspaper club". Two editions have been published.

The playground equipment continues to be a most popular item at the school. During the past year a volunteer group of fathers assisted once again in the installation of another piece of equipment which has brought with it many hours of pleasure. We are appreciative of the time and effort provided by the Merriam fathers in this regard.

One of the highlights of the year was the Christmas Fair organized by the Merriam fourth grade teachers but which grew into a standing committee of many parents, teachers and pupils. It was an overwhelming success and realized a profit of \$1,200. We are most grateful to the many who helped in contributing to its success.

Intramurals have been added to the school program this year. Much enthusiasm has evolved with the introduction of tennis, basketball, dance, field hockey and soccer after school hours. Members of the faculty instruct pupils in these programs.

Plans are underway to establish a permanent storage area for science equipment and supplies which should enhance the teaching of science. This program has grown over the past few years.

Various plays, field trips, physical education programs (including the gymorama), art projects (including the art exhibition), musicals (including the production of "Symbols of the Season" and the United Nations musical), classroom projects, pupil personnel programs as well as the innumerable services of Teacher Aides and volunteer parents have added considerably to the school atmosphere. The newly acquired Resource Teacher has been of inestimable value to pupils and staff alike.

The operation and maintenance of the building could not have been nearly as effective without the eagerness and willingness of the staff, office personnel, custodial employees, cafeteria services and nursing staff. We are most appreciative of their efforts.

With the strengthening of curriculum and the encouragement of well thought-out innovation, we look forward to offering a school program which hopefully will prove beneficial to the students of the district.

#### ADULT EDUCATION

Mrs. Doli Mason, Director

In September, 1970 the Town of Acton appropriated \$5,000 to begin an Adult Education Program. Fourteen courses were offered and the program seemed to receive a favorable reception. The following



year the District budgeted \$1,000 and the courses grew to twenty-three. At the end of 1971 there was a balance of \$3,062.75, thus Adult Education became a self-supporting program. In May of 1972 the Acton-Boxborough Regional School Committee unanimously voted to offer a regionalized program with Concord-Carlisle and Lincoln-Sudbury. Registration remained about the same as the previous fall with a total of \$6,732 paid tuitions, estimated expenses of \$5,806.35, leaving a balance of \$3,712.67 for 1973.

In September, 1973 the new high school facilities will be available. This will probably mean an even larger program. The pool alone will need well qualified personnel, carefully planned scheduling with time available for both recreational and instructional swimming. The overall program is growing each year, thus I would strongly suggest that the superintendent and School Committee determine the direction for Adult Education keeping in mind the following areas that need improvement:

1. More time to plan individual term classes and to plan for new programs, both on the local level and regionalized with other communities.
2. More time to interview instructors, determine course content and continuity.
3. Broader publicity program to attract not only 25-35 year olds but high school students and older residents, and extending program to surrounding areas.
4. Evaluation - At the present time each instructor evaluates his own program. This needs to be enlarged so that student evaluation can be used as a tool in all future planning.
5. Citizen's Advisory Council needs clearer direction and greater development.
6. Community surveys needed regularly to be sure program is meeting the needs of a larger percentage of Acton-Boxborough residents.
7. More time to meet and work more closely with other towns for exchange of ideas and general information.
8. At the present time we are not giving adequate service and information to those interested in the program.

#### Allocation of Director's Time (per term)

1. Setting up Overall Program - 16 hours
  - a. Reviewing past enrollment
  - b. Reviewing instructors' evaluations
  - c. Reviewing brochures and other sources of information
2. Contacting and interviewing instructors - 15 hours
3. Collecting and organizing material for brochure - 5 hours
4. Publicity and out-of-town brochure distribution - 5 hours
5. Phone enquiries (home, school, etc.) - 20 hours minimum
6. Registration, finalizing courses - 10 hours
7. Payroll, budget, reports - 4 hours
8. Class observations - 20 hours
9. Advisory Council - 1 hour
- Total - 100 hours (approximately)

Because the program is being administered on a part-time basis, I feel there isn't enough time to really do a good job, thus I would make the following recommendations:

1. Curtail the program to include only Acton and Boxborough, offer two terms each year - fall

and winter, offering twelve to fifteen courses per term; or

2. Combine Adult Education with other special services, continue with the regionalization plan during the fall term and offer thirty to forty courses during both fall and winter and add a summer term for adults and students which could very well include both remediation and enrichment classes.

## BUILDINGS AND GROUNDS

Gerald King, Director

My term as full-time Director of Buildings and Grounds started July 30, 1972 and since then, a good deal of my time has been spent understanding all the school buildings and equipment and becoming acquainted with all personnel. Time has also been spent in researching past maintenance history by checking old invoices and locating maintenance manuals and drawings pertaining to each building and its equipment.

Meetings have been held with all school custodians and principals to understand their needs and problems, and to offer my help to keep the buildings and grounds in a healthy and safe condition. Custodians and maintenance personnel make an important contribution to the educational process by making it possible for the teacher to teach and the student to learn in clean, properly functioning and comfortable buildings, with grounds and fields appropriately maintained.

We are now in the process of reorganizing our work to efficiently utilize the three full-time maintenance personnel that will do such work as painting, plastering, regulating heat controls, cleaning all boilers and caring for all grounds. We shall establish a full preventive maintenance program on all equipment within each building. Job cost control will be started and a complete inventory of all equipment with identification will be filed for maintenance programs and equipment value.

Our best wishes in retirement go to Robert Graham who was custodian at the Merriam School for 13 years and to Russell Wolfe who was in our system for 14 years.

A special thanks to Allen Nelson, Superintendent of Highways and Stephen Scribner, Superintendent of the Water District, for their help in relocating the football goal posts. The Acton Engineering department has also given us assistance which has been appreciated.

My thanks to all others who have helped in the past. I look forward to this coming year as one of significant progress.

## DEPARTMENT OF FINE ARTS

Henry W. Wegiel, Coordinator

The Department of Fine Arts began to function as a new department for the first time this school year, 1972 - 1973, although some of the art areas that come under the umbrella of this department have existed and flourished in this school system for a long time. In this new department we hope to achieve and grow, and to make exciting headway in new directions.

Goals and objectives for this department include developing a plan for a well-rounded integrated fine arts program for grades K through 12. Some of these are already being realized in the various schools, while others will become operational as soon as they become finalized and time, facilities, and budget permit their implementation. Not only do we hope to capitalize on the many artistic talents of our faculty, but we also hope to draw up community interests, talents, and special events for our programs in art, dance, drama, and music. We will, of course, continue with many of our current programs in art and music.

As a beginning this year, the Fine Arts Department is concentrating on:

1. The development of a fully integrated fine arts program, first integrating fine art subject areas with each other.

2. Integrating fine art subjects with other academic programs.
3. The development of a series of basic performance skills and knowledge in each of the fine art areas.

In addition to the indicators we already have, we hope to develop new ones that will show the effectiveness of each of our programs, as well as their value.

I know that we have an enormous amount of work to do. I also know, however, that we have people with the enthusiasm, the courage, and especially the talent to get this job done.

### JUNIOR HIGH SCHOOL

Arthur Hayes, Principal

This report marks the completion of the eighth year that the Junior High School has been housed in its new building. School commenced at the Charter Road complex in the fall of 1966 with approximately 720 students enrolled.

The Junior High as of January, 1973 has 487 students in Grade 7 and 424 in Grade 8 for a total of 911. We commenced school in September, 1972 with a total of 923.

In the fall of 1973 students in Grades 7 and 8 will be housed in what is now the senior high school building. Planning is based on a projected enrollment of 950. The present Junior High School will become half of the new Acton-Boxborough Senior High School.

Students coming into Grade 7 from the elementary grades are required to take a fairly broad variety of subjects to expose them to as many arts and sciences as possible. At this level they can then determine which subjects they would like to elect when they enter Grade 9.

At this time students are required to take mathematics, English, science, French or Spanish, social studies, art, music, physical education, home economics, industrial arts, mechanical drawing, graphic arts and have an option to take a new crafts course.

Students also have intramural sports and a very wide variety of clubs available after school hours. Clubs that were offered in the fall of 1972 are as follows: Italian, Spanish, Health Foods, Horseback Riding, Yearbook, Newspaper, Weather Forecasting, Stamp Club, Chess Clubs (two teams), French Singing, Crafts, Gymnastics, Mathematics, Drama, Cricket (broadcasting), Sewing, Library, Conservation and Outdoor Skills. Other clubs are being formed and the Future Nurses of America Club will be added in the fall of 1973.

New courses this year are as follows: Spanish for Grade 7 students electing to study it; a new Family Living course in Home Economics; mini-courses in social studies so that many students have four different teachers during the year. The social studies curriculum has been revamped throughout to form an innovative but connecting link between the new elementary program and the Grade 9 elective program. The new student-centered writing course in English commenced in the fall of 1972 and over 20 volunteer aides from the Acton area are assisting the teachers of English to offer a completely new and very exciting course.

What will be offered next year in the Junior High School that we do not presently schedule?

1. Spanish will be offered to Grade 8 students.
2. Another girls' physical education teacher will enable us to expand that program.
3. A soccer team for boys will be offered in the fall of 1973.
4. A swimming team for girls will be offered during the winter months.
5. A permanent library aide will enable the library to expand its services.
6. A permanent drama coach will offer a regular schedule of plays during the school year.



7. Students will have the option of electing a science course that suits them. For example, students who can work on their own may elect ISCS. Students who need direction and who prefer a teacher who lectures on the natural sciences may elect general science.
8. In social studies students may choose the new, topical, presentation of history and geography or elect Project Tricolor, a chronological approach to the subject of United States history.
9. It might even be possible to offer what has become known as an alternative method of school if enough teachers and volunteer parents are willing to enter Project Swiss (the school within a school).
10. The new and exciting student-centered writing curriculum will be expanded and continued in English.
11. Reading and learning disabilities classes will be vastly expanded to accommodate more students in need of help.

The appointment of department heads for all academic departments in the Junior High School was a giant step that is paying good dividends. These chairmen will be instrumental in furthering the evaluation of the Junior High School that will be conducted by the Massachusetts Junior High School and Middle Schools Association in the spring of 1974.

The hallmarks of the Acton-Boxborough Junior High School are reasonable innovation coupled with alternative education. We try to provide for the student as many options as possible within the framework of available staff and budget. Space will also be a crucial factor after the move to the old high school.

Naturally, none of the above accomplishments and goals would be possible without the help and support of an outstanding faculty and staff and a cooperative Superintendent and School Committee. My special thanks go to Mr. Wall, the Vice-Principal and to the students, the real factor in determining the excellence of the school.

### PUPIL PERSONNEL SERVICES

Ruth R. Proctor, Coordinator

Supporting and complementing the instructional program and the administration in every school are the Pupil Personnel Services. Concerned with the needs of all students but focusing particularly on the students with special needs, they are comprised of the counseling and health services and the resource programs in emotional disturbance, learning disabilities, mental retardation, reading and speech therapy.

Members of the Pupil Personnel Services staff bring to the educational team expertise and a variety of points of view developed through specialized training. Their primary goals are to help to individualize students' learning experiences and to provide, where necessary, supplementary direct help to students outside the classroom.

#### Happenings during 1972

Staff: Between June and September there were several changes in staff due to resignations or transfers, in counseling, special education, and speech therapy. However, where replacements were necessary, we were fortunate in securing highly trained, competent, and sensitive people. At the same time, many members returned in September to continue their service to students in the Acton Schools and the Regional School District.

William Petkewich returned from his sabbatical leave and resumed the duties of Assistant Coordinator of Pupil Personnel Services. The School Committees had recognized last spring the position of Department Head in each of three programs--namely, learning disabilities, reading and speech therapy, and personnel filling this position for 1972-1973 are LaVonne Wright, Anita Dodson, and Marlene Loeb respectively. Martha Deraney is filling a similar position, on a voluntary basis, in the counseling service at the secondary level. As head secretary, Irene Counihan replaced Dorothy Harding, who retired. Nadine Yates, volunteer Department Head in speech therapy during 1971-1972, began a sabbatical year in September and is studying for an advanced degree at Northeastern University. The services of two local area physicians, Dr. Saef and Dr. Schumacher, have been secured so that the responsibilities

for physical examinations previously held by Dr. Smith could be shared and so that consultation service could be expanded. Dr. Cantu agreed to provide the needed services related to football.

**Team Approach:** Staffings and mini-staffings, held regularly in each school, have continued to be the medium through which all concerned focus attention on the needs of individual students and together develop educational plans. Parents have been involved either through attendance at the staffings or through conferences before and after with the counselor.

The Advisory Committee on Special Education, initially appointed by the School Committees in the fall of 1971, has continued to meet regularly bringing parents and other adults in the community into a close working relationship with the professional staff.

In accord with the philosophy, purpose, and guidelines of 1972 legislation concerning the mentally retarded, an "Evaluation Team" was formed last spring and held a series of meetings to assess or reassess student needs and plan individual educational programs for the fall. To the extent possible, mentally retarded students are now integrated with their peers in regular classroom programs and return to the special education room and teacher as a resource for only part of the time. Although not yet mandatory, as a result of state legislation, this same approach of evaluation, individual planning, and integration is being used in our schools for all other students with special needs. It has been basic to our philosophy since the inception of the program for the emotionally disturbed and the learning disabled.

A regionalized educational program for mentally retarded and emotionally disturbed students became a reality in our mental health region in September. Through cooperative planning, programs were set up to meet the needs in the ten town areas so that currently students are enrolled in programs where the age range does not exceed four years. The regionalization committee continues to meet regularly. Workshops have been started for area teachers and long range planning is in process.

Regular meetings with parents of students involved in the program for the emotionally disturbed have been initiated for the purpose of achieving greater understanding of goals, needs, and roles of all concerned. There seems to be positive feeling about this endeavor on the part of both staff and parents.

Adult volunteers have been most generous in offering their services, particularly to the learning disabilities program, assisting the specialists in developing materials and in providing direct assistance to the students.

Following an R & D study during the summer of 1971 aimed at evaluating the counseling service, focus of the counseling staff at all levels has been on needs assessment, program objectives, professional development, and role priorities. Because of direct involvement in some way with all of the programs designed to meet special needs as well as with the regular instructional program and the needs of most students as they progress through school for periodic support and for help in their planning, the greatest challenge to the counselors is to keep from "spreading themselves too thin." In September regular in-service meetings were initiated to analyze counseling techniques and develop skills in case management and group leadership. At the secondary level a move has been made toward specialization within the staff, with certain counselors taking particular responsibility for job placement, intensive personal counseling, information about college admissions and financial aid, and planning in the area of career development. Program objectives are being formulated and evaluation designs are being considered.

Group counseling has been continued at the elementary level and initiated at the Junior High School and the High School in spite of some scheduling difficulties and lack of space. Results have been satisfying in many instances to counselors, students, and parents. Changes in attitude, increased self-control, and greater ease in social situations have been observed. Students have actively requested the continuation of groups.

Counselors' emphasis on communication with teachers has resulted in more classroom visits and observations and more requests from teachers for time to share thoughts and concerns about students and to seek suggestions.

In response to a request from parents of the children in the program for emotionally disturbed children housed in Boxborough, the services of one counselor part-time have been provided to that program.

One of the secondary counselors continues to coordinate the successful teacher-aide program through which high school students offer assistance to teachers and students at the lower levels.



All Pupil Personnel Services staff in each elementary school cooperated with teachers in the fall in intensive screening of first graders and selection of children for the transition class or for individualized programs in the regular classrooms.

Four members of the Reading Department engaged in an R & D project, designing and conducting a four-week summer course in language arts for sixty Acton and Boxborough students. Student needs were determined and instruction was individualized. Feedback from students and parents indicated that the program was highly successful. Attendance records exceeded 90% and measurable progress in reading skills was shown by a majority of students.

Members of the Speech Therapy Staff held a series of workshops for teachers and administrators and for parents, presenting an in-depth picture of the speech program and responding to questions. Learning Disabilities and Speech Therapy specialists combined to contribute to a program for parents sponsored by the Acton Cooperative Community School, explaining speech and language development.

An in-service course for classroom teachers in language and learning disabilities is currently being taught by Learning Disabilities Specialists and Speech Therapists. Adult volunteers were invited to participate and many have taken advantage of the opportunity. Methods of evaluating the course were built in at the time of planning.

Several members of Pupil Personnel Services have recently joined with school administrators, School Committee members, and representatives of the Minuteman Vocational Technical School to plan for communication with students and parents about the offerings of the school and to formulate admission criteria for Acton and Boxborough students.

#### Focus for the Future

In all Pupil Personnel Services programs staff members will continue in their efforts to systematize and improve their methods of needs assessment, to develop performance objectives, and to design instruments for evaluation of pupil progress and program effectiveness.

Recent legislation has followed closely on the heels of that for the mentally retarded and specific regulations, currently being developed, will become mandatory in September, 1974. Although indications now are that our philosophy and general approach will be in accord with the new expectations, there may well be some impact with regard to staff needs and direction of efforts.

Chapter 766 of the Acts of 1972 eliminates the labeling of children and describes a child with special needs as "any child who, because of temporary or more permanent adjustment difficulties or attributes arising from intellectual, sensory, emotional or physical factors, cerebral dysfunction, perceptual factors, or other specific learning disabilities or any combination thereof, is unable to progress effectively in a regular school program and requires special classes, instruction periods, or other special education services in order to successfully develop his individual educational potential."

The emphasis will clearly continue to be on the identification of strengths and weaknesses, the development of individualized educational programs, and integration into regular classrooms with necessary support services provided as resources for students and teachers.

This legislation extends the definition of "school age" children with special needs to include individuals between the ages of 3 and 21. Additional services, then, will have to be provided on either a local or regional basis.

Special education costs will be reimbursed by the state under a new formula and money will be returned to the School Committee to be applied to the next special education budget.

Of immediate importance is the request of the Department of Education that all school districts undertake an evaluation of the current status of their special education programs. We in Pupil Personnel Services are now formulating plans for complying with this request.



## SENIOR HIGH SCHOOL

Raymond J. Grey, Principal

The year 1972 was one of overcrowded conditions. The senior high school was operating on a ten period day in order to accommodate the large number of students. Enrollment statistics were as follows:

<u>January 1972</u>	<u>June 1972</u>
Grade 9 - 402	Grade 9 - 400
10 - 370	10 - 363
11 - 333	11 - 324
12 - 308	12 - 307
Total 1413	Total 1394

<u>September 1972</u>	<u>December 1972</u>
Grade 9 - 450	Grade 9 - 441
10 - 389	10 - 390
11 - 363	11 - 358
12 - 322	12 - 324
Total 1524	Total 1513

An examination of these figures shows that it was necessary to provide a different type of school day in order to handle the additional 413 in January 1972 and 524 in September 1972. I should like to point out that the cooperation and patience of the student body and faculty have been excellent and it has made it possible to operate without lowering academic standards.

An institution such as a secondary school cannot stand still. Constant evaluation and reappraisal must take place. In 1972 the following changes we feel improved the senior high school:

1. Student Self Scheduling (Arena)
2. Program COPE
3. Work Study
4. Personal Typing - 5 times per week for a half year instead of twice per week for a full year
5. Harvard Project Physics
6. Lab.oriented science courses in Grade 9
7. Self Pacing courses in science
8. The addition of half year courses in the History Department - Political Science and Geography
9. Student Government Day Program sponsored by the Acton Selectment and the Acton-Boxborough Regional School Committee
10. The addition of Industrial Technology I and Manufacturing I courses in the Industrial Arts Department
11. Intramural program sponsored by the Physical Education Department
12. Child Development Course - Home Economics Department
13. Senior High School was notified that it had been accredited for full ten year period by the New England Association of Colleges and Secondary Schools.

### What about the future?

The prospects for the next few years are exciting for we shall be moving to the new senior high complex in September 1973. What changes will this generate? Many, but I should like to assure one and all that no academic changes will take place unless it is felt that academic standards will be improved and that we shall be providing a better educational atmosphere for the students. As of this writing, we are concentrating our energies on the following:

1. Full use of a 350 pupil capacity library
2. Excellent use of drama and music facilities
3. Extensive curriculum changes in all academic areas for we shall have physical space and staff to improve courses, i.e.:
  - a. Science labs
  - b. Math-Science lecture room
  - c. Laboratory aide in science department
  - d. New half year courses in certain academic disciplines

4. Instructional Media Specialist - This will assure us of efficient use of films, film strips, television, etc.
5. Vastly improved physical education facilities
  - a. Four gyms
  - b. Swimming Pool
  - c. Corrective and Health Room
  - d. Creation of elective courses for upper classes
6. Reevaluation of English Elective Program
7. Three cafeterias - One will be a "Student Commons"
8. New courses in Home Economics and Industrial Arts
9. In the new senior high we shall have departmental centers which I feel will improve our teaching efficiency.

We shall be striving to create an educational atmosphere in which the students will enjoy learning, enjoy living in and one which we hope will generate curiosity, creativity, thinking and the sheer joy of learning. To achieve the above necessitates the cooperation and energy of a school committee, Superintendent, Administration, Pupil Personnel Services, Faculty, Students and interested parents. I feel that we are most fortunate at the Acton-Boxborough Regional High School for we have all the ingredients needed to provide a sound educational program for our students. Let us blend together sound educational practices of the past with modern educational techniques of the future.

#### Class of 1972

Amtul Ahmad	Anne Clark	Michael Feeney
David Anderson	Arlene Clark	Jann Felchner
Erik Anderson	Victor Clerico	Dennis Fenton
Justin Anderson	Margaret Collier	Ann Flanagan
Stephen Averett	Robert Condon	Patrick Flannery
Wanda Avril	Heidi Conover	Nancy Fleming
Kristin Bagley	Patricia Counihan	Debra Flerrr
John Barlow	Diane Courtright	Betsy Flood
Forrest Bean	Martha Coutts	Peter Flynn
Rene Beaudoin	Dale Covey	Michael Foland
Deborah Becker	Suzanne Craig	Anne Foley
Catherine Bender	Kathleen Crawford	Gary Forrest
Ronald Benoit	Susan Crocker	Kim Fredenburgh
Matthew Benson	Pamela Cuff	Mary French
Scot Bergsten	Raymond Culkins	Christopher Gale
Nancy Bernard	John Cummings	Raymond Gallant
Leigh Bintliff	Patricia Cuthbert	Glenn Garlow
Deborah Blum	Kathleen Dargin	June Garvey
Beatrice Borowski	Nancy Darlington	Mary Gavin
David Boutin	Alan Davis	Jill Gerhardt
Brian Brock	George Davis	Michael Gibbons
Gary Brown	Linda Dee	Ellen Gilbert
Lesley Brown	Richard Delaney	Michael Gopoian
Katharine Browne	David Derie	Linda Granberg
Hannah Bryant	Jonathan Doherty	Suzanne Gravette
William Bunting	James Donovan	Christine Grosse
Barbara Burgess	Kenneth Dow	Holly Gullifer
John Burns	Robert Dow	Robert Haeberle
Susan Burton	John Doyle	Carolyn Hafner
Jane Bushell	Mark Driscoll	Vicki Haley
James Cann	Jacqueline' Duddy	Scott Hall
Sheila Campbell	Joanne Durkin	Robert Hallorai
Lisa Carlson	John Erickson	Karen Hamke
Gregory Carroll	Diane Erkkinen	Steven Harrington
Gail Casarano	Jefferson Esse	Nancy Harter
James Cheney	Edward Fairbrother	Janice Hartwell
Joanne Christian	Marianne Fairchild	Richard Hawe
David Christmas	Patrick Falvey	Nadine Hebb

Debra Herman  
 Janet Heroux  
 Brian Hickey  
 John Higgins  
 Patricia Hill  
 Patricia Hodgkins  
 Mary Hogan  
 Patrice Holland  
 Sheila Hopkins  
 Beth Hungerford  
 Ruth Hyde  
 Steven Imbimbo  
 David Iverson  
 Steven Jackson  
 Suzanne Jenne  
 Marsha Jensen  
 Paul Johnson  
 Carolyn Jones  
 Neal Jones  
 Barbara Kangas  
 Bruce Kaye  
 Richard Kelly  
 Scott Kennedy  
 Diane Kiely  
 Faiar Kohzad  
 Brenda Kondrat  
 John Kramer  
 Karen Kress  
 David Kroon  
 Linda Laffin  
 Millard Landry  
 Gregory Lane  
 Philip Lane  
 Rebecca Lay  
 Susan Lemère  
 Barbara Leming  
 Dorothy Lidiak  
 Jacqueline Lipari  
 Kathleen Lynch  
 Robert Lyons  
 Rebecca MacPherson  
 Elena Marchese  
 Craig Massey  
 Elizabeth Matheson  
 Rosemary Mathews  
 Edward Matthews  
 Kenneth Mayer  
 Daniel McElroy  
 Brian McGinty  
 James McKee  
 Sue McLaughlin  
 Michael McQueen  
 Shirley Mele  
 Charles Mercurio  
 Susan Merian  
 William Mickel  
 Douglas Miller  
 David Mitchell  
 Sandra Mitrano  
 Susanne Moller  
 Patricia Moore  
 Peter Moretti  
 Lynda Morin  
 Kenneth Morod

Cathy Morse  
 Teresa Morse  
 John Munroe  
 Bonnie Murray  
 Laurel Murray  
 Jean Naudeau  
 Philip Nedza  
 Eliot Nelson  
 Kenneth Nesary  
 Richard Newcomb  
 David Newell  
 Randall Nofle  
 Lawrence Norris  
 Elizabeth North  
 Diane Nyquist  
 Eileen O'Clair  
 William O'Connell  
 Leslie Oldenburg  
 Mark Olthoff  
 Linda O'Neal  
 Raymond Panetta  
 Joanne Parke  
 Karen Pell  
 David Perkins  
 Glenn Perry  
 Juliana Peterson  
 Mamie Peterson  
 Diana Phillips  
 Dorinda Piper  
 Mary Plitt  
 Michael Powers  
 Jeffrey Pratt  
 Diane Prentiss  
 June Purvis  
 Gaylin Putnam  
 Yvonne Quist  
 Karen Radtke  
 Stuart Rae  
 Catherine Ray  
 Louisa Raymond  
 Cynthia Regan  
 Karen Remmy  
 Steven Renaccio  
 Paul Rey  
 Diane Reynolds  
 David Richardson  
 Nancy Riordan  
 Susan Roche  
 Thomas Rogers  
 Gregory Roscoe  
 John Rothmund  
 Joanne Saia  
 Jan Salminen  
 Michael Sariotis  
 Rhona Sauve  
 Peter Schaeffer  
 Michael Scherer  
 Cynthia Schroeder  
 Howard Scribner  
 Yvonne Scott  
 Mary Scribner  
 Scott Sears  
 Andrea Sewall

Abigail Seward  
 Austin Sheatsley  
 Thomas Sheehan  
 Cheryl Shogren  
 Karen Shuttle  
 Samuel Simcoe  
 Mark Simpson  
 Deborah Smith  
 Kimbark Smith  
 Sandra Smith  
 Shelley Smith  
 William Smith  
 William Smorczewski  
 Catherine Sprague  
 Lynn Sprain  
 Robert Stewart  
 Charles Stokinger  
 Michael Stough  
 Bonnie Stuart  
 John Studer  
 Elaine Sullivan  
 Keith Sullivan  
 William Swales  
 Susan Sweet  
 Mark Taylor  
 Lucinda Tear  
 William Telford  
 Drew Thornblad  
 John Tierney  
 Bruce Tornell  
 Theresa Travers  
 Robert Tuomanen  
 Gregory Turner  
 Doug Tutty  
 Kathleen Verre  
 Nancy Vettrus  
 Sherry Vogt  
 Joanne Vorce  
 Sally Waldron  
 Sharon Warren  
 Carol Waters  
 Gary Webb  
 Patricia Welch  
 David Weller  
 John Wells  
 William Wells  
 Thomas Werst  
 Jonathan Westcott  
 Sarah Westphal  
 Michael Whelan  
 Nancy Whipple  
 Jack Whitaker  
 Robert White  
 Paul Wiggs  
 Susan Williams  
 Eugene Williamson  
 Candace Wilson  
 Donald Wilson  
 Charles Wilton  
 Anthony Woodward  
 Bryce Worcester  
 Angie Yancey  
 James Young  
 Denise Zamal



ACTON PUBLIC SCHOOLS AND ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT  
ENROLLMENTS AS OF JANUARY 1

<u>Grade</u>	<u>1969-1970</u>	<u>1970-1971</u>	<u>1971-1972</u>	<u>1972-1973</u>
1	459	390	411	392
2	374	436	365	396
3	371	385	438	376
4	437	379	386	442
5	390	438	388	404
6	407	399	443	384
Educable	8	11	9	3
Trainable	11	11	7	5
Total 1-6	<u>2,457</u>	<u>2,449</u>	<u>2,447</u>	<u>2,402</u>
7	392	454	435	487
8	367	399	438	424
9	354	370	402	411
10	311	347	370	388
11	274	311	333	355
12	225	269	308	323
Total 7-12	<u>1,923</u>	<u>2,150</u>	<u>2,286</u>	<u>2,418</u>
Grand Total	4,380	4,599	4,733	4,820

ACTON PUBLIC SCHOOLS STAFF POSITIONS

	<u>1970-71</u>	<u>1971-72</u>	<u>1972-73</u>		<u>1970-71</u>	<u>1971-72</u>	<u>1972-73</u>
Music	7	8	7	<u>Classroom</u>			
Physical Education	5	4	4	<u>Teachers:</u>			
Art	4	4	4				
McCarthy-Towne Special	0	2	1	Conant	-	20	20
Special Education	2	2	2	Gates	18	18	18
Speech	3	3	4	Douglas	20	19	18
Emotionally Disturbed	2	2	2	Merriam	19	18	18
Learning Disabilities	2	5	5	McCarthy-Towne	12M	20	20
Remedial Reading	4	4	4		12T		
Guidance	9	8	5	Library	1	2	1
					<u>120</u>	<u>139</u>	<u>133</u>

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT STAFF POSITIONS

	<u>1970-71</u>	<u>Junior High</u> <u>1971-72</u>	<u>1972-73</u>	<u>1970-71</u>	<u>Senior High</u> <u>1971-72</u>	<u>1972-73</u>
Art	3	2	2	2	2	2
Business	-	-	-	3	4	5
Emotionally Disturbed	-	1	1	-	-	-
English	6	7	7	12	13	14
General Music	2	3	3	1	2	2½
Guidance	3	3	3	4	6	6
Home Economics	3	3	3	2	2	3
Industrial Arts	3	3	3	2	2	2
Learning Disabilities	-	2	1½	-	-	1½
Library	1	1	1	1	1	1
Math	6	7	7	10	13	12
Mechanical Drawing	-	-	-	1	1	1
Languages	6	6	6	11	11	12
Physical Education	2	3	3	4	4	4
Remedial Reading	2	1	½	1	-	½
Science	6	6	7	10	11	11
Social Studies	6	6	7	14	14	15
Speech	1	1	½	-	-	½
	<u>50</u>	<u>55</u>	<u>54½</u>	<u>78</u>	<u>86</u>	<u>93</u>

BASE ANNUAL SALARY

(Effective September 1, 1972 through August 31, 1973)

Acton Public Schools

Years of Service of 9/1/72	<u>Bachelor's Degree</u>		<u>Bachelor's +15</u>		<u>Master's (or Bachelor's +36, 2/3 in Major Subject)</u>		<u>Master's +15</u>		<u>Master's +30</u>		<u>Doctorate (or Master's +60, 2/3 in Major Subject)</u>	
1	\$ 7,870	3	\$ 8,079	0	\$ 8,537	3	\$ 8,747	0	\$ 9,209	0	\$ 9,841	0
2	8,288	1	8,496	1	8,956	3	9,166	1	9,630	0	10,262	0
3	8,809	9	9,018	2	9,480	6	9,689	0	10,157	0	10,788	0
4	9,226	10 (6 hours)	9,435	1 (6 hours)	9,899	8 (3 hours)	10,108	0 (3 hours)	10,578	1 (3 hours)	11,209	0
5	9,643	6	9,852	4	10,318	3	10,527	0	10,999	0	11,630	0
6	10,086	6	10,295	2	10,763	1	10,973	0	11,446	0	12,077	0
7	10,534	10 (3 hours)	10,743	0 (3 hours)	11,213	5 (3 hours)	11,423	0 (3 hours)	11,899	1 (3 hours)	12,530	0
8	11,066	4	11,275	1	11,748	4	11,957	0	12,435	1	13,067	1
9	11,624	4	11,832	1	12,308	1	12,518	1	12,998	0	13,630	0
10	12,166	2 (3 hours)	12,374	3 (3 hours)	12,853	3 (3 hours)	13,062	0 (3 hours)	13,546	0 (3 hours)	14,177	0
11	12,703	2	12,911	1	13,392	5	13,602	0	14,088	0	14,719	0
12	13,292	2 59	13,500	6 22	13,984	8 50	14,194	0 2	14,682	2 5	15,314	0 1

Acton-Boxborough Regional School District

1	\$ 7,870	7	\$ 8,079	2	\$ 8,537	2	\$ 8,747	0	\$ 9,209	0	\$ 9,841	0
2	8,288	9	8,496	2	8,956	5	9,166	0	9,630	1	10,262	0
3	8,809	11	9,018	3	9,480	4	9,689	0	10,157	0	10,788	0
4	9,226	2 (6 hours)	9,435	1 (6 hours)	9,899	6 (3 hours)	10,108	0 (3 hours)	10,578	0 (3 hours)	11,209	1
5	9,643	13	9,852	1	10,318	1	10,527	2	10,999	0	11,630	0
6	10,086	1	10,295	0	10,763	5	10,973	0	11,446	0	12,077	0
7	10,534	3 (3 hours)	10,743	1 (3 hours)	11,213	4 (3 hours)	11,423	1 (3 hours)	11,899	1 (3 hours)	12,530	2
8	11,066	2	11,275	2	11,748	4	11,957	2	12,435	2	13,067	0
9	11,624	2	11,832	1	12,308	4	12,518	1	12,998	1	13,630	0
10	12,166	0 (3 hours)	12,374	2 (3 hours)	12,853	6 (3 hours)	13,062	1 (3 hours)	13,546	0 (3 hours)	14,177	1
11	12,703	0	12,911	2	13,392	0	13,602	2	14,088	1	14,719	0
12	13,292	0 50	13,500	2 19	13,984	5 46	14,194	5 14	14,682	4 10	15,314	4 8

SCHOOL FINANCESActon Public Schools

Appropriated, March 1972	\$2,349,280.00	
Federal Funds, Balance 12/31/71	<u>12,280.00</u>	
Gross Operating Budget, 1972		\$2,361,560.00

\* \* \* \* \*

Total Expended for Maintenance and Operation in 1972		\$2,361,552.00
Cost Per Pupil (2392 as of 10/1/72)		\$ 987.27

PROPOSED BUDGETJanuary 1, 1973 - June 30, 1974Acton Public Schools By Program

District -Wide Services		\$ 665,158.00
School Committee & Superintendent	\$ 93,019.00	
Curriculum & Personnel	92,671.00	
Pupil Personnel Services	119,562.00	
Business Manager	26,591.00	
Buildings/Grounds	52,336.00	
Transportation	267,156.00	
Food	10,673.00	
Community Resources	<u>3,150.00</u>	
	\$ 655,158.00	
Building Administration		273,983.00
Art		82,655.00
Educable Mentally Retarded		40,767.00
English/Language Arts		30,750.00
Elementary		1,827,143.00
Emotionally Disturbed		45,066.00
General Music		136,011.00
Guidance		90,719.00
Health		44,642.00
Industrial Arts		23,700.00
Resource Room		14,363.00
Learning Disabilities		73,520.00
Library		39,832.00
Lunch Program		26,069.00
Math		13,737.00
Physical Education		79,449.00
Remedial Reading		77,829.00
Science		12,542.00
Social Studies		11,060.00
Speech Therapy		77,216.00
Building Maintenance & Operation		327,503.00
Kindergarten		<u>169,800.00</u>
Total		\$4,183,514.00
Less: Reimbursement, P.L. 874 Balance		<u>- 37,252.00</u>
		\$4,146,262.00



Acton-Boxborough Regional School District

Appropriated for Maintenance and Operation, March 1972		\$2,289,604.00
Transfers and Anticipated Income:		
Balance 1971 Operating Budget	\$ 15,070.00	
1970-71 Transportation Reimbursement	97,959.00	
1970-71 Transportation Reimbursement Balance	40,011.00	
Balance 12/31/71 Federal Funds	16,215.00	
Special Education Reimbursement 1971	10,192.00	
Miscellaneous Receipts, 1971	3,758.00	183,205.00
Gross Operating Budget, 1972		\$2,472,809.00
* * * * *		
Total Expended for Maintenance and Operation in 1972		\$2,472,809.00
Cost per Pupil (2425 as of 10/1/72)		\$ 1,019.72

PROPOSED BUDGETJanuary 1, 1973 - June 30, 1974Acton/Boxborough Region by Program

District-Wide Services		\$ 609,189.00
School Committee & Superintendent	\$ 116,606.00	
Curriculum & Personnel	69,658.00	
Pupil Personnel Services	71,897.00	
Business Manager	26,463.00	
Buildings/Grounds	50,836.00	
Transportation	259,906.00	
Food	10,673.00	
Community Resources	3,150.00	
	\$ 609,189.00	
Building Administration		\$ 519,033.00
Art		80,218.00
Business Education		84,254.00
English/Language Arts		345,064.00
Emotionally Disturbed		33,506.00
General Music		81,208.00
Guidance		165,418.00
Health		41,718.00
Home Economics		104,778.00
Industrial Arts		101,958.00
Learning Disabilities		61,194.00
Library		104,417.00
Lunch Program		11,536.00
Math		342,944.00
Mechanical Drawing		15,140.00
Modern Languages		304,382.00
Physical Education		157,435.00
Remedial Reading		30,836.00
Science		371,122.00
Social Studies		383,443.00
Speech Therapy		23,903.00
Work Study		6,700.00
Building Maintenance & Operation		390,900.00
Athletics		118,661.00
Total		\$4,488,957.00

Total	\$4,488,957.00
Less: Transportation	<u>- 253,450.00</u>
	\$4,235,507.00
Less: Transfers from Surplus Revenue (not including Transportation Reimbursement)	<u>- 93,440.00</u>
	\$4,142,067.00
Acton's Share: 91.6%	3,794,133.00
Plus: Net Cost of Transportation	<u>118,133.00</u>
	\$3,912,266.00

Gross Budget, 1973, 18 months \$5,452,982.00

Gross <u>Operating Budget</u>	\$4,370,296.00	
Less: (1) 1971-72 Transportation Reimbursement	(67,245.00)	
(2) Anticipated 1971-72 Transportation Reimbursement Balance	(42,793.00)	
(3) 12/31/72 P.L. 874 Balance	(61,042.00)	
(4) 12/31/72 Special Education Balance	(29,615.00)	
(5) 1972 Miscellaneous Collections	<u>(2,783.00)</u>	
Net Operating Budget		\$4,166,818.00

<u>Debt Service</u>		
Interest	\$ 309,025.00	
Less: Anticipated State Aid	<u>(67,678.00)</u>	241,374.00
Maturing Debt	655,000.00	
Less: Anticipated State Aid	(430,927.00)	
Anticipated Bond Issue Proceeds	<u>(37,000.00)</u>	
Net Debt Service		187,073.00

<u>Non-Classified</u>		
School Athletic Fund		<u>118,661.00</u>

Total Net Budget \$4,713,899.00

( ) 739,083.00  
Net Budget 4,713,899.00

Gross Budget \$5,452,982.00

Apportionment of the Charges to be Assessed  
Against the Towns of Acton and Boxborough

January 1, 1973 - June 30, 1974

Acton	*Operating Expenses, 91.6% of \$4,023,406.00**	\$3,685,440.00	
	Cost of Transportation	\$207,010.00	
	Less: Reimbursement	<u>88,877.00</u>	118,113.00
	Non-Classified, 91.6% of \$118,661.00		<u>108,693.00</u>
	Debt Service, 95% of \$428,420.00		<u>407,000.00</u>
			\$4,319,266.00

Boxborough	*Operating Expenses, 8.4% of \$4,023,406.00**	\$	337,966.00	
	Cost of Transportation	\$	46,440.00	
	Less: Reimbursement		21,161.00	25,279.00
	Non-Classified, 8.4% of \$118,661.00			9,968.00
	Debt Service, 5% of \$428,420.00			21,420.00
				<u>\$ 394,633.00</u>

*Student Enrollment 10/1/72	
Acton	2221 (91.6%)
Boxborough	204 ( 8.4%)
	<u>2425</u>

**Gross Operating Budget	\$4,370,296.00
Less:	
1972 P. L. 874 Balance	(61,042.00)
1972 Special Education Balance	(29,615.00)
1972 Miscellaneous Collections	(2,783.00)
Amount Budgeted for Transportation	<u>(253,450.00)</u>
	\$4,023,406.00

### ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

#### Treasurer's Report

December 29, 1972

Balance, December 31, 1971 \$4,114,024.77

#### Receipts, 1972:

Town of Acton	\$2,448,830.00	
Town of Boxborough	223,535.00	
State Aid for Construction	111,291.32	
Construction	180,486.30	
Public Law 874	61,042.00	
Public Law 89-10, Title II	2,126.00	
Title II Special Purpose Grant	6,000.00	
Special Education	29,615.00	
Transportation Reimbursement	107,256.20	
School Lunch Fund	115,427.67	
School Athletic Fund	6,606.32	
Adult Education	10,813.33	
Federal Taxes	303,447.45	
State Taxes	82,404.38	
Teachers Retirement	85,833.90	
County Retirement	11,678.51	
Teachers Insurance	1,281.23	
Blue Cross-Blue Shield	7,741.03	
Group Life Insurance	983.56	
Acton Education Association	10,895.80	
M. T. A. Credit Union	8,820.00	
Tax Annuities	9,820.00	
Earned Interest	130,623.36	
Refunds	584.17	
Public Telephones	434.41	
Rentals	1,576.58	
Land Taking	100.00	
Tuition	88.00	
R & D Reading Program - 1972	2,400.00	
In-Service Program-Learning Dis. 1972	2,475.00	
Insurance - Roof Repairs	12,400.00	
Miscellaneous	202.97	
Tailings	2,770.64	
Title IV - P. L. 91-230	<u>12,247.42</u>	
		<u>\$3,991,837.55</u>

Total Receipts

\$8,105,862.32



## Disbursements, 1972:

Maintenance and Operation	\$2,472,809.00	
Construction	2,018,798.15	
Title II Special Purpose Grant	6,639.72	
Title II	2,872.43	
Title VI, P. L. 91-230	15,246.25	
Payment on Principal	655,000.00	
Interest on Debt	238,770.00	
School Lunch Fund	108,435.66	
School Athletic Fund	74,211.36	
Adult Education	11,045.76	
Federal Taxes	303,447.45	
State Taxes	82,404.38	
Teachers' Retirement	85,833.90	
County Retirement	11,678.51	
Teachers' Insurance	1,262.93	
Blue Cross-Blue Shield	7,567.03	
Group Life Insurance	984.02	
Acton Education Association	10,895.80	
M. T. A. Credit Union	8,820.00	
Tax Annuities	\$ 9,820.00	
Title I	648.00	
Roof Repairs	4,510.00	
In-Service Program, Learning Disabilities	1,576.81	
R & D Reading Program 1972	2,400.00	
Football Field Repairs	6,833.08	
Special Pay Roll 1972	21,629.87	
Special Projects - 1972	21,482.63	
Total Disbursements		\$6,185,622.74
Balance, December 31, 1972		<u>1,920,239.58</u>
		\$8,105,862.32

Priscilla Felt, Treasurer

Announcements aired on WBZ - 1030 AM Dial; WHDH - 850 AM Dial; and WCAP - 980 AM Dial - Starting at 6:00 A.M.

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

Dr. Norman D. Brust, Superintendent

School officials and other town officials will long remember 1972 as the year of the 18-month budget with all of the complexities involved in making such a major financial transition.

In the long run such a change will be of great benefit to the school administration, since for the first time the school year and the fiscal year will coincide and only one set of financial records will have to be maintained where previously separate sets were required for the towns of Acton and Boxborough and the State of Massachusetts.

1972 will be remembered by school officials for many other things as well.

It marked the year when the major portion of the construction of our new high school wing took place.

It marked the year when public kindergarten was approved for use in our school system.

It marked the year when we began to involve more people in the planning and evaluation of our educational goals by the formation of such vital groups as the District Senate, the Goals Committee, the Curriculum Steering Committee and the Student Rights and Responsibilities Committee.

It marked the year when our system finally began to move from a "crisis" motivated maintenance system to a systematic preventive maintenance system designed to keep our buildings and equipment operating toward maximum efficiency.

It marked the year of planning for the move which will switch our total high school and junior high school population from one building to another with the end result of providing adequate space and facilities for both.

It marked the year when an elementary resource teacher for each elementary school was hired and charged with the responsibility of planning and coordinating instruction on the elementary level to better merge with instruction on the junior high and senior high school levels, and work with the principals and teachers to develop each building's instructional programs.

It marked the first year of open enrollment in our elementary schools thus allowing free choice of schools as long as space was available.

It marked the year when we developed much needed cooperative programs in special education and purchasing with other districts and systems to take full advantage of new educational programs and special price advantages on the purchase of certain items.

And perhaps most important of all, 1972 marked the year when the first signs of the systems approach to planning and its inherent evaluation follow-up which I feel is so vital to the advancement of our system began to appear and take shape.

Not all of these things came easy.

Preparations for the 18-month budget stretched the endurance limits of school administrators, principals and school committee members to the utmost yet all worked heroically to meet the challenge.

This was even more notable when one realizes that five of the nine School Committee members were either newly elected or newly appointed and simply did not have any prior experience of wrestling with a complex school budget.

Public kindergarten has arrived, but we are even now faced with the final decisions of where all of the students will be housed in such a way that will benefit them to the fullest while still providing the best use of available facilities and space.

Citizen and staff involvement on newly formed committees have already produced results, but many more months of learning, planning and implementing will be required before all that these committees will be capable of producing can come to fruition.



Serious damage to the floor of Blanchard Auditorium and continual nuisance breakdowns or malfunctioning of equipment kept our new coordinator of buildings and grounds and his staff busy on a "crisis by crisis" repair merry-go-round, but it can already be determined that the systematic investigation and implementation of sound preventive maintenance programs will soon bring better services and dependability.

The year 1972 was indeed a notable one, but what of 1973 and the years beyond which are rushing upon us?

We must immediately meet the task of switching our entire secondary school population of students and staff to new buildings, and we must accommodate our kindergarten youngsters, and we must accomplish both of these tasks without hindering or hampering their education.

We must develop our kindergarten program so that it will provide every youngster with a proper introduction to our educational system.

We are all aware that recent School Committee resignations coupled with the 1973 elections will give us an entire committee whose membership is either totally new or has only one slim year of experience upon which they can draw when making complex decisions which affect our entire educational system.

It is imperative that we allow no further delay in establishing a formal School Committee Manual of policy and directives so that the dedicated men and women who will serve us can have something concrete on which to build their decisions.

In the near future our Junior High needs considerable attention. These youngsters need a greater spectrum of exploratory courses from which to choose; the average class size needs to be decreased and the library space now in existence at the Senior High School is quite inadequate and needs to be remedied for the Junior High School students when they arrive.

We must provide for the addition of qualified professional administrators to coordinate several important areas or else face the harsh realization that many programs will never develop the scope that they must to meet our educational needs.

Skilled professional coordinators are needed to direct such programs as:

- (1) health, physical education, athletics and intramurals.
- (2) adult education, summer school, citizen volunteers and public information.
- (3) bookkeeping and budgeting, purchasing and billing, and bidding and negotiations.
- (4) business education programs, industrial and homemaking arts, vocational training and all world of work programs.

We must seek out and utilize new data processing systems and services to fully implement the administrative and financial requirements to operate our system effectively and efficiently in today's modern world.

We must encourage more community involvement and we must review the recommendations brought to us by our own staff, our Educational Committees, our School Committee, outside evaluation teams, and concerned private citizens and students so that we are constantly striving to improve what we have and build toward an even better future.

Much has occurred since the School Committee brought me to this area approximately one and a half years ago to serve the communities of Acton and Boxborough as Superintendent of Schools.

Many solid programs and procedures are now being planned and developed, and with dedicated effort from the community and staff, we are hopeful of bringing them forth as soon as possible.

A deep sense of gratitude and accomplishment must be extended to all those members of the school staff and administration, the School Committee, principals, teachers, students, town officials and concerned citizens whose efforts in the past have allowed us to proceed this far, and we must all accept the challenge and the responsibility of more long hours, more dedicated effort and more frustrations and satisfactions before we attain what we seek.

The educational programs we all want will take many more months and years to develop, but if we all join in a common goal and accept our commitments then our children will have the benefit of the finest education we are capable of providing.

With your continued assistance and support we will give it to them.

## VOCATIONAL REGIONAL SCHOOL

Charles E. Courtright, Acton

Acton has been a participating member of the Minuteman Regional Vocational Technical School since its inception in 1971. The member towns are Acton, Arlington, Belmont, Boxborough, Carlisle, Concord, Lexington, Lincoln, Stow, Sudbury, Wayland and Weston. The School Committee is made up of one representative from each town, appointed by the Town Moderator of each of the member towns. The Committee meets on the 1st and 3rd Tuesdays of each month at 8:00 p. m. in Room-S17 of the Concord Carlisle Regional High School. The Superintendent-Director of the school is Samuel Sains.

During 1972 the Minuteman Regional Vocational Technical School District Committee proceeded with the acquisition of the 64-acre site on which the regional school will be built. The site is located partly in Lexington and partly in Lincoln, just west of Route 128 and south of Route 2A, next to the Minuteman National Park.

Early in 1972 preliminary selection and interviewing of architectural firms culminated in a competition in which three firms presented preliminary designs for the school. As a result of this competition the firm of Drummey, Rosane and Anderson, Inc. of Wellesley, Massachusetts, was selected to design the school. In accordance with the educational specifications developed by the school, adaptability of classroom and shop areas was a prime design consideration. This flexibility allows effective use of space when the building opens and in the future, as programs and needs change.

Working drawings and advertisements for bids were completed in August, and general bids were opened on the 14th of September. On the 15th of September the Committee met and voted to authorize debt for the project. A brochure describing the building and explaining its cost was mailed to the member towns in late September and early October. By the end of October approvals had been granted by all of the towns and state agencies concerned, and a construction contract was signed with White Construction Company of Burlington, the low bidder on the project. Groundbreaking took place on the first of November and construction is currently in progress.

The total cost of the project is \$14,500,000. This cost is higher than that originally presented to the voters in the spring of 1971 when the district was first formed. The net cost assessed to the member towns, however, will be lower than the original estimates. This is due to increased state aid and a shorter period of borrowing. Bonds for construction will be issued in January or February of 1973 for a period of ten years. The building is scheduled for completion in June of 1974, and the first class will enter in September of that year.

As a means of coordinating the educational plans of the district, the Superintendent-Director of Minuteman meets periodically with the Superintendents of the sending schools of the region. The district has also formed a Vocational Advisory Board. This Board, made up of business, trade and professional people, is called upon for advice on vocational programs related to their areas of interest and expertise. The district is participating in a cooperative study being done on interaction between the community colleges and regional vocational high schools. The study is funded by the Division of Occupational Education and the Board of Higher Education.

With the hiring of additional staff members in October, the office space available in the Concord school system central office was outgrown. Fortunately the Wayland School Committee kindly offered space in the old Wayland junior high school building. The district is indebted to both Concord and Wayland for their help. The space in Wayland is sufficient to meet the needs of the district until the school building is opened in 1974. The offices of the district were moved to Wayland during October.

Extensive planning for curriculum and for staff orientation has been initiated, and this will become one of the major activities in 1973. Staff acquisition and training needs for the next five years have been developed and with this plan a preliminary five-year budget was prepared. This five-year budget which has been sent to the various towns' Finance Committees will serve as a guide for future financial needs. The district has submitted to the towns an 18-month budget, as required by the change in the fiscal year. The 18-month budget, which will end two months before the opening of school, must include all the appropriate expenses of program development and staff training. What is accomplished during this budget period will have a major influence on the effectiveness of the school's operation in the future.

The Minuteman School Committee believes that it has developed an effective facility for vocational and technical education and that it is developing an equally effective educational program to meet the needs of the district. So far the original time schedule and plan have been met. The Committee is continuing, with the help of the district, to plan for the opening of the school for its first class in September of 1974.

Walter C. Verney - Arlington  
 Henry L. Hall, Jr. - Chairman - Belmont  
 Roger H. Morse - Boxborough  
 Kenneth L. Bilodeau - Carlisle  
 Anna Manion - Concord  
 Erik Mollo-Christensen - Vice-Chairman - Lexington  
 Ruth Wales - Lincoln  
 Glen F. Pippert - Stow  
 Alfred C. Cron - Sudbury  
 Paul Alphen - Wayland  
 Kerck Kelsey - Weston  
 Michele G. Lombardo - Treasurer  
 Ann S. Gilbert - Secretary



# BOARD OF ASSESSORS

John H. Loring, Chairman

During 1972 the Board of Assessors voted to hold the regular meetings of the Board the first Tuesday of each month at 4:30 P. M.

Mr. Richard W. Remmy was appointed in January to fill the vacancy caused by the death of Carl Flint who served on the Board for more than thirty years. In March, Mr. Dewey E. Boatman retired from the Board after many years of dedicated service to the Town and Mr. Lorens A. A. Perssons was appointed to fill the vacancy in July.

Assistant Assessor Ralph E. Dodge completed a 200 hour course of study and earned the professional designation as a Certified Massachusetts Assessor. This achievement is of particular significance as there are only thirty-three assessors with this designation out of the eleven hundred assessors in the State of Massachusetts. At the annual meeting of the Middlesex County Assessors' Association held in December, Ralph E. Dodge, C.M.A. was elected to the Board of Directors.

All members of the Board have successfully completed a six week course in basic assessment law, at Middlesex Community College in Bedford, Massachusetts. This was the first of a series of courses that will be given by the Department of Corporations and Taxation in cooperation with the University of Massachusetts to improve the professional competence of Assessors in Massachusetts. Lecturers for this course included Ralph E. Dodge, C.M.A., of Acton.

During the year the Board has been investigating the advisability of a complete updating of the property values in the town to eliminate inequities that have developed since the last revaluation that was made in 1965. The contemplated program would also include a computerized recording system that would allow a continuing updating program that should eliminate the need for revaluation costs for many years to come.

## Taxes Assessed as Follows:

Buildings Exclusive of Land	\$ 86,910,950.00	
Land	21,479,800.00	
Personal Property	<u>4,259,880.00</u>	
Total Valuation January 1, 1972		\$112,650,630.00
Valuation January 1, 1971		<u>104,939,555.00</u>
Increase in Valuation		\$ 7,711,075.00

Rate of Taxation - \$49.50 per thousand

Real Estate	\$ 5,365,353.78	
Personal Property	<u>210,864.39</u>	
Total Taxes Assessed		\$ 5,576,218.17

## Amount of Money to be Raised:

Town Charges	\$ 7,766,926.30	
School Lunch Program	11,217.19	
Free Public Libraries	5,538.75	
Natural Resources-Self Help Program	42,083.50	
State Parks & Reservations	26,937.73	
Metropolitan District Area Planning Council	748.24	
Elderly Retiree Program	491.80	
State Assessment System	590.80	
Motor Vehicle Excise Bills	1,718.70	
Air Pollution Control District	941.96	
County Tax	129,974.81	
County Hospital	7,126.14	
Overlay	<u>65,011.98</u>	
Total		\$ 8,059,307.90

Estimated Receipts and Available Funds From  
Various Sources  
Net Amount to be Raised by Taxation

2,483,089.73  
\$ 5,576,218.17

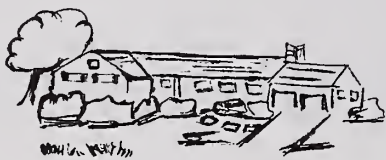
Motor Vehicle and Trailer Excise  
Number of Vehicles Assessed - 8,268  
Commissioners Value  
Total Excise

\$66.00 per thousand

\$ 6,407,275.00  
419,798.08

Richard W. Remmy, Clerk  
Lorens A.A. Perssons, Member  
Ralph E. Dodge, C.M.A. Assistant  
Assessor

The Unreliable Eye - Your house as seen by...



...the builder



...your mortgagor



...yourself



...the tax assessor

# OFFICE OF THE TAX COLLECTOR

Wm. Henry Soar

For the Year Ending December 31, 1972

## PERSONAL PROPERTY TAXES 1966

Outstanding January 1, 1972		\$	3,362.86
Payments to Treasurer	\$	153.18	
Outstanding December 31, 1972		<u>3,209.68</u>	<u>\$ 3,362.86</u>

## PERSONAL PROPERTY TAXES-1967

Outstanding January 1, 1972	\$	2,523.40
Outstanding December 31, 1972	\$	<u>2,523.40</u>

## PERSONAL PROPERTY TAXES-1968

Outstanding January 1, 1972	\$	2,060.40
Outstanding December 31, 1972	\$	<u>2,060.40</u>

## PERSONAL PROPERTY TAXES-1969

Outstanding January 1, 1972	\$	2,186.80
Outstanding December 31, 1972	\$	<u>2,186.80</u>

## PERSONAL PROPERTY TAXES-1970

Outstanding January 1, 1972	\$	946.00
Outstanding December 31, 1972		<u>946.00</u>

## PERSONAL PROPERTY TAXES-1971

Outstanding January 1, 1972	\$	2,208.60
Payments to Treasurer	\$	1,389.60
Outstanding December 31, 1972		<u>819.00</u>
	\$	<u>2,208.60</u>

## PERSONAL PROPERTY TAXES-1972

Commitment per Warrant	\$	210,864.39
Refunds		<u>512.84</u>
	\$	211,377.23
Payments to Treasurer		207,145.45
Abatements		1,481.03
Outstanding December 31, 1972		<u>2,750.75</u>
	\$	<u>211,377.23</u>

## REAL ESTATE TAXES-1971

Outstanding January 1, 1972	\$	150,316.49
Refunds		<u>315.88</u>
	\$	150,632.37
Payments to Treasurer		150,302.52
Abatements		39.60
To Taxes in Litigation C-60 S-95		159.30
Transferred to Tax Titles		130.95
Outstanding December 31, 1972		<u>0</u>
	\$	<u>150,632.37</u>



## REAL ESTATE TAXES-1972

Commitment per Warrant	\$5,365,353.78	
Refunds	<u>17,483.45</u>	\$5,382,837.23
Payments to Treasurer	5,202,429.40	
Abatements	56,595.97	
Transferred to Tax Titles	553.93	
Outstanding December 31, 1972	<u>123,257.93</u>	<u>\$5,382,837.23</u>

## SPECIAL TAXES-WATERSHED &amp; FOREST LAND 1972

Commitment per Warrant		\$ 359.37
Payments to Treasurer	\$ 359.37	
Outstanding December 31, 1972	<u>0</u>	<u>\$ 359.37</u>

## FARM ANIMAL EXCISE TAXES-1972

Commitment per Warrant		\$ 268.25
Payments to Treasurer	\$ 268.25	
Outstanding December 31, 1972	<u>0</u>	<u>\$ 268.25</u>

## MOTOR VEHICLE &amp; TRAILER EXCISE TAXES-1965

Outstanding January 1, 1972		\$ 384.00
Outstanding December 31, 1972		<u>\$ 384.00</u>

## MOTOR VEHICLE &amp; TRAILER EXCISE TAXES-1966

Outstanding January 1, 1972		\$ 3,604.09
Payments to Treasurer	0	
Abatements C-58 S-8	\$ 3,110.88	
Outstanding December 31, 1972	<u>493.21</u>	<u>\$ 3,604.09</u>

## MOTOR VEHICLE &amp; TRAILER EXCISE TAXES-1967

Outstanding January 1, 1972		\$ 2,896.55
Payments to Treasurer	0	
Abatements C-58 S-8	\$ 1,755.64	
Outstanding December 31, 1972	<u>1,140.91</u>	<u>\$ 2,896.55</u>

## MOTOR VEHICLE &amp; TRAILER EXCISE TAXES-1968

Outstanding January 1, 1972		\$ 4,331.71
Payments to Treasurer	\$ 38.50	
Abatements C-58 S-8	3,744.22	
Outstanding December 31, 1972	<u>548.99</u>	<u>\$ 4,331.71</u>

## MOTOR VEHICLE &amp; TRAILER EXCISE TAXES-1969

Outstanding January 1, 1972	\$ 7,106.19	
Abatements rescinded	<u>128.70</u>	\$ 7,234.89
Payments to Treasurer	128.70	
Abatements C-58 S-8	5,991.98	
Outstanding December 31, 1972	<u>1,114.21</u>	<u>\$ 7,234.89</u>

## MOTOR VEHICLE &amp; TRAILER TAXES-1970

Outstanding January 1, 1972	\$	13,306.35	
Refunds		4.40	
Abatements rescinded		<u>159.78</u>	\$ 13,560.53
Payments to Treasurer		953.52	
Abatements C-58 S-8		9,129.34	
Outstanding December 31, 1972		<u>3,477.67</u>	<u>\$ 13,560.53</u>

## MOTOR VEHICLE &amp; TRAILER TAXES-1971

Outstanding January 1, 1972	\$	75,126.12	
Commitment per Warrants		95,357.14	
Refunds		5,599.48	
Abatements rescinded		<u>160.60</u>	\$ 176,234.34
Payments to Treasurer	\$	120,596.06	
Abatements C-58 S-8		4,729.80	
Abatements		31,269.50	
Outstanding December 31, 1972		<u>19,647.98</u>	<u>\$ 176,243.34</u>

## MOTOR VEHICLE &amp; TRAILER TAXES-1972

Commitments per Warrants	\$	419,798.08	
Refunds		<u>3,107.48</u>	\$ 422,905.56
Payments to Treasurer		284,804.36	
Abatements		35,518.94	
Outstanding December 31, 1972		<u>102,582.26</u>	<u>\$ 422,905.56</u>

## STREET BETTERMENTS ADDED TO TAXES-1971

Outstanding January 1, 1972			\$ 65.61
Payments to Treasurer	\$	65.61	
Outstanding December 31, 1972		<u>0</u>	<u>\$ 65.61</u>

## COMMITTED INTEREST ON STREET BETTERMENTS-1971

Outstanding January 1, 1972			\$ 10.49
Payments to Treasurer	\$	10.49	
Outstanding December 31, 1972		<u>0</u>	<u>\$ 10.49</u>

## STREET BETTERMENTS-MINOT AVE. 1971

Outstanding January 1, 1972			\$ 11,383.27
Payments to Treasurer	\$	622.56	
Apportioned and added to Taxes		683.87	
Outstanding December 31, 1972		<u>10,076.84</u>	<u>\$ 11,383.27</u>

## STREET BETTERMENTS-ADAMS STREET 1971

Outstanding January 1, 1972			\$ 12,102.08
Payments to Treasurer	\$	4,940.53	
Apportioned and added to Taxes		511.93	
Outstanding December 31, 1972		<u>6,649.62</u>	<u>\$ 12,102.08</u>

## STREET BETTERMENTS-NORTH &amp; CROSS 1971

Outstanding January 1, 1972	\$	1,167.10	
Audit Adjustments		<u>1,120.16</u>	\$ 2,287.26
Payments to Treasurer		0	
Apportioned and added to Taxes		323.71	
Outstanding December 31, 1972		<u>1,963.55</u>	<u>\$ 2,287.26</u>

## STREET BETTERMENTS ADDED TO TAXES-1972

Commitment per Warrant			\$ 1,519.51
Payments to Treasurer	\$	1,433.77	
Outstanding December 31, 1972		<u>95.74</u>	<u>\$ 1,519.51</u>

## COMMITTED INTEREST ON STREET BETTERMENTS-1972

Commitment per Warrant			\$ 897.27
Payments to Treasurer	\$	885.78	
Outstanding December 31, 1972		<u>11.49</u>	<u>\$ 897.27</u>

## ADDITIONAL INTEREST &amp; COSTS ON ALL TAXES 1972

Collections for 1972			\$ 11,909.65
Payments to Treasurer			<u>\$ 11,909.65</u>

## CERTIFICATES OF MUNICIPAL LIENS-1972

Collections for 1972			\$ 3,780.00
Payments to Treasurer			<u>\$ 3,780.00</u>

## CEMETERY DEPARTMENT-ANNUAL CARE OF LOTS-1972

Outstanding January 1, 1972	\$	74.45	
Commitments per Warrants		<u>849.00</u>	\$ 923.45
Payments to Treasurer		776.00	
Abatements rescinded		50.45	
Outstanding December 31, 1972		<u>97.00</u>	<u>\$ 923.45</u>

## APPORTIONED STREET ASSESSMENTS-NOT DUE

Outstanding December 31, 1972			
Adams Street Due 1973 to 1992 inclusive	\$		6,649.62
Minot Avenue Due 1973 to 1992 inclusive			10,076.84
North & Cross Street Due 1973 to 1984 inclusive			1,963.55

Wm. Henry Soar  
Town Collector



# TOWN TREASURER

Wm. Henry Soar  
Treasurer

For the Year Ending December 31, 1972

Cash Balance January 1, 1972

\$ 795,176.28

## STATE AND COUNTY RECEIPTS

### State Treasurer:

Snow Removal	\$ 2,429.50
Library Public Title 2	3,240.95
Disabled Veterans	630.00
School Tuition C-74 S-10	5,465.00
Bureau of Library Extension	5,538.75
School Transportation C-71 S-7	49,754.78
Veterans Services	16,103.60
Highways Chapter 90C	5,220.06
Highways Chapter 90M	13,031.41
Highways Chapter 81	38,729.98
Highways a/c 24567	1,384.30
Highways a/c 25154	1,225.74
Highway Fund C-497 1971	46,618.82
Corporation Excises-Machinery	8,388.87
Land Acquisition Projects	5,771.00
Lieu of Taxes C-58 S-17 State	3,276.22
Education-Recreation C-69-71	330.00
Education-Special C-69-71	115,802.00
Regional Schools C-71 S-16D	113,572.34
Education Cornerstone Title 1	6,189.00
Special Education C-58 S-18A	7,600.00
Valuation Basis	16,802.28
Lottery Distribution C-813-1971	40,122.42
School Aid Chapter 70	1,067,472.14
School Construction-McCarthy	5,567.85
School Construction-Douglas	18,750.00
School Construction-Merriam	20,057.63
School Construction-Gates	30,236.25
School Construction-Conant	43,000.00

\$ 1,692,310.89

### County Treasurer:

Dog Licenses-refund	2,598.50
Highways #26664	2,000.00
Highways #24567	5,515.70

10,114.20

## DEPARTMENTAL RECEIPTS

### Town Collector:

Personal Property Taxes 1966	153.18
Personal Property Taxes 1971	1,389.60
Personal Property Taxes 1972	207,145.45
Real Estate Taxes 1971	150,302.52
Real Estate Taxes 1972	5,202,429.40
Motor Vehicle & Trailer Excise Taxes 1968	38.50
Motor Vehicle & Trailer Excise Taxes 1969	128.70
Motor Vehicle & Trailer Excise Taxes 1970	953.52
Motor Vehicle & Trailer Excise Taxes 1971	120,596.06
Motor Vehicle & Trailer Excise Taxes 1972	284,804.36
Farm Animal Excise Taxes 1972	268.25
Special Taxes Watershed and Forest 1972	359.37
Street Betterments North & Cross 1971	65.61
Committed Interest North & Cross 1971	10.49

## Departmental Receipts (continued)

Street Betterments Adams Street 1972	\$ 4,940.53	
Street Betterments Minot Avenue 1972	622.56	
Betterment Interest Added	18.30	
Street Betterments Apportioned added to Taxes	1,423.77	
Committed Betterment Interest added to Taxes	885.78	
Fire Department Accounts Receivable	673.50	
Annual Care of Cemetery Lots	776.00	
Municipal Lien Certificates	3,780.00	
Interest and Charges all Taxes	<u>11,909.65</u>	\$5,993,675.10
Town Clerk:		
Business Certificates	66.00	
Sporting License Fees	174.95	
Dog License Fees	525.65	
Vital Statistics	895.00	
Miscellaneous	541.06	
Mortgage Fee Recordings	1,799.50	
Dog Licenses	<u>4,596.35</u>	8,598.51
Board of Assessors:		
Assessors Maps	412.25	412.25
Board of Selectmen:		
Property Rentals	720.00	
Miscellaneous	516.75	
Licenses	<u>14,033.35</u>	15,270.10
Board of Health:		
Miscellaneous	1,240.50	
Gas Permits	2,319.00	
Sewerage Permits	4,487.00	
Plumbing Permits	4,238.50	
Nurse Services	<u>8,633.88</u>	20,918.88
Building Department:		
Miscellaneous	275.25	
Wiring Permits	5,181.25	
Building Permits	<u>19,871.50</u>	25,328.00
Board of Appeals:		
Hearings-Legal	495.00	495.00
Employees-Payroll Deductions:		
Federal Withholding Taxes	458,397.61	
State Withholding Taxes	123,846.12	
County Retirement	48,960.91	
Teachers Retirement	80,176.62	
Teachers Insurance	2,210.37	
Teachers Annuities	8,896.00	
Teachers Association Dues	13,075.12	
Group Insurance	1,407.14	
Blue Cross Blue Shield	9,769.44	
Highway Association Dues	280.00	
Firefighters Association Dues	804.00	
M. T. A. Credit Union	<u>1,155.00</u>	748,978.33

Police Department		
Bicycle Registrations	\$ 39.50	
Dealers Firearm Permits	129.00	
Miscellaneous	84.00	
Pistol Permits	680.00	
Firearm Licenses	41.00	
Firearm Registrations	<u>214.00</u>	\$ 1,187.50
Fire Department:		
Permits	169.00	
Miscellaneous	332.17	
Property Rentals	<u>85.00</u>	586.17
Sealer of Weights & Measures:		
Sealers Fees	<u>366.40</u>	366.40
School Department:		
Miscellaneous	38.73	
Property Rentals	1,033.50	
Public Law 874 Title 1	37,252.00	
School Tuition Charges	7,805.41	
Blanchard Auditorium-Reimbursement	14,080.50	
School Lunch Account	<u>116,851.67</u>	177,061.81
Cemetery Department:		
Chapel Rentals	60.00	
Miscellaneous	665.75	
Sale of Lots	1,150.00	
Burials	<u>5,135.00</u>	7,010.75
West Acton Library:		
Library Fines	<u>240.30</u>	240.30
Memorial Library:		
Mary Lothrop Fund-Bequest	100.00	
Library Fines	<u>6,314.50</u>	6,414.50
Miscellaneous Receipts:		
Albert England - Veterans Services	22.00	
Employees Account - Blue Cross	2,361.00	
Employees Account - Group Insurance	136.32	
Employees Account - Teachers Insurance	58.05	
Blue Cross Blue Shield Town Account Refund	31.14	
Recreation Department Building Utilities	24.00	
Kemper Insurance Co., - Vandalism Cemetery	1,010.44	
Plasticrete Corporation - Highway Department	492.13	
Recreation Department - Miscellaneous Receipts	1,661.50	
Concord District Court - Court Fines	2,471.90	
Coastal Services - Highway Department	797.75	
Planning Board - Legal Hearings	50.00	
Washington National Insurance - School Insurance	74.16	
Alexander & Alexander Insurance - Refund	210.99	
Water Supply District of Acton - Recreation	11.00	
Theron A. Lowden - Insurance Claim Recovery	179.88	
Northeast Sales & Service - Fire Department	32.61	
McGraw Hill Company - School Department	35.85	
Wickes Lumber Company - Fire Department	3.01	
Wickes Lumber Company - Engineering Department	8.31	
Henry W. Bennett - Police Department	34.00	
David L. Smith - Fire Department	10.00	
Rochester Germicide Co., Police Department	62.50	
H. W. Wilson Company - Memorial Library	106.00	
Bobbs Merrill Co., School Department	6.21	



## Departmental Receipts (continued)

## Miscellaneous Receipts:

Acton Minutemen Association - Blanchard Auditorium	\$	20.50	
Sphere Betty Crocker - West Acton Library		11.95	
Recreation Department - Swimming Program		1,992.00	
District Court of Middlesex - Court Fines		20.00	
Employers Insurance Claim - Highway Department		856.75	
Kemper Insurance Company - Claim Recovery		173.14	
Beacon Publishing Co. - Recreation Department		11.90	
Bowmar Incorporated - School Department		8.05	
Gorham Fire Equipment Co. - Police Department		12.50	
Colonial Automotive - Recreation Department		94.03	
Robert W. Dotson - Selectmen Account		24.64	
Board of Selectmen - Sale of Highway Equipment		950.00	
Lexington Federal Savings Loan - Bond Deposit		250.00	
Town of Boxborough - Used Fire Truck		100.00	
Fred's Radio & T.V. Service - Police Department		7.90	
National Science Association - School Department		8.00	
Public Ceremonies Committee - Miscellaneous		13.52	
West Acton Library - Miscellaneous Sales		1,314.42	
Norumbega Conference - Selectmen Account		10.00	
School Department - Miscellaneous Receipts		45.04	
Town of Acton - School Department		97.55	
Regional School District - Highway Department		118.50	
Center Corporation - Fire Department Account		58.00	
Patriots Hill Rec. Club - Rental Town Hall		15.00	
Farquhars Tire Service - School Department		10.50	
Pflaum Standard Service - School Department		4.45	
Leslie F. Parke - School Department		97.40	
Rochester Germicide Co. - Police Department		63.00	
Blue Cross Blue Shield - Refund Agreement		207.00	
Mark C. Goff - Engineering Department		379.68	
Assabet Institution Savings - Interest Earned		3,057.90	
National Shawmut Bank Boston - Interest Earned		16.46	
Treasurer United States - Revenue Sharing		76,774.00	
Arlington Trust Co. - Revenue Notes		500,000.00	
Boston Safe Deposit Co. - Revenue Notes		200,000.00	
Hudson National Bank - Revenue Notes		300,000.00	
Lexington Trust Co. - Revenue Notes		1,025,000.00	
Middlesex Bank N.A. - Revenue Notes		400,000.00	
National Shawmut Bank - Revenue Notes		375,000.00	
Union National Bank - Revenue Notes		100,000.00	
			\$2,996,714.53

## PERPETUAL CARE - MT. HOPE CEMETERY

Donald Copeland	\$	100.00	
Philip and Alfa Morrison		300.00	
Clara M. Hassan		50.00	
Mildred F. Scribner		75.00	
Robert Boyce		200.00	
James B. Wilson		300.00	
Ruth B. Wholl		400.00	
Clyde R. Russell		300.00	
Edward A. Mead		100.00	
Fred S. Mead		100.00	
Mary M. Stevenson Estate		200.00	
Raymond and Lillian Gallant		300.00	
Fred and Nancy Harriman		300.00	
			2,725.00

## PERPETUAL CARE - WOODLAWN CEMETERY

Susan Morrison	\$	200.00	
William D. Tuttle		200.00	
Orpha B. Deane		150.00	
John F. Darjan		75.00	
Mrs. Paul M. McPherson		150.00	
Myles G. Hosie		150.00	
Robert L. Loomis		75.00	
Mary K. Donnelly		150.00	
Patricia A. Barry		75.00	
Milburn L. Illsley		150.00	
Roland W. Robbins		600.00	
Larry J. Kivimaki		300.00	
Louis LaRoche		150.00	
		<hr/>	
	\$		2,425.00

## TRUST FUND INCOME

Acton High School Library Fund	\$	240.00	
Acton Firemens Relief Fund		574.69	
George T. Ames Fund		24.40	
Arlette Appleyard Cemetery Fund		120.00	
Betsey M. Ball Fund		1,016.65	
1975 Celebration Fund		600.61	
Cemetery Perpetual Care Fund		9,910.90	
A. B. Conant Cemetery Fund		60.00	
Conservation Fund Investment		7,469.99	
Robert I. Davis Cemetery Fund		67.29	
Elbridge J. Robbins and Decendents Fund		60.00	
Elbridge Jones Robbins Cemetery Fund		90.00	
Captain Robbins Cemetery Fund		150.00	
Robbins Ames Memorial Cemetery Fund		1,266.37	
Martha Desmond Cemetery Fund		180.00	
Elizabeth White Fund		1,536.02	
Georgia E. Whitney Memorial Fund		900.00	
Georgia E. Whitney Fund		836.11	
Georgia E. Whitney Cemetery Fund		74.03	
Frank C. Hayward Cemetery Fund		60.00	
Hoit and Scott Cemetery Fund		27.41	
Mrs. Harry O'Neils Cemetery Fund		19.52	
Frank Knowlton Cemetery Fund		72.71	
Luke Blanchard Cemetery Fund		132.60	
Henry S. Raymond Monument Fund		37.22	
Henry S. Raymond Cemetery Fund		191.27	
Susan Noyes Hosmer Cemetery Fund		5,936.13	
Varnum Tuttle Memorial Fund		600.00	
J. Roland Wetherbee Cemetery Fund		600.00	
Memorial Library Fund		705.65	
Memorial Library Tainter Fund		876.12	
Sarah Watson Cemetery Fund		139.20	
Carrie E. Wells Cemetery Fund		181.05	
Jenks Charitable Foundation		384.21	
		<hr/>	
			35,140.15

## TRUST FUND TRANSFERS TO TOWN ACCOUNT

Arlette Appleyard Cemetery Fund	\$	100.00
Elizabeth White Fund		1,000.00
Acton High School Library Fund		718.29
Conservation Fund Investment Income Account		4,394.26
Conservation Fund Investment Principal Account		152,270.00
Georgia E. Whitney Memorial Fund		2,760.25
1975 Celebration Fund		426.00

## Trust Fund Transfers to Town Account (continued)

Cemetery Perpetual Care Fund	\$ 10,000.00	
Georgia E. Whitney Fund	50.00	
J. Roland Wetherbee Cemetery Fund	225.00	
Sarah A. Watson Cemetery Fund	50.00	
Carrie F. Wells Cemetery Fund	50.00	
Luke Blanchard Cemetery Fund	100.00	
Susan Noyes Hosmer Cemetery Fund	3,500.00	
Frank R. Knowlton Cemetery Fund	50.00	
Robert I. Davis Cemetery Fund	50.00	
Henry S. Raymond Cemetery Fund	50.00	
Georgia E. Whitney Fund	800.00	
Mrs. Harry O'Neils Cemetery Fund	25.00	
Hoit and Scott Cemetery Fund	50.00	
Martha L. Desmond Cemetery Fund	25.00	
A. B. Conant Cemetery Fund	50.00	
Georgia E. Whitney Cemetery Fund	50.00	
Elbridge Jones Robbins & Descendents Fund	50.00	
Frank C. Hayward Cemetery Fund	50.00	
Henry S. Raymond Cemetery Fund	50.00	
		\$ 176,943.80

Total Cash Receipts for the Year 1972 \$11,922,917.17

Cash Balance January 1, 1972 795,176.28

\$12,718,093.45

Paid Selectmen's Orders for the Year 1972 11,957,090.00

Cash Balance December 31, 1972 \$ 761,003.45

Cash: General Funds	\$ 484,229.45
Federal Revenue Sharing	76,774.00
Certificate of Deposit Due January 13, 1973	200,000.00
	\$ 761,003.45

## OUTSTANDING NOTES AND BONDS

<u>Year</u>	<u>Schools</u>	<u>Highway Building</u>	<u>Library Addition</u>	<u>Total</u>
1973	\$ 220,000.00	\$ 35,000.00	\$25,000.00	\$ 280,000.00
1974	220,000.00	35,000.00	25,000.00	280,000.00
1975	220,000.00	35,000.00		255,000.00
1976	215,000.00	30,000.00		245,000.00
1977	210,000.00	30,000.00		240,000.00
1978	170,000.00	30,000.00		200,000.00
1979	170,000.00			170,000.00
1980	170,000.00			170,000.00
1981	170,000.00			170,000.00
1982	170,000.00			170,000.00
1983	170,000.00			170,000.00
1984	170,000.00			170,000.00
1985	170,000.00			170,000.00
1986	135,000.00			135,000.00
1987	135,000.00			135,000.00
1988	80,000.00			80,000.00
1989	80,000.00			80,000.00
1990	80,000.00			80,000.00
	\$2,955,000.00	\$195,000.00	\$50,000.00	\$3,200,000.00



# ACTON HIGH SCHOOL LIBRARY FUND

Balance January 1, 1972

Principal Fund	\$ 4,000.00	
Income Balance	<u>1,764.82</u>	\$ 5,764.82
Received Interest for 1972		<u>319.75</u>
		\$ 6,084.57
Transfer to Town Account		718.29
On Deposit December 31, 1972		<u>5,366.28</u>
		<u>\$ 6,084.57</u>

# ACTON FIREMEN'S RELIEF FUND

Balance January 1, 1972

Principal Fund	\$ 9,570.00	
Income Balance	<u>9,530.78</u>	\$ 19,100.78
Received Interest for 1972		<u>1,095.45</u>
		\$ 20,196.23
On Deposit December 31, 1972		<u>\$ 20,196.23</u>

# GEORGE T. AMES CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 465.49	
Income Balance	<u>146.12</u>	\$ 611.61
Received Interest for 1972		<u>32.51</u>
		\$ 644.12
On Deposit December 31, 1972		<u>644.12</u>

# ARLETTE APLEYARD CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 2,000.00	
Income Balance	<u>378.82</u>	\$ 2,378.82
Received Interest for 1972		<u>142.20</u>
		\$ 2,521.02
Transfer to Town Account		100.00
On Deposit December 31, 1972		<u>\$ 2,421.02</u>
		<u>\$ 2,521.02</u>

# BETSEY M. BALL FUND

Balance January 1, 1972

Principal Fund	\$ 10,095.26	
Income Balance	<u>12,402.62</u>	\$ 22,497.88
Received Interest for 1972		<u>1,370.67</u>
		\$ 23,868.55
On Deposit December 31, 1972		<u>\$ 23,868.55</u>

## TOWN CELEBRATION 1975 FUND

Balance January 1, 1972

Principal Fund	\$ 9,000.00	
Income Balance	525.72	\$ 9,525.72
Received Interest for 1972	633.84	
Received to Fund-Article 39 1972	<u>5,000.00</u>	<u>5,633.84</u>
		\$ 15,159.56
Transfer to Town Account		426.00
On Deposit December 31, 1972		<u>14,733.56</u>
		<u>\$ 15,159.56</u>

## CEMETERY PERPETUAL CARE FUND

Balance January 1, 1972

Principal Fund	\$123,884.92	
Income Balance	<u>62,226.03</u>	\$186,110.95
Received Interest for 1972	11,208.60	
Perpetual Care Bequests for 1972	<u>5,150.00</u>	<u>\$ 16,358.60</u>
		202,469.55
Transfer to Town Account		10,000.00
On Deposit December 31, 1972		<u>192,469.55</u>
		<u>\$202,469.55</u>

## A. B. CONANT CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,000.00	
Income Balance	<u>430.48</u>	\$ 1,430.48
Received Interest for 1972		<u>83.74</u>
		1,514.22
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>1,464.22</u>
		<u>\$ 1,514.22</u>

## CONSERVATION INVESTMENT FUND

Balance January 1, 1972

Principal Fund	\$178,825.26	
Income Balance	<u>6,479.85</u>	\$185,305.11
Received Interest for 1972	7,909.08	
Received to Fund, Article 28, 1972	<u>85,000.00</u>	<u>92,909.08</u>
		278,214.19
Transfer to Town Account		156,664.26
On Deposit December 31, 1972		<u>121,549.93</u>
		<u>\$278,214.19</u>

## DR. ROBERT I. DAVIS CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,000.00	
Income Balance	<u>473.33</u>	\$ 1,473.33
Received Interest for 1972		<u>96.73</u>
		1,570.06
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>1,520.06</u>
		<u>\$ 1,570.06</u>

## MARTHA L. DESMOND CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 3,000.00	
Income Balance	<u>113.08</u>	\$ 3,113.08
Received Interest for 1972		<u>188.68</u>
		3,301.76
Transfer to Town Account		25.00
On Deposit December 31, 1972		<u>3,276.76</u>
		<u>\$ 3,301.76</u>

## ELBRIDGE JONES ROBBINS &amp; DESCENDENTS FUND

Balance January 1, 1972

Principal Fund	\$ 1,000.00	
Income Balance	<u>107.60</u>	\$ 1,107.60
Received Interest for 1972		<u>67.13</u>
		1,174.73
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>1,124.73</u>
		<u>\$ 1,174.73</u>

## ELBRIDGE J. ROBBINS CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,500.00	
Income Balance	<u>180.44</u>	\$ 1,680.44
Received Interest for 1972		<u>101.42</u>
		1,781.86
On Deposit December 31, 1972		<u>\$ 1,781.86</u>



## CAPTAIN ROBBINS CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 2,500.00	
Income Balance	<u>384.14</u>	\$ 2,884.14
Received Interest for 1972		<u>172.46</u>
		3,056.60
On Deposit December 31, 1972		<u>\$ 3,056.60</u>

## ROBBINS AMES MEMORIAL TRUST FUND

Balance January 1, 1972

Principal Fund	\$ 21,210.08	
Income Balance	<u>3,149.60</u>	\$ 24,359.68
Received Interest for 1972		<u>1,451.14</u>
		25,810.82
On Deposit December 31, 1972		<u>\$ 25,810.82</u>

## ELIZABETH WHITE FUND

Balance January 1, 1972

Principal Fund	\$ 25,000.00	
Income Balance	<u>7,339.31</u>	\$ 32,339.31
Received Interest for 1972		<u>1,911.56</u>
		34,250.87
Trustee's Orders for 1972		<u>1,000.00</u>
On Deposit December 31, 1972		<u>33,250.87</u>
		<u>\$ 34,250.87</u>

## GEORGIA E. WHITNEY MEMORIAL FUND

Balance January 1, 1972

Principal Fund	\$ 15,000.00	
Income Balance	<u>6,461.48</u>	\$ 21,461.48
Received Interest for 1972		<u>1,192.85</u>
		22,654.33
Transfer to Town Account		<u>2,760.25</u>
On Deposit December 31, 1972		<u>19,894.08</u>
		<u>\$ 22,654.33</u>

## GEORGIA E. WHITNEY FUND

Balance January 1, 1972

Principal Fund	\$ 14,073.70	
Income Balance	<u>486.01</u>	\$ 14,559.71
Received Interest for 1972		<u>893.00</u>
		15,452.71
Selectmen's Orders for 1972		<u>800.00</u>
On Deposit December 31, 1972		<u>14,652.71</u>
		<u>\$ 15,452.71</u>

## GEORGIA E. WHITNEY CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,500.00	
Income Balance	<u>991.73</u>	\$ 2,491.73
Received Interest for 1972		<u>116.34</u>
		2,608.07
Transfer to Town Account		100.00
On Deposit December 31, 1972		<u>2,508.07</u>
		<u>\$ 2,608.07</u>

## FRANK C. HAYWARD CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,000.00	
Income Balance	<u>1,157.07</u>	\$ 2,157.07
Received Interest for 1972		<u>123.17</u>
		\$ 2,280.24
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>2,280.24</u>
		<u>\$ 2,280.24</u>

## HOIT AND SCOTT CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 500.00	
Income Balance	<u>367.20</u>	\$ 867.20
Received Interest for 1972		<u>47.35</u>
		914.55
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>864.55</u>
		<u>\$ 914.55</u>

## MRS. HARRY O'NEIL CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 372.39	
Income Balance	<u>133.87</u>	\$ 506.26
Received Interest for 1972		<u>26.90</u>
		533.16
Transfer to Town Account		25.00
On Deposit December 31, 1972		<u>508.16</u>
		<u>\$ 533.16</u>

## FRANK R. KNOWLTON CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,000.00	
Income Balance	<u>409.84</u>	\$ 1,409.84
Received Interest for 1972		<u>98.43</u>
		1,508.27
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>1,458.27</u>
		<u>\$ 1,508.27</u>

## LUKE BLANCHARD CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 2,419.24	
Income Balance	<u>1,000.13</u>	\$ 3,419.37
Received Interest for 1972		<u>187.13</u>
		3,606.50
Transfer to Town Account		100.00
On Deposit December 31, 1972		<u>3,506.50</u>
		<u>\$ 3,606.50</u>

HENRY S. RAYMOND FUND  
MONUMENT PERPETUAL CARE

Balance January 1, 1972

Principal Fund	\$ 700.00	
Income Balance	<u>1,024.45</u>	\$ 1,724.45
Received Interest for 1972		<u>84.12</u>
		1,808.57
Transfer to Town Account		150.00
Audit Adjustment Transfer to Sarah Watson Fund		103.93
On Deposit December 31, 1972		<u>1,654.64</u>
		<u>\$ 1,808.57</u>

## HENRY S. RAYMOND CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 2,000.00	
Income Balance	<u>1,478.30</u>	\$ 3,478.30
Received Interest for 1972		<u>191.27</u>
		3,669.57
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>3,619.57</u>
		<u>\$ 3,669.57</u>



## SUSAN NOYES HOSMER CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 82,238.95	
Income Balance	<u>26,955.03</u>	\$109,193.98
Received Interest for 1972		<u>6,409.64</u>
		115,603.62
Transfer to Town Account		3,500.00
On Deposit December 31, 1972		<u>112,103.62</u>
		<u>\$115,603.62</u>

## THE VARNUM TUTTLE MEMORIAL FUND

Balance January 1, 1972

Principal Fund	\$ 10,000.00	
Income Balance	<u>7,059.98</u>	\$ 17,059.98
Received Interest for 1972		<u>984.79</u>
		18,044.77
On Deposit December 31, 1972		<u>\$ 18,044.77</u>

## J. ROLAND WETHERBEE CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 10,000.00	
Income Balance	<u>8,242.36</u>	\$ 18,242.36
Received Interest for 1972		<u>1,048.05</u>
		19,290.41
Transfer to Town Account		225.00
On Deposit December 31, 1972		<u>19,065.41</u>
		<u>\$ 19,290.41</u>

## ACTON MEMORIAL LIBRARY FUND

Balance January 1, 1972

Principal Fund	\$ 27,105.47	
Income Balance	<u>6,460.77</u>	\$ 33,566.24
Received Interest for 1972		1,960.91
Bequest to Mary H. Lothrop Fund		<u>100.00</u>
		35,627.15
On Deposit December 31, 1972		<u>\$ 35,627.15</u>

## SARAH ALBERTIE WATSON FUND

Balance January 1, 1972

Principal Fund	\$ 2,500.00	
Income Balance	1,210.20	\$ 3,710.20
Received Interest for 1972	198.43	
Adjustment from Raymond Monument Fund	<u>103.93</u>	<u>302.36</u>
		4,012.56
Transfer To Town Account		50.00
On Deposit December 31, 1972		<u>3,962.56</u>
		<u>\$ 4,012.56</u>

## WEST ACTON FIREMEN'S RELIEF FUND

Balance January 1, 1972

Principal Fund		\$ 1,654.45
Received Interest for 1972		<u>93.39</u>
		1,747.84
On Deposit December 31, 1972		<u>\$ 1,747.84</u>

## STABILIZATION FUND

Balance January 1, 1972

Principal Fund	0	
Income Balance		\$ 1,448.13
Received Interest for 1972		<u>101.69</u>
		1,549.82
On Deposit December 31, 1972		<u>\$ 1,549.82</u>

## CARRIE F. WELLS CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 3,000.00	
Income Balance	<u>1,759.24</u>	\$ 4,759.24
Received Interest for 1972		<u>277.15</u>
		5,036.39
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>4,986.39</u>
		<u>\$ 5,036.39</u>

THE HEIRS OF WILLIAM LIVINGSTON  
EMINENT DOMAIN FUNDS

Balance January 1, 1972

Principal Fund		\$ 365.00
Received Interest for 1972		<u>16.02</u>
		381.02
On Deposit December 31, 1972		<u>\$ 381.02</u>

THE HEIRS OF HARRIET DAVIS  
EMINENT DOMAIN FUNDS

Balance January 1, 1972

Principal Fund	\$ 2,551.00
Received Interest in 1972	<u>112.02</u>
	2,663.02
On Deposit December 31, 1972	<u>\$ 2,663.02</u>

THE DEVISEES OF EVELINA WHITE  
EMINENT DOMAIN FUNDS

Balance January 1, 1972

Principal Fund	\$ 8,948.00
Received Interest for 1972	<u>393.02</u>
	9,341.02
On Deposit December 31, 1972	<u>\$ 9,341.02</u>

THE HEIRS OF AMASA DAVIES  
EMINENT DOMAIN FUNDS

Balance January 1, 1972

Principal Fund	\$ 9,130.00
Received Interest for 1972	<u>401.00</u>
	9,531.00
On Deposit December 31, 1972	<u>\$ 9,531.00</u>

JENKS FUND-MT. HOPE CEMETERY

Balance January 1, 1972

Principal Fund	\$ 26,000.00
Received Interest for 1972	<u>384.21</u>
	26,384.21
On Deposit December 31, 1972	<u>\$ 26,384.21</u>

Wm. Henry Soar  
Town Treasurer



## TOWN ACCOUNTANT

The reports which are submitted herewith represent a statement of the cash disbursements and transfers authorized during the year ended December 31, 1972, and a Balance Sheet of the Town of Acton as of December 31, 1972.

The 1973 appropriation for amortization of the bonded indebtedness of the Town is as follows:

Schools:

Florence A. Merriam Elementary School	\$ 40,000.00
Carolyn Douglas Elementary School	35,000.00
Paul P. Gates Elementary School	60,000.00
Luther B. Conant Elementary School	<u>85,000.00</u>

Total Schools	\$ 220,000.00
---------------	---------------

Acton Memorial Library Addition	50,000.00
Public Works Facility	<u>35,000.00</u>

Amortization of bonded indebtedness	\$ 305,000.00
-------------------------------------	---------------

The accounts of the Treasurer and Collector have been verified, and I have reviewed the various trust funds in the custody of the Treasurer and the Trustees.

Donald O. Nylander  
Town Accountant

### STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS

January 1, 1972 to December 31, 1972

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
<b>General Government:</b>			
Moderator:			
1. Salary -			
Appropriated	\$ 140.00		\$
Reserve Fund Transfer	100.00	200.00	40.00
2. Expenses	20.00	--	20.00
<b>Finance Committee:</b>			
3. Expenses -			
Appropriated	70.00		
Reserve Fund Transfer	50.00	78.19	41.81
<b>Selectmen:</b>			
4. Salaries -			
Appropriated	22,555.00		
Reserve Fund Transfer	374.34	22,929.34	--
5. Expenses	12,840.00	12,322.81	517.19
6. Capital Outlay -			
Appropriated	1,630.00		
Reserve Fund Transfer	403.60	2,033.60	--
7. Legal Services	14,000.00	14,000.00	--
8. Legal Services Expenses	500.00	500.00	--
9. Appraisals and Surveys	1,000.00	725.00	275.00
10. Out-of-State Travel	1,500.00	1,500.00	--

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
Town Office Clerical Staff:			
11. Salaries -			
Appropriated	\$ 91,505.00	\$	\$
Reserve Fund Transfer	4,000.00	94,494.61	1,010.39
Engineering Department:			
12. Salaries and Wages	49,320.00	34,727.27	14,592.73
13. Expenses	5,400.00	5,080.01	319.99
14. Capital Outlay	250.00	--	250.00
Town Accountant:			
15. Salary	4,555.00	4,555.00	--
16. Expenses	145.00	144.95	.05
Town Treasurer and Collector:			
17. Salary	12,325.00	12,325.00	--
18. Expenses -			
Appropriated	5,375.00		
Reserve Fund Transfer	1,250.00	6,618.40	6.60
19. Capital Outlay	--		
Town Assessors:			
20. Salaries	13,925.00	13,783.13	141.87
21. Expenses	5,250.00	5,220.01	29.99
Town Clerk:			
22. Salary	2,680.00	2,680.00	--
23. Expenses	1,100.00	484.60	615.40
Elections and Registrations:			
24. Salaries and Wages -			
Appropriated	7,060.00		
Reserve Fund Transfer	2,500.00	9,367.01	192.99
25. Expenses -			
Appropriated	5,510.00		
Reserve Fund Transfer	2,000.00	6,945.62	564.38
Planning Board:			
26. Expenses	10,850.00	4,122.21	6,727.79
Personnel Board:			
27. Expenses	100.00	77.00	23.00
Board of Appeals:			
28. Expenses -			
Appropriated	185.00		
Reserve Fund Transfer	350.00	487.65	47.35
Industrial Development Commission:			
29. Expenses	100.00	--	100.00
Conservation Commission:			
30. Expenses	500.00	316.07	183.93
Archives Committee:			
31. Expenses	85.00	41.00	44.00

Warrant Budget Item	Appropriated or Available	Disbursed	Balance
Public Ceremonies and Celebrations:			
32. Expenses	\$ 2,145.00	\$ 1,753.82	\$ 391.18
Buildings and Maintenance:			
33. Salaries and Wages	14,950.00	13,651.59	1,298.41
34. Expenses	34,855.00	34,250.41	604.59
35. Capital Outlay	100.00	99.95	.05
Town Report Committee:			
36. Expenses	4,300.00	3,895.68	404.32
Youth Commission:			
37. Expenses	6,000.00	5,343.20	656.80
Total General Government - Annual Town Meeting Reserve Fund Transfer	\$ 332,825.00 11,027.94	314,753.13	29,099.81
<u>Protection of Persons and Property</u>			
Police Department:			
38. Salaries and Wages	\$ 243,630.00	\$ 241,063.49	\$ 2,566.51
39. Expenses	20,940.00	17,664.22	
Interdepartmental Transfer		3,123.38	152.40
40. Capital Outlay			
Fire Department:			
41. Salaries and Wages -			
Appropriated	228,935.00		
Article 11 Transfer	57,100.00	285,942.22	92.78
42. Expenses -			
Appropriated	25,130.00	28,494.10	
Reserve Fund Transfer	1,500.00		
Article 11 Transfer	3,600.00		
Interdepartmental Transfer		1,701.19	34.71
43. Capital Outlay -			
Appropriated	3,700.00		
Reserve Fund Transfer	2,000.00	5,697.00	3.00
Sealer of Weights and Measures:			
44. Salary and Travel	510.00	510.00	
45. Expenses	40.00	39.85	.15
Insect Pest Control:			
46. Wages	3,565.00	3,498.40	66.60
47. Expenses	6,360.00	6,159.30	200.70
Town Forest Committee:			
48. Maintenance	100.00	81.50	18.50
Tree Department:			
49. Wages	3,565.00	3,561.06	3.94
50. Expenses	8,480.00	8,389.59	90.41
Inspector of Wires:			
51. Expenses -			
Appropriated	4,500.00		
Reserve Fund Transfer	875.00	5,375.00	



<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
Inspector of Gas Piping and Appliances			
52. Expenses	\$ 3,000.00	\$ 2,350.50	\$ 649.50
Building Inspector and Agent for Employment of Zoning Bylaws:			
53. Salary and Wages	12,440.00	11,800.96	639.04
54. Expenses	1,975.00	1,747.93	227.07
Dog Officer:			
55. Wages and Travel	1,200.00	1,200.00	--
56. Expenses	500.00	500.00	--
Building Committee:			
57. Expenses	50.00	25.75	24.25
Civil Defense:			
58. Expenses	850.00	410.03	439.97
Town Utilities:			
59. Hydrant Rental	21,600.00	21,550.00	50.00
60. Street Lighting	25,600.00	23,220.90	2,379.10
Total Protection of Persons and Property			
Annual Town Meeting	616,670.00	669,281.80	
Reserve Fund Transfer	4,375.00		
Article 11 Transfer	60,700.00		
Interdepartmental Transfer		4,824.57	7,638.63
<u>Highways</u>			
Highway Department:			
61. Salaries and Wages -			
Appropriated	130,590.00		
Reserve Fund Transfer	1,500.00	131,562.88	527.12
62. Overtime for Snow Removal -			
Appropriated	20,000.00		
Reserve Fund Transfer	1,192.33	21,185.66	6.67
63. General Expenses	31,900.00	31,886.05	13.95
64. Drainage	20,000.00	19,954.41	45.59
65. Snow and Ice Control -			
Appropriated	62,000.00		
Reserve Fund Transfer	5,484.00	67,484.00	--
66. Machinery Expense			
Appropriated	41,000.00		
Reserve Fund Transfer	13,100.00		
Special Town Meeting	17,000.00		
Interdepartmental Transfer	5,300.48	76,192.82	207.66
67. Chapter 81 Maintenance	25,450.00	25,450.00	--
68. Chapter 90 Maintenance	27,500.00	27,500.00	--
69. Capital Outlay -			
Appropriated	14,300.00		
Reserve Fund Transfer	600.00	14,864.95	35.05
Total Highways -			
Annual Town Meeting	372,740.00		
Reserve Fund Transfer	21,876.33		
Special Town Meeting	17,000.00		
Interdepartmental Transfer	5,300.48	416,080.77	836.04

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
<u>Health and Sanitation</u>			
Health and Sanitation:			
70. Salaries	\$ 26,280.00	\$ 24,991.51	\$ 1,288.49
71. Expenses	31,060.00	25,803.42	5,256.58
72. Garbage Collection - Appropriated	40,000.00		
Reserve Fund Transfer	2,712.50	42,712.45	.05
Inspector of Animals:			
73. Wages	170.00	170.00	--
74. Expenses	30.00	30.00	--
Plumbing Inspector:			
75. Expenses	<u>5,000.00</u>	<u>4,330.50</u>	<u>669.50</u>
Total Health and Sanitation - Annual Town Meeting	102,540.00		
Reserve Fund Transfer	<u>2,712.50</u>	<u>98,037.88</u>	<u>7,214.62</u>
<u>Cemeteries</u>			
Cemeteries:			
76. Salaries and Wages	39,120.00	39,103.00	17.00
77. Expenses - Appropriated	12,525.00	12,250.86	
Interdepartmental Transfer		238.91	35.23
78. Capital Outlay	<u>400.00</u>	<u>324.00</u>	<u>76.00</u>
Total Cemeteries - Annual Town Meeting	52,045.00	51,677.86	
Interdepartmental Transfer		<u>238.91</u>	<u>128.23</u>
<u>Recreation</u>			
Recreation:			
79. Wages	28,070.00	26,888.12	1,181.88
80. Expenses - Appropriated	13,560.00		
Reserve Fund Transfer	1,702.59	14,964.27	298.32
81. Capital Outlay	<u>2,000.00</u>	<u>1,748.10</u>	<u>251.90</u>
Total Recreation - Annual Town Meeting	43,630.00		
Reserve Fund Transfer	<u>1,702.59</u>	<u>43,600.49</u>	<u>1,732.10</u>
<u>Veterans' Aid</u>			
Veterans' Services:			
82. Salary	3,565.00	3,565.00	--
83. Expenses	275.00	275.00	--
84. Aid - Appropriated	25,000.00		
Reserve Fund Transfer	1,500.00		
Special Town Meeting	<u>3,000.00</u>	<u>28,893.44</u>	<u>606.56</u>
Total Veterans' Aid - Annual Town Meeting	28,840.00		
Reserve Fund Transfer	3,000.00		
Special Town Meeting	<u>1,500.00</u>	<u>32,733.44</u>	<u>606.56</u>

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
<u>Pensions</u>			
Pension Fund			
85. Expense -			
Appropriated	\$ 60,540.00	\$	\$
Reserve Fund Transfer	1,583.77	62,123.77	--
Total Pensions -			
Annual Town Meeting	60,540.00		
Reserve Fund Transfer	1,583.77	62,123.77	--
<u>Maturing Debt and Interest - Town Government</u>			
Sanitary Landfill Sites:			
86. Maturing Debt	--		
87. Interest	--		
Highway Department Building:			
88. Maturing Debt	35,000.00	35,000.00	--
89. Interest	13,110.00	13,110.00	--
Anticipation of Revenue Notes:			
90. Interest -			
Appropriated	30,000.00		
Reserve Fund Transfer	2,343.14	32,286.22	56.92
Total Maturing Debt and Interest - Town Government -			
Annual Town Meeting	78,110.00		
Reserve Fund Transfer	2,343.14	80,396.22	56.92
<u>Libraries</u>			
Memorial Library:			
91. Salaries and Wages	64,175.00	60,391.46	3,783.54
92. Expenses	14,750.00	14,315.07	634.93
93. Books	20,500.00	20,499.68	.32
94. Capital Outlay	725.00	618.77	106.23
West Acton Library:			
95. Salaries and Wages -			
Appropriated	5,345.00		
Reserve Fund Transfer	211.08	5,556.08	--
96. Expenses	1,700.00	1,614.60	85.40
Total Libraries -			
Annual Town Meeting	107,395.00		
Reserve Fund Transfer	211.08	102,995.66	4,610.42
<u>Maturing Debt and Interest - Libraries</u>			
Library Addition:			
97. Maturing Debt	25,000.00	25,000.00	--
98. Interest	2,250.00	2,250.00	--
Total Maturing Debt and Interest - Libraries			
Annual Town Meeting	27,250.00	27,250.00	--



Warrant Budget Item	Appropriated or Available	Disbursed	Balance
<u>Local Schools</u>			
Local Schools:			
99. Administration	\$ 63,650.00	\$	\$
100. Instruction	1,854,020.00		
101. Plant Operation and Maintenance	201,111.00		
102. Non-Instructional Service	40,500.00		
103. Transportation	153,350.00		
104. Capital Outlay	5,849.00		
105. Out-of-State Travel	800.00		
Athletics - Intramurals	5,000.00		
106. Blanchard Auditorium	32,998.00		
107. Contingency Fund	25,000.00		
Total Local Schools -			
Annual Town Meeting	2,382,278.00	2,381,978.85	
Interdepartmental Transfer		237.00	62.15
<u>Maturing Debt and Interest - Local Schools</u>			
Julia McCarthy School:			
108. Maturing Debt	10,000.00	10,000.00	--
109. Interest	200.00	200.00	--
Florence E. Merriam School:			
110. Maturing Debt	40,000.00	40,000.00	--
111. Interest	8,640.00	8,640.00	--
Douglas School:			
112. Maturing Debt	35,000.00	35,000.00	--
113. Interest	17,150.00	17,150.00	--
Gates School:			
114. Maturing Debt	60,000.00	60,000.00	--
115. Interest	37,105.00	37,105.00	--
Conant School:			
116. Maturing Debt	85,000.00	85,000.00	--
117. Interest	87,780.00	87,780.00	--
Total Maturing Debt and Interest - Local Schools			
Annual Town Meeting	380,875.00	380,875.00	--
<u>Regional Schools</u>			
Regional Schools:			
118. Administration	68,445.00	68,455.00	--
119. Instruction	1,746,719.00	1,746,719.00	--
120. Plant Operation and Maintenance	215,739.00	215,739.00	--
121. Non-Instructional Services	36,310.00	36,310.00	--
122. Transportation	--	--	--
123. Capital Outlay	13,302.00	13,302.00	--
124. Out-of-State Travel	2,189.00	2,189.00	--
125. Blanchard Auditorium	12,811.00	12,811.00	--
126. Athletic Fund	39,662.00	39,662.00	--
127. Adult Education	--	--	--
128. Contingency Fund	22,800.00	22,800.00	--
Total Regional Schools -			
Annual Town Meeting	2,157,977.00	2,157,977.00	--

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
<u>Maturing Debt and Interest - Regional Schools</u>			
Regional Schools:			
129. Maturing Debt	\$ 223,316.00	\$ 223,316.00	\$ --
130. Interest	67,537.00	67,537.00	--
Total Maturing Debt and Interest - Regional Schools - Annual Town Meeting	290,853.00	290,853.00	--
<u>Insurance</u>			
Insurance:			
131. Group Health Premiums	90,700.00	86,605.61	4,094.39
132. Other Insurance Premiums	49,350.00	42,887.11	6,462.89
133. Insurance Advisor	1,500.00	750.00	750.00
Total Insurance - Annual Town Meeting	141,550.00	130,242.72	11,307.28
<u>Vocational School</u>			
Minuteman Vocational School:			
134. Minuteman Vocational School	7,580.00	7,577.00	3.00
Total Vocational School - Annual Town Meeting	7,580.00	7,580.00	3.00
<u>Grand Totals of Appropriations, Reserve Fund Transfers, Disbursements, and Unexpended Balances of Budget Items:</u>			
Appropriated -			
Annual Town Meeting	7,183,698.00		
Special Town Meeting	20,000.00		
Reserve Fund Transfers	47,332.35		
Article 11 Transfers	60,700.00		
Interdepartmental Transfers	5,300.48	5,300.48	
		7,248,434.59	63,295.76
<u>Education</u>			
Cafeteria - Revolving Fund	117,168.83	114,674.79	2,494.04
Federal Grants:			
Public Law 874	49,532.00	12,280.00	37,252.00
Cornerstone - Title 1	7,385.58	7,385.58	--
Library - Title 2	3,365.32	3,357.72	7.60

Special Articles		Appropriated or Available		Disbursed	Balance
Town Meeting Date	Article No.	Purpose			
3/13/67	10	Gates School	\$ 16,709.97	\$ 5,475.10	\$ 11,234.87
3/09/70	19	Conant School			
		Construction	117,168.16	97,485.92	19,682.24
3/09/70	23	Chapter 768 - Acts of 1969	2,035.04	2,035.04	--
3/09/70	24	Public Works Facility	13,927.51	13,927.51	--
3/09/70	51	Forest Fire Truck	8,836.00	8,836.00	--
3/09/70	53	Elm Street Playground - Lighting	920.90	898.50	22.40
3/09/70	57	Painting Town Hall Offices	2,500.00	2,495.00	5.00
6/29/70	7	Chapter 768 - Acts of 1969 - Highways	477.61	302.78	174.83
3/08/71	35	Surplus Government Property	414.56	414.56	--
3/08/71	36	Youth Commission	992.86	739.46	253.40
3/08/71	38	Purchase State and Edney Land	12,000.00	5,000.00	7,000.00
3/08/71	39	Purchase Dunn Land	30,000.00	27,313.68	2,686.32
3/08/71	44	Council on Aging	531.00	531.00	--
3/08/71	48	Salt Shed	325.00	325.00	--
3/08/71	49	Gasoline and Oil Storage	405.36	403.67	1.69
3/08/71	53	Sidewalks	26,436.18	26,030.07	406.11
3/08/71	56	Painting Inside Police Station	3,000.00	3,000.00	--
6/22/71	8	Chapter 616 - Acts of 1967 - Highways	7,165.30	7,165.30	--
3/13/72	12	Recycling Operation	2,250.00	1,860.00	390.00
3/13/72	16	Youth Summer Employment Program	2,600.00	2,535.22	64.78
3/13/72	18	Elm Street Playground - Basketball Courts	3,100.00	994.42	2,105.58
3/13/72	25	Sanitary Landfill Purchase	8,100.00	8,000.00	100.00
3/13/72	28	Conservation Fund	85,000.00	85,000.00	--
3/13/72	34	Keyes Land Purchase	24,000.00	23,666.54	333.46
3/13/72	35	Tuition	46,455.00	35,442.80	11,012.20
3/13/72	37	Mount Hope Cemetery - Jenks Fund	26,000.00	26,000.00	--
3/13/72	39	1975 Celebration Fund	5,000.00	5,000.00	--
3/13/72	40	Council on Aging	2,000.00	512.00	1,488.00
3/13/72	43	Police Department Vehicles	14,330.00	14,302.85	27.15
3/13/72	44	Surplus Government Property	2,000.00	1,715.75	284.25
3/13/72	45	Highway Equipment Purchase	62,500.00	35,036.02	27,463.98
3/13/72	48	Fire Chief's Car	4,500.00	4,488.94	11.06
3/13/72	53	Chapter 81 - Highway Maintenance	23,100.00	23,100.00	--
3/13/72	53	Chapter 90 - Highway Maintenance	4,000.00	4,000.00	--
3/13/72	57	Patriots Road	4,500.00	3,337.07	1,162.93
Appropriated or Available			\$8,057,808.05	\$7,863,502.88	\$ 188,959.65
Interdepartmental Transfer				5,300.48	



	<u>Disbursed</u>
Cemetery Department - Various Trust Funds	\$ 14,368.97
Charity Funds - Various Persons	1,800.00
Education - Various Purposes	3,478.54
Conservation Fund - Various Properties	156,664.26
1975 Celebration Fund	426.00
Snow Emergency - Chapter 44, Section 31	9,169.62
Post Wage Freeze Adjustments	<u>23,346.11</u>
Total Operating Disbursements	\$8,072,656.38

Other Cash Disbursements:

Agency:

Acton Teachers' Annuities	7,978.00
Massachusetts Teachers Association	725.00
Acton Teachers Association	13,075.12
Federal Income Tax Withheld	458,397.61
State Income Tax Withheld	123,846.12
Middlesex County Retirement	48,425.61
Acton Employees Group Life Insurance	1,525.54
Massachusetts Teachers Retirement Fund	80,176.62
Blue Cross-Blue Shield	11,938.73
Acton Teachers Insurance	2,342.58
Various Department Union Dues	1,084.00
Board of Appeals - Guarantee Deposits	329.25
State Air Pollution Control	447.10
State Assessment System	590.80
State Motor Vehicle Excise Bills	1,718.70
State Elderly Retiree Program	491.80
Metropolitan District Area	738.35
State Recreation Area	22,762.84
Middlesex County Tax	125,085.57
County Hospital Assessment	7,126.14
County Dog License Fees	4,601.30
Blanchard Foundation Donation	70.21
Federal Revenue Sharing Funds	76,774.00

Refunds:

Taxes	27,023.53
-------	-----------

Trust:

Bequest - Lothrop Fund	100.00
Perpetual Care	5,150.00
Trust Fund Income	35,140.15

Investment:

Certificate of Deposit	200,000.00
------------------------	------------

Repayment of Loans in Anticipation of Revenue:

2,900,000.00
<u>12,230,321.05</u>
3,542.95

Add - Cash Refunds

Total Disbursements	<u>\$12,233,864.00</u>
---------------------	------------------------

TOWN OF  
BALANCE  
DECEMBER

ASSETS

Cash:			
Petty Cash Funds	\$	220.00	
General Funds		484,229.45	
Certificate of Deposit		200,000.00	
Certificate of Deposit for Federal Revenue			
Sharing Funds Invested		<u>76,774.00</u>	\$ 761,223.45
Accounts Receivable:			
Tax Levies -			
1966 Personal Property		3,209.68	
1967 Personal Property		2,523.40	
1968 Personal Property		2,060.40	
1969 Personal Property		2,186.80	
1970 Personal Property		946.00	
1971 Personal Property		819.00	
1972 Personal Property	\$	2,750.75	
1972 Real Estate		<u>123,257.93</u>	<u>126,008.68</u>
			137,753.96
Special Assessment -			
Street Betterments			107.23
Motor Vehicle Excise -			
1965		384.00	
1966		493.21	
1967		1,140.91	
1968		548.99	
1969		1,114.21	
1970		3,477.67	
1971		19,647.98	
1972		<u>102,582.26</u>	<u>129,389.23</u>
Tax Titles:			
		3,701.13	
Tax Possessions:			
		<u>793.72</u>	4,494.85
Taxes in Litigation			
			608.72
Departmental:			
Cemetery		97.00	
Fire		642.75	
Commonwealth of Massachusetts			
State Census - Chapter 812/1971		<u>3,511.25</u>	4,251.00
Total Accounts Receivable			417,205.47
Overdrawn Appropriation Balance -			
Authorized by General Laws, Chapter 44, Section 31			
Highway Department, Snow Emergency			<u>9,169.62</u>
Total Assets			<u>\$1,162,918.85</u>

ACTON  
SHEET  
31, 1972

# LIABILITIES, RESERVES AND SURPLUS

Employees' Payroll Deductions - See Schedule 1		\$ 6,716.15
Guarantee Deposits - Board of Appeals		265.96
Performance Bond		250.00
Unclaimed Checks		1,152.75
Trust Fund Income Balances Unexpended - See Schedule 2		6,592.18
Federal Grants - See Schedule 3		39,847.40
Old Age Assistance Recovery Not Allocated		13,600.00
Revolving Fund - School Cafeteria		2,494.04
Unexpended Article Appropriation Balances - See Schedule 4		262,694.68
Federal Revenue Sharing Funds PL 92-512		76,774.00
Reserve for Petty Cash Funds		220.00
Over-estimate of Assessments -		
Air Pollution Control	52.87	
State Parks and Recreation Areas	4,174.89	
Middlesex County Tax	4,889.24	
Court Judgment, Land Damage for Relocation of Central Street	82.64	9,199.64
Receipts Reserved for Appropriation - Library	5,538.75	
Receipts Reserved for Appropriation - County Dog Fund	2,598.50	8,137.25
Cemetery Land Fund		6,255.35
Premium on Bonds		5,534.45
Middlesex County Dog License Fees		114.10
Road Machinery Fund		1,167.02
Tax Title Foreclosure		335.00
Overlays Reserved for Abatements of Tax Levies:		
1966	259.19	
1967	126.87	
1968	333.32	
1969	109.69	
1970	946.00	
1971	819.00	
1972	6,934.98	9,529.05
Revenue Reserved Until Collected -		
Special Assessments - Street Betterment	107.23	
Tax Titles and Possessions	4,494.85	
Motor Vehicle Excise	129,389.23	
Departmental	4,251.00	
Taxes in Litigation	449.42	
Aid to Highways	115,920.79	254,612.52
Overlay Surplus - Reserve Fund		23,446.07
Surplus Revenue		433,981.24
Total Liabilities, Reserves and Surplus		<u>\$1,162,918.85</u>



## DEFERRED REVENUE ACCOUNTS

## Apportioned Street Assessments Not Due

North and Cross Streets

Adams Street

Minot Avenue

\$	1,963.55
	6,649.62
	<u>10,076.84</u>
	<u>18,690.01</u>

## LOANS AUTHORIZED - NOT ISSUED

Schools

<u>182,797.21</u>
-------------------

## DEBT ACCOUNTS

Net Funded on a Fixed Debt

<u>3,200,000.00</u>
---------------------

## TRUST ACCOUNTS

Trust Funds - Cash and Securities -

In custody of Town Treasurer

In custody of Trustees

748,819.78
<u>3,000.00</u>

<u>751,819.78</u>
-------------------

## DEFERRED REVENUE ACCOUNTS

Street Assessments and Betterments		\$ 18,690.01
------------------------------------	--	--------------

## LOANS AUTHORIZED - NOT ISSUED

Douglas School		79,450.00
Conant School		103,347.21
		<u>182,797.21</u>

## DEBT ACCOUNTS

Inside Debt Limit -			
Florence A. Merriam School	50,000.00		
Acton Memorial Library Addition	50,000.00		
Public Works Facility	<u>195,000.00</u>	295,000.00	
Outside Debt Limit -			
Florence A. Merriam School	150,000.00		
Carolyn Douglas School	455,000.00		
Paul P. Gates School	845,000.00		
Luther Conant School	<u>1,455,000.00</u>		
			<u>2,905,000.00</u>
			<u>3,200,000.00</u>

## TRUST ACCOUNTS

In Custody of Town Treasurer -		
See Schedule 5		748,819.78
In Custody of Trustees -		
Charlotte Goodnow Fund		3,000.00
		<u>751,819.78</u>

BALANCE SHEET  
Supporting Schedules  
December 31, 1972

Schedule 1  
Employees' Payroll Deductions

Middlesex County Retirement System	\$ 4,078.65
Acton Teachers' Annuities	1,054.00
Blue Cross-Blue Shield	965.64
Massachusetts Teachers' Association	430.00
Group Life Insurance	187.86
	<u>6,716.15</u>

Schedule 2  
Unexpended Trust Fund Income Balances

Perpetual Care	4,200.09
Susan Noyes Hosmer	1,370.88
J. Roland Wetherbee	101.90
Ethel Robbins, Fred Robbins and George T. Ames Memorial	100.00
Luke Blanchard	78.72
George E. Whitney - Cemetery	72.90
Henry S. Raymond - Monument	71.75
Frank Knowlton	60.50
A. B. Conant Family	58.87
Arlette Appleyard	55.97
Frank C. Hayward	53.62
Hoit and Scott	51.49
Elbridge Jones Robbins and Descendents	48.20
Dr. Robert I. Davis	46.90
Carrie E. Wells	44.27
George T. Ames	36.20
Elbridge J. Robbins	36.07
Mrs. Harry O'Neil	35.80
Martha Desmond	26.18
Sarah A. Watson	21.13
Henry S. Raymond	20.74
	<u>6,592.18</u>

Schedule 3  
Federal Grants

Welfare Administration -		
Medical Assistance		83.34
Medical Assistance		878.15
Old Age Assistance -		
Grant	156.63	
Recovery - repayable to Federal agency	150.00	306.63
Disability Assistance		250.00
Aid to Dependent Children		250.00
		<u>1,768.12</u>
Total Welfare Grants		



## School Grants:

Public Law 815  
Public Law 874 - Title 1  
Title 2 - Library

\$ 819.68  
37,252.00  
7.60

\$

39,847.40

Schedule 4  
Unexpended Article Appropriation Balances

Town Meeting Date	Article No.	Purpose	
6/24/57	6	Civil Defense Power Unit	300.00
3/09/58	39	Archives Committee	792.75
10/19/64	2	Douglas School	741.65
12/05/66	12	Regional Disposal Planning Committee	28.37
3/13/67	10	Gates School	11,234.87
3/13/67	32	Emergency Operating Center	1,000.00
3/10/69	33	Town Forest Access Construction	946.29
3/09/70	15	Chapter 90 Construction	20,429.69
3/09/70	19	Conant School	19,682.24
3/09/70	21	Kennedy Land Lease	10.00
3/09/70	55	Tot Lot Equipment - Goward Field	199.30
3/09/70	59	Memorial Library - Air Conditioning	200.00
3/09/70	62	Mount Hope Cemetery Improvements	892.00
6/29/70	4	Assabet Regional Refuse Disposal Planning Board	954.20
6/29/70	7	Highways, Chapter 768, Section 4, 1969	174.83
3/08/71	36	Youth Commission	253.40
3/08/71	38	State and Edney Land Purchase	7,000.00
3/08/71	46	Main Street to Pope Road Land	4,006.00
3/08/71	51	High, Adams and Parker Streets Resurfacing	6,500.00
3/08/71	53	Sidewalks	406.11
3/08/71	54	Chapter 90 Construction	30,800.00
3/08/71	64	Picnic Facilities at Town Forest	750.00
3/13/72	12	Recycling Operation and Maintenance	390.00
3/13/72	16	Youth Summer Employment Program	64.78
3/13/72	18	Elm Street Basketball Courts	2,105.58
3/13/72	34	Keizer Land	333.46
3/13/72	38	Mount Hope Cemetery Road Paving	2,500.00
3/13/72	40	Council on Aging	1,488.00
3/13/72	41	Mosquito Ecology Study	6,800.00
3/13/72	44	Highway Equipment Purchase	27,463.98
3/13/72	47	Fire Department Pumper	70,000.00
3/13/72	54	Chapter 90 Construction	30,800.00
3/13/72	55	Town Common	12,000.00
3/13/72	57	Patriots Road	1,162.93
			<u>262,694.68</u>

Schedule 5  
Trust Accounts in Custody of Town Treasurer

## Charity Funds:

Elizabeth M. White

33,250.87

Georgia E. Whitney

14,652.71

Betsey M. Ball

23,868.55

Varnum Tuttle Memorial

18,044.77

## Cemetery Funds:

Perpetual Care	\$ 192,469.55
Susan Noyes Hosmer	112,103.62
Arlette Appleyard	2,421.02
Henry S. Raymond - Monument	1,654.64
Henry S. Raymond - Care	3,619.57
Hoit and Scott	864.55
J. Roland Wetherbee	19,065.41
Luke Blanchard	3,506.50
Frank C. Hayward	2,230.24
Georgia E. Whitney	2,508.07
Dr. Robert I. Davis	1,520.06
Frank R. Knowlton	1,458.27
George T. Ames	644.12
Mrs. Harry I. O'Neil	508.16
Sarah A. Watson	3,962.56
Carrie F. Wells	4,986.39
A.B. Conant	1,464.22
Elbridge Jones Robbins and Descendents	1,124.73
Captain Robbins Lot	3,056.60
Elbridge J. Robbins Lot	1,781.86
Ethel R. Robbins, Fred Robbins and George T. Ames Memorial	25,810.82
Martha L. Desmond	3,276.76
Jenks Family	26,384.21

## Library and Educational Funds:

Acton High School	5,366.28
Wilde Memorial	35,627.15
Georgia E. Whitney Memorial	19,894.08

## Firemen's Relief Funds:

Acton	20,196.23
West Acton	1,747.84

## Conservation Fund

121,549.93

## 1975 Celebration Fund

14,733.56

## Stabilization Fund

1,549.82

## Eminent Domain Deposits:

Heirs of William Livingston	381.02
Heirs of Harriet Davis	2,663.02
Heirs of Amasa Davies	9,531.00
Devises of Eveline White	9,341.02

\$ 748,819.78

## Supplementary Financial Data

The unexpended balances of the following Articles were closed out during the year and transferred to Surplus Revenues.

<u>Town Meeting Date</u>	<u>Article No.</u>	<u>Purpose</u>	
11/18/68	11	Water District Land Lease	\$ 5.00
3/10/69	39	Vocational School District Committee	41.47
3/09/70	18	Vocational Regional School District Committee	119.23
3/09/70	53	Elm Street Playground Lighting	22.40

<u>Town Meeting Date</u>	<u>Article No.</u>	<u>Purpose</u>	
3/09/70	57	Painting Town Hall Offices	\$ 5.00
3/08/71	39	Dunn Land Purchase	2,686.32
3/08/71	49	Gas and Oil Storage Tanks and Pumps	1.69
3/08/71	62	Regional Vocational School	186.00
3/13/72	25	Sanitary Landfill - Jackson Land	100.00
3/13/72	43	Police Department Vehicles	27.15
3/13/72	48	Fire Chief Vehicle	11.06
			<u>3,205.32</u>

The Finance Committee authorized the following transfers from the Reserve Fund during the year ended December 31, 1972:

Appropriation \$ 50,000.00

Transfers:

<u>Date 1972</u>	<u>Budget Line #</u>	<u>Account</u>	
May 18	1	Moderator - Salary	\$ 100.00
Jun 1	69	Highway Department - Capital Outlay	600.00
Jun 1	72	Garbage Collection	2,712.50
Jun 15	85	Pension Fund - Expense	1,583.77
Jun 28	11	Town Office Clerical Wages	2,000.00
Jul 27	3	Finance Committee - Expense	50.00
Jul 27	43	Fire Department - Capital Outlay	2,000.00
Jul 27	90	Anticipation of Revenue Notes - Interest	388.97
Aug 17	6	Selectmen - Capital Outlay	403.60
Aug 17	28	Board of Appeals - Expense	350.00
Aug 17	66	Highway Department - Machinery Expense	12,000.00
Sep 7	90	Anticipation of Revenue Notes - Interest	1,954.17
Sep 21	66	Highway Department - Machinery Expense	1,100.00
Oct 19	24	Elections and Registrations - Salaries	2,500.00
Oct 19	25	Elections and Registrations - Expense	2,000.00
Nov 2	18	Treasurer/Collector - Expense	1,250.00
Dec 7	42	Fire Department - Expense	1,500.00
Dec 7	84	Veterans' Aid	1,500.00
Dec 14	4	Selectmen's Department - Salaries	374.34
Dec 14	11	Town Office Clerical Staff - Salaries	2,000.00
Dec 14	51	Wire Inspector - Expense	875.00
Dec 14	61	Highway Department - Salaries	1,500.00
Dec 14	62	Highway Department - Overtime for Snow Removal	1,192.33
Dec 14	65	Highway Department - Snow and Ice Control	5,484.00
Dec 28	80	Recreation Department - Expense	1,702.59
Dec 31	95	West Acton Library - Salaries	211.08
			<u>47,332.35</u>



# ACTON STREET DIRECTORY

A	Adams Street	A-2	Emerson Drive	D-2	
	Agawam Road	C-4	Esterbrook Road	E-2	
	Alcott Street	D-2	Ethan Allen Drive	B-5	
	Algonquin Road	D-5	Evergreen Road	D-3	
	Anne Avenue	C-3			
	Arlington Street	D-4	F	Fairway Road	A-2
	Ashwood Road	C-2		Faulkner Hill Road	B-3
	Azalea Court	D-1		Fernwood Road	C-2
	Arborwood Road	C-1		Fife & Drum Road	D-3
				Flagg Road	D-1
B	Balsam Drive	D-3		Fletcher Court	A-3
	Barker Road	C-3		Flint Road	B-4
	Baxter Road	B-4		Flintlock Drive	A-5
	Bayberry Road	D-1		Foley Street	B-2
	Berry Lane	D-2		Forest Road	C-2
	Betsy Ross Circle	B-5		Fort Pond Road	E-4
	Beverly Road	C-3		Foster Street	C-2
	Billings Street	A-4		Fox Hill Road	B-2
	Birch Ridge Road	B-5		Francine Road	C-3
	Blackhorse Drive	A-5		Fraser Drive	B-4
	Blanchard Street	A-4			
	Brabrook Road	D-1	G	Garfield Lane	D-3
	Bridle Path Way	E-1		Giaconda Avenue	B-2
	Broadview Street	B-2		Grasshopper Lane	D-2
	Bromfield Drive	D-2		Great Road	D-1, F-4
	Brook Street	E-2		Greenwood Lane	D-3
	Brookside Circle	B-2		Gristmill Road	A-5
	Brucewood Road	C-3			
	Bulette Road	D-5		Hammond Street	D-4
C	Captain Brown's Lane	C-4		Harris Street	F-3
	Captain Furbush's Lane	C-4		Hatch Road	B-2
	Carlisle Road	G-2		Harvard Court	E-2
	Carlton Drive	A-2		Haynes Court	B-5
	Carriage Drive	B-2		Hawthorne Street	D-2
	Cedar Terrace	C-4		Hayward Road	C-4
	Central Street	B-3, D-5		Heald Road	D-3
	Chadwick Street	B-2		Hemlock Lane	D-3
	Charter Road	C-4		Henley Road	F-3
	Cherokee Road	D-5		Hennessey Drive	B-3
	Cherry Ridge Road	B-5		Heritage Road	C-2
	Church Street	B-4		High Street	A-2
	Clover Hill Road	B-2		Highland Road	A-5
	Conant Street	A-2		Hillcrest Drive	C-2
	Concord Road	D-2		Hillside Terrace	C-4
	Coolidge Drive	D-4		Homestead Street	B-4
	Coughlin	D-3		Hickory Hill Trail	D-3
	Country Club Road	A-2		Hosmer Street	C-2
	Cowdrey Lane	D-3		Houghton Lane	C-4
	Craig Road	C-1		Huckleberry Lane	D-3
	Cresent Street	B-2		Huron Road	D-5
	Crestwood Lane	B-4			
	Crestwood Road	C-2	I	Independence Road	B-2
	Cricket Way	D-2		Iris Court	D-1
	Cross Street	G-2		Isaac Davis Way	C-3
D	Davis Road	E-2	J	Jackson Drive	D-4
	Deacon Hunt Drive	C-4		Jefferson Drive	D-3
	Doris Road	C-3		John Swift Road	D-3
	Downey Road	B-4		Joseph Reed Lane	C-4
	Duggan Road	A-4		Juniper Ridge Road	B-5
	Durkee Road	B-4			
E	Elm Court	C-4	K	Karner Road	D-5
	Elm Street	C-5		Keefe Road	D-1
	Eliot Circle	D-3		Kelley Road	C-3
			Kinsley Road	B-4	

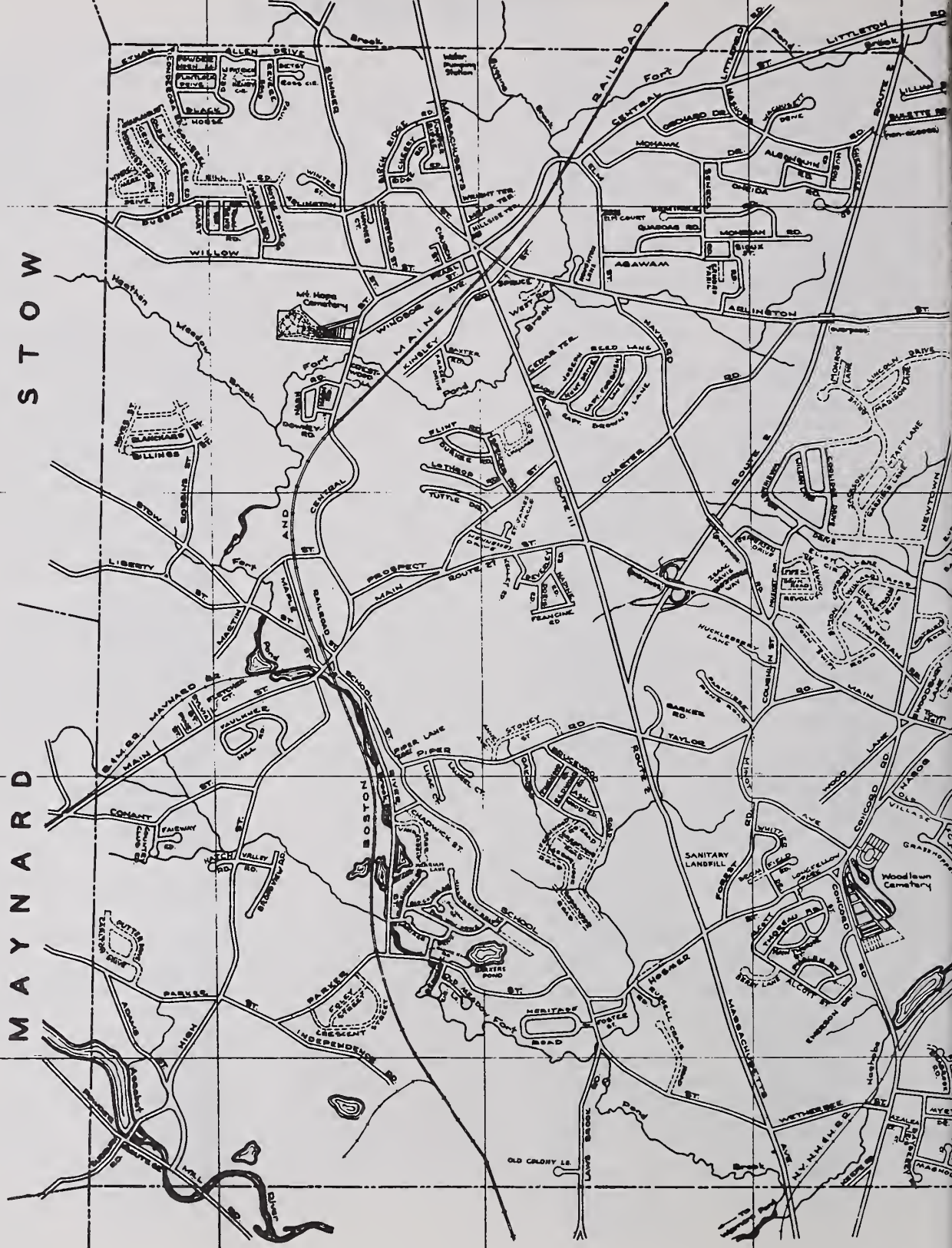
## ACTON STREET DIRECTORY (continued)

L	Larch Road	D-3	Prospect Street	B-3
	Laurel Court	B-3	Putnam Road	D-3
	Lawsbrook Road	C-1	Putter Drive	A-2
	Liberty Street	A-3		
	Lilac Court	B-3	Q Quaboag Road	C-4
	Lillian Road	D-5	Quarry Road	F-3
	Lincoln Drive	D-4		
	Littlefield Road	C-5	R Railroad Street	B-3
	Longfellow Park	D-2	Redwood Road	C-2
	Lothrop Road	B-4	Revolutionary Road	D-3
M	Madison Lane	D-4	River Street	B-2
	Magnolia Drive	D-1	Robbins Street	A-3
	Main Street	A-2, H-3	Robinwood Road	C-2
	Mallard Road	C-4	Rose Court	D-1
	Maple Street	B-3	Russell Road	C-2
	Marian Road	B-5		
	Martin Street	B-3	S Saint James Circle	C-3
	Massachusetts Avenue	D-1, B-5	Samuel Parlin Drive	D-4
	Mead Terrace	B-4	Sandas Trail	C-4
	Meadow Brook Road	D-3	School Street	B-3
	Merriam Lane	B-2	Seminole Road	C-4
	Minot Avenue	D-2	Seneca Road	C-5
	Minuteman Road	D-3	Simon Hapgood Lane	E-1
	Mohawk Drive	C-5	Simon Willard Road	D-3
	Mohegan Road	C-4	Sioux Street	C-4
	Monroe Lane	D-4	Smart Road	A-4
	Musket Drive	D-3	Smith Street	E-1
	Myrtle Drive	D-1	South Street	G-2
N	Nadine Road	C-3	Spencer Road	C-4
	Nagog Hill Road	D-2	Spring Hill Road	F-1
	Nash Road	B-4	Stoney Street	C-3
	Nashoba Road	C-5	Stow Street	A-3
	Newtown Road	D-3	Strawberry Hill Road	E-2
	North Street	G-2	Sudbury Road	A-1
	Notre Dame Road	B-5	Summer Street	B-5
	Noyes Street	A-4	Sylvia Street	A-3
O	Oakwood Road	C-2	Squirrel Hill Road	A-5
	Old Colony Lane	C-1		
	Olde Lantern Road	A-5	T Taft Lane	D-4
	Old Meadow Lane	B-2	Taylor Road	C-3
	Old Village Road	D-2	Thoreau Road	D-2
	Olde Surrey Drive	B-2	Ticonderoga Road	A-5
	Oneida Road	D-5	Townsend Road	B-4
	Orchard Drive	C-5	Trask Road	D-3
P	Parker Street	A-2	Tuttle Drive	B-3
	Patrick Henry Circle	B-5		
	Patriots Road	D-3	U & V Valley Road	B-2
	Partridge Pond Road	C-3	Vanderbelt Road	B-2
	Paul Revere Road	B-5		
	Pearl Street	B-4	W Wachusetts Drive	D-5
	Phalen Street	D-2	Wampus Avenue	F-3
	Phlox Lane	D-1	Washington Drive	D-3
	Pine Street	A-3	Wetherbee Street	D-1
	Pinewood Road	C-2	West Road	C-4
	Piper Road	B-3	Wheeler Lane	G-2
	Piper Lane	B-3	Whittier Drive	D-2
	Pond View Drive	B-2	Willow Street	B-4
	Pope Road	D-1	Wilson Lane	D-4
	Powder Horn Lane	A-5	Windemere Drive	A-5
	Powder Mill Road	A-1	Windsor Avenue	B-5
	Proctor Street	E-1	Winter Street	B-5
			Wood Lane	D-3
			Woodbury Lane	D-3
			Woodchester Drive	A-5
			Wright Terrace	B-5

MAYNARD STOW

BOXBOROUGH

CONCORD







# INDEX

	<u>Page</u>
Accountant	164
Animals, Inspector of	53
Appeals, Board of	21
Archives	71
Assessors, Board of	143
Births	75
Building Committee	19
Building Inspector	57
Cemetery Commission	21
Civil Defense	58
Conservation Commission	58
Dog Licenses	79
Dog Officer	59
Educational Reports	116
Election, State	81
Election, Town	80
Elizabeth White Fund	22
Engineering Department	44
Finance Committee (See Warrant Supplement)	
Fire Department	60
Goodnow Fund	23
Health, Board of	53
Highway Department	24
Historical Commission	72
Historical District Study Commission, Acton	71
Homeowner's Inventory	67
Housing Authority, Acton	23
Insect Pest Control	59
Jury List	113
Library Reports	26
National, State and County Officials	1
1975 Celebration, Advisory Committee	73
Planning Board	28
Police Department	64
Recreation Commission	30
Sealer of Weights and Measures	69
Selectmen, Report of	5
Sewerage Study Commission	43
Street Directory and Map	182
Street Light Committee	44
Tax Collector, Office of	145
Town Forest Committee	46
Town Government Water District Study Committee	46
Town Manager, Report of	5
Town Meetings, Proceedings of	83
Town Officers and Appointments	9
Treasurer's Report	149
Tree Warden	49
Veterans' Agent	69
Veterans' Graves	70
Vocational Regional School	141
Wires, Inspector of	70
Workmen's Compensation	70
Youth Commission	49

## OFFICE HOURS

Town Office (Selectmen, Town Manager, Clerk)	8-4:30 (Tues. 7:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-5012
School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Board of Health	8-4:30	Office at Forest Road	263-4736
Veterans' Agent	No Regular Hours	At Home	263-4757
Library Hours:			
Memorial Library	Mon.-Fri., 9 a.m. - 9 p.m.		263-2232
	Saturday, 9-5 p.m.		
Citizens, West Acton	Mon., 7-9 p.m.		
	Tues.-Fri., 10-5 p.m.		

## MEETINGS

## DAY & TIME

## PLACE

Annual Town Election	1st Monday in March	Precinct Fire Stations
Annual Town Meeting	2nd Monday in March	Blanchard Auditorium
Appeals Board	2nd Monday of each month or when necessary	Town Hall
Assessors	1st Tuesday of each month 4:30 p.m.	Town Hall
Building Committee	1st and 3rd Wednesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Conservation Commission	1st and 3rd Wednesday of each month, 8:00 p.m.	Hearing Room at Forest Road
Finance Committee	4th Wednesday of each month, 8:00 p.m.	Hearing Room at Forest Road
Board of Health	1st and 3rd Tuesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Historical Commission	2nd Wednesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Industrial Development Commission	1st Wednesday of each month, 8:00 p.m.	Town Hall
Library Trustees	1st Thursday of each month, 7:45 p.m.	Memorial Library
Planning Board	2nd and 4th Mondays of each month, 8:00 p.m.	Hearing Room at Forest Road
Recreation Commission	2nd and 4th Tuesdays of each month, 7:30 p.m.	Hearing Room at Forest Road
School Committee: Regional	2nd and 4th Mondays of each month, 7:30 p.m.	Jr. High School Music Room
Local	3rd Monday of each month, 7:30 p.m.	Jr. High School Music Room
Selectmen	Every Tuesday at 7:30 p.m.	Town Hall
Youth Commission	2nd and 4th Wednesday of each month	Town Hall



# ACTON OF GENERAL INTEREST

ACTON as the name of our Town has several possible derivations: The old Saxon word Ac-tun meaning oak settlement of hamlet in the oaks, the Town of Acton, England, the Acton family of England, a member of which supposedly offered a bell for the first meetinghouse in 1735.

Incorporated: July 3, 1735

Form of Government: Open Town Meeting-Selectmen-Town Manager

Location: Eastern Massachusetts, Middlesex, bordered on the east by Carlisle and Concord, on the west by Boxborough, on the north by Westford and Littleton, on the south by Sudbury and on the southwest by Stow and Maynard.

Elevation: At Town Hall 268' above mean sea level.

Area: Approximately 20 square miles.

Climate: Normal January temperature 27.7°F.  
Normal July temperature 72.0°F.  
Normal annual precipitation 43.02 inches.

Population:	<u>Year</u>	<u>Persons</u>	<u>Density</u>
	1910	2, 136	106 per sq. mi.
	1950	3, 510	175
	1955	4, 681	233
	1960	7, 238	361
	1965	10, 188	507
	1970	14, 770	739

Taxes:	<u>Year</u>	<u>Tax Rate</u>	<u>Assessed Valuation</u>
	1968	\$34	\$ 79, 513, 915
	1969	38.50	88, 979, 095
	1970	43	97, 088, 304
	1971	45	104, 939, 555
	1972	49.50	112, 650, 630

Public Education: 5 Elementary Schools  
Acton-Boxborough Regional Jr. and Sr. High Schools

Enrollment: 1-6 - 2,402  
7-12 - 2,418

Pupil-teacher ratio: 1-6 - 23:1  
7-12 - 19:1

Public Safety: Full-time Fire and Police Departments

Churches: Acton Christian Church, 1 Baptist, 1 Catholic, 2 Congregational, 1 Episcopal, 1 Evangelical Free, Friend Meeting House, Jewish Community Group of Acton, 1 Lutheran, 1 Methodist.

Hospital: Emerson Hospital, Concord

Recreation: Acton has facilities for Baseball, Softball, Basketball, Soccer, Football, Tennis, Ice Skating, Hockey, in addition to playgrounds and a full summer program including swimming.